### **Orange Coast College Foundation**

#### **Meeting Agenda**

## OCC Admin. 108, 6 p.m. – Thursday, November 16, 2017

Α.	Welcome & Introductions	Bill Wood	
B.	Approval of Minutes of Meeting of September 28 as emailed		
C.	Planetarium Update       Dave Grant/Doug Bennett         1. New Planetarium Manager – Scott Mitchell       Dave Grant/Doug Bennett         2. Construction Update / Slide Show       Orange County Dept. of Ed Outreach Update         3. Orange County Dept. of Ed Outreach Update       Retention of Olin Group on Six-Month Basis for Grant Writing Support for Planetarium and other projects		
D.	<ul><li>Giving Tuesday Update</li><li>1. Promotion Activities</li><li>2. ASOCC Scholarship Endowment Gift</li></ul>	Doug Bennett	
E.	Investment/Endowment Report	Julie Simer	
F.	Coast Community College District Trustee District Update	Dave Grant	
G.	OCC Fashion Design Pop-Up Store Presentation (7:30 p.m.)	Chris Amaral/Michelle Craner	
H.	Associated Students Update Leanna Gutierrez		
I.	Friends of the Library Update Eileen Lewis		
J.	College Report Dennis Harkins		
K.	<ul> <li>Foundation Update</li> <li>1. Baseball Project</li> <li>2 David Johnston Scholarship Bequest</li> <li>3. Crowd Funding / Eteams Update</li> </ul>	Doug Bennett	
L.	Board Members Comments/Concerns		

#### For your calendar:

#### OCC Foundation Boat Parade Viewing aboard Nordic Star - Sunday, December 17

#### **Board Meetings**

Thursday, January 25, 6 p.m., Location TBA Thursday, March 22, 6 p.m., Location TBA

# OCC FOUNDATION MEMORANDUM

To:	Foundation Board Members	
From:	Liz Parker	
Subject:	Olin Group Grant Support Proposal	
Date:	November 1, 2017	

Attached is the proposal from the Olin Group to provide grant research and proposals to support the work of the OCC Foundation. The monthly retainer costs are from \$3125 - \$3750 per month for providing 2 - 3 grant letters and or proposals monthly.

Initially, they will concentrate on grants from the listing of potential funders from their report of 'granting opportunities' they developed from their initial contract. They have a vast number of consultants and staff personnel that have the expertise to support the work this proposal requires.

With the planetarium due to open in less than 12 months, the Olin Group could provide the additional resources needed to bring in short term and long term revenue in support of the planetarium and its programs.

Although it would be best to plan on working with them a minimum of 12 months, the contract is 'at will' which means if we do not believe their work does not support these costs we can stop the work at any time.