



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, July 18, 2023, 12:30-1:30, College Center 217 & Zoom

E-Board Members in Attendance: Parliamentarian Cyndee Ely, Vice-President Rendell Drew, President Lee Gordon, and Curriculum Chair Lori Pullman.

E-Board Members Absent: Secretary Marilyn Kennedy

Guests Officially Signed In: Rob Schneiderman, Karen Baker, and Irene Naesse
(These minutes approved on August 29, 2023)

I. Preliminary Matters

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

- A. **Call to Order:** President Gordon called the meeting to order at 12:30 p.m.
- B. **Public Comments:** None.
- C. **Approval of the Minutes:** No minutes for approval.
- D. **Executive Board Member Reports:**

1. President's Report – Lee Gordon:

I will be asking the E-Board to agendaize the topic of generative artificial intelligence for one of the early meetings of the fall 2023-2024 semester.

The District administration sent an email to all faculty that contained the following assertion:

"On June 28, 2023, the State Chancellor's Office released a surprise revision to the 2022-2023 apportionment (P2) with a 10.83% (equivalent to \$24 million) deficit factor which now must be backfilled from the General Fund. Although the State Budget (Senate Bill 101) was passed, the actual impact and level of funding remains unknown."

In the District's email, the faculty were not made aware of the context of this situation, which is; the Chancellor's Office statement implied that the system will find a way to fund the temporary shortfall.

I won't be reading this, but here's the key statement from the Chancellor's Office that was omitted in the District's email to the faculty:

*The June 28th, 2023, Memorandum from the Chancellor's Office Fiscal Services Unit states: "Once enacted, the 2023 Budget Act **will provide the revenue needed to offset the June 2023 decrease in 2022-23 EPA funding**. Since the Budget Act and/or associated legislation had not been enacted at the time of certification, 2022-23 P2 does not include the 2022-23 general fund revenue increases needed to offset the decrease in 2022-23 EPA funding, resulting in a TEMPORARY revenue deficit of 10.83% at 2022-23 P2."*

Vice-President Drew and I will be meeting tomorrow with the leadership of the other two Academic Senates and of the CFE to discuss what, if any, is an appropriate District-wide faculty response to this email which was sent to the entire faculty of the District.

President Gordon asked the CFE representatives if they wanted to add a comment on the recent District communication about the financial shortfall. **CFE President Schneiderman** agreed with President Gordon about the email that went out. He would like to have a joint statement go to the Board of Trustees that clarifies that we want transparency in this area. He is disappointed, but not surprised that they did this. **Parliamentarian Ely** emphasized the lack of priority from District regarding part-time senator compensation. There are no timecards or anything.

- 2. **Vice President's Report – Rendell Drew:** Since the last plenary session he has been reading a lot of materials on the role of the Senate at the local and state level. He stated that the senate Bylaws were last amended in

2016. He suggested a review and update of the document.

3. **Curriculum Chair's Report- Lori Pullman:** Attended Curriculum Institute. There is a lot that is coming down from the State to the college. There is nothing extraordinary. The Math Department has been affected the most. The course numbering is in play, but they still do not know what they are going to do. There are many questions on what the state wants the colleges to do.
4. **Parliamentarian's Report - Cyndee Ely:** Will recommend a quick review on motions, order of business, *Robert's Rules*, and the Brown Act. She will request if anybody has any timer apps to recommend.
5. **Coast Federation of Educator's (CFE) Report - Rob Schneiderman:** The survey itself went to both part-time and full-time faculty and 91% of those who responded to the survey said that they preferred having the 8% increase versus the 6% with the 4% stipend. That was overwhelming. Then at the Town Hall meeting there was not a single person who spoke up to advocate for the 6% with the 4% stipend that option. Everyone wanted 8.12%.

II. Discussion of Upcoming Agenda Items:

- A. **August 29, 2023, Meeting Agenda:** Artificial Intelligence, differences between Brown Act and *Robert Rules*, and DEIA Grant Report.
- B. **Consent Calendar Items:** None.
- C. **Topics Requested for Senate Discussion by Faculty, OCC Administration, and the District:**
 - Part-Time Senator Compensation
 - Academic Dishonesty
 - Official Student Retention Policy
 - ARC Accommodation for Recording
 - Faculty Hiring as it pertains to EEO, Board Policy, and the 10+1

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- D. **DEIA Faculty Grant Report – Rendell Drew:** There has not been any activity since the end of the semester. The Office of Instruction set up a meeting with the faculty work group for August 9th. They will discuss how to move forward with the DEIA grant. They will discuss possible Flex Day activities. They are looking for between 90-100 faculty to get involved in it. There will be more to come.
- E. **Open Forum:**
 - On the second meeting of the semester President Gordon would like to ask each senator for a one area they would like the Senate to cover. He would also like for them to take 10-15 minutes, at least once a semester, to present to the senate on their area of expertise.

III. Adjournment: President Gordon adjourned the meeting at 1:07 p.m.