

ORANGE COAST COLLEGE

Academic Senate Meeting | 03/16/21 | 11:30 am - 12:30 pm | Zoom Meeting

Academic Senator Attendance

Jessica A. Alabi, <i>at-Large</i>	Present	Lee Gordon, <i>at-Large, Vice President</i>	Present
Eduardo Arismendi-Pardi, <i>at-Large</i>	Present	Marilyn Kennedy, <i>Literature & Languages, Secretary</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Jodie Legaspi, <i>Athletics & Kinesiology</i>	Present
Tyler Boogar, <i>Math & Sciences</i>	Present	Doug Lloyd, <i>at-Large, Parliamentarian</i>	Present
Sean Connor, <i>at-Large</i>	Present	Leland Means, <i>Visual & Performing Arts</i>	Present
Eric Cuellar, <i>at-Large</i>	Present	Jeanne Neil, <i>Business & Computing</i>	Present
Tina De Shano, <i>Consumer & Health Sciences</i>	Present	Charles Otwell, <i>Curriculum</i>	Present
Jodi Della Marna, <i>Library</i>	Present	Max Pena, <i>at-Large</i>	Present
Matt Denney, <i>Technology</i>	Absent	Clyde Phillips, <i>at-Large</i>	Present
Rendell Drew, <i>at-Large</i>	Present	Loren Sachs, <i>at-Large, President</i>	Present
Cyndee Ely, <i>Part-Time Faculty</i>	Present	Jordan Stanton, <i>Social & Behavioral Sciences</i>	Present
Diogba G'bye, <i>Part-Time Faculty</i>	Present	Stella Tsai, <i>SGOCC Representative</i>	Absent

Guests (Optional & Voluntary Sign-In): Jaki Kamphuis, Angelica Gonzalez, Kate McCarroll, Renee De Long, Anna Hanlon, Renee De Long, Arabian Morgan, Steve Tamanaha, Michelle Grimes-Hillman.

1. Preliminary Matters

- A. **Call to Order:** President Loren Sachs called the meeting to order at 11:30 A.M.
- B. **Opportunity for Public Comment:** None.
- C. **Approval of the Minutes –**

Motion 1: Senator Kennedy moved to approve the March 9, 2021, minutes with a small correction; seconded; approved.

- D. **For the Good of the Order Announcements:**

Senator Drew: Presented a flyer announcing Mayor Farrah Khan of Irvine presenting at the Senate on April 6, 11:45 am. She will be talking about the different challenges she faced as a woman of color and also the citywide resolution. There will be some time for questions and answers.

PDI Chair Kennedy: After the PDI message sent yesterday about ODU's mentoring professional development opportunities, there has been a good response. PDI is working on how to connect people or match them up. That looks very promising.

Senator Barnes: The summer registration dates will be out soon; please encourage students to come in now. They can contact a counselor through phone, Zoom, or Cranium Café and counselors can help students with their educational plans, so they are ready for registration through their summer or fall. Counselors can help students update their plans or develop new plans for their career goals.

2. Consent Agenda

Motion 2: Senator Means moved to approve Kate McCarroll as the new Faculty Starfish Liaison; motion seconded; motion approved unanimously.

3. Officer, Senator, & Committee Reports

A. President's Report – Loren Sachs:

District Consultation Council, Dual Enrollment, the Budget: At DCC, they are moving forward rapidly as a District to sign contracts or Memorandums of Understandings (MOUs) with several high school districts for dual enrollment. Vice Chancellor Dunn shared that in the most recent stimulus package signed by President Biden last week, the District and its colleges are looking at about fifty million, based on the best possible calculations. Fifty one percent of the money needs to go directly toward student aid, but that does not diminish the fact that we are still looking at decreased enrollment and other challenges. **Faculty Town Hall:** The Senate is working with President Suarez's office to schedule a faculty town hall to talk about what is going on with the campus, the return to campus, classes in the fall, the budget, etc., probably the Friday after spring break. **Coastline and Tenure Training:** There is also a lot of discussion at Coastline about some of the concerns that CFE President Schneiderman shared with the Senate a couple of weeks ago regarding tenure and training, and potential mentoring options that are available for the tenure track. There could be a town hall where they can gather some different ideas and thoughts about what that process might look like as it goes into the negotiation phase in the MOU. The Senate has the development component to some extent on the training based on the 10+1. **Flex Coordinator:** The new selected Flex Coordinator is Allissa Blystone. She will be leading the Flex Committee for the next year and a half.

Educational Master Plan – Dean of Research, Planning & Institutional Effectiveness Sheri Sterner: The Master Plan needs to be refreshed and the college's goals and objectives need to be updated so that they can fit that into Comprehensive Program Review that starts next fall. They are calling it a "refresh" because six years ago when they did the current master plan, they really did an overhaul of the master plan from a structural and process perspective. They do not anticipate that changing but they do anticipate that the content may be refreshed because that impacts institutional planning.

They are looking for participation and feedback from the Senate as Program Review is an area of the 10+1. March is the month for campus feedback, so they have scheduled a series of visioning sessions and those were sent out from the President's Office. She extended an offer to the Senate to have a special session in April is when the information from the visioning sessions will be put together.

The Institutional Effectiveness Committee is working on data where there are some planning assumptions. They will be looking at the current plans and initiatives that they already have in place, such as Guided Pathways. The Equity Plan Council will be integrating all of that information together and looking to see if there are any recommendations for content and changes to the master plan.

They will come back in May. After they receive campus feedback, it will go back to College Council for review and hopefully an endorsement of the new Master Plan. If approved, then it will go to the Board of Trustees over the summer. They will integrate that information into Program Review. Then they will start working on aligning the indicators and then they will be back to the Senate in the fall talking about the alignment of the data indicators and what those are. Two senators supported the idea,

and President Sachs proposed that next week's Senate and E-Board hold a special session, from 12 to 1:30 p.m.

- B. Guided Pathways and Starfish Liaison – PG Coordinator Jaki Kamphuis:** Introduced the new Faculty Starfish Liaison, Kate McCarroll, who works closely with Jaki Kamphuis at the Student Success Center and is a member of the English Department.
- C. Statewide Guided Pathways Representatives:** No report.
- D. CFE Union/Bargaining Unit Report – Rob Schneiderman:** If anybody wants to serve on the Dean of Consumer and Health Sciences hiring committee, they can email him. In addition, the union is beginning discussions with the District about a stipend to cover at-home expenses for faculty such as Wi-Fi upgrade, higher electricity costs, etc.
- E. Budget Update – Cyndee Ely:** There is great detail coming from the Fiscal Services Group on campus regarding revenue and expenditures. She provided some highlights.
- **CARES Funds:** The first priority has been to offset lost revenue from self-funded groups on campus, such as the swap meet, parking, etc. They were allowed to use this money for payroll expenses in these areas. This was done to keep the general fund intact. Then, it goes to student services and student needs and then any general requests or concerns.
 - **Dedicated Revenue:** Broken down, it highlights that foreign tuition and outside of CARES money has dropped 16%. Tuition from out of state went up by 3%. The Early Childhood Labs and Parking revenue has dropped significantly.
 - **Academic Salaries & Overall Running Costs:** Last year academic salaries were at the high point. They are down now in academic salaries District wide. They saved almost \$1 million through the SRP. The SRP helped in the academic salary portion for at least the first quarter of this fiscal year. With the hiring freeze, retirements, etc. expenditures have gone down about \$500,000. There was a question about summer enrollment, a decrease in sessions, and therefore a decrease in academic salaries. Senator Ely will check on the financials because the figures that were presented only included full-time numbers, not part-time and overload. Classified salaries, employee benefits, supplies and materials have gone down. Operating expenses and services have stayed about the same. The other outflow has gone up a bit. The total unrestricted general fund expenditures are down in the first quarter of this year. They hope to see that keep progressing in that direction.
 - **OCC Budget Committee:** Senator Ely requested that they need to start looking at the two biggest District wide and OCC specific issues: staffing to enrollment and the retirement employer contribution. The retirement employer contribution has not gone down.

President Sachs: The District had to purchase something like an “annuity” to offset the cost because of the SRP. Part of the SRP was that whoever retired, they got two years of service credit and that costs. While that looks like there is about a \$2 million reduction in the first quarter, there is money that is going to pay some of those retirement benefits that were guaranteed. It is not \$2 million so they are still looking at a significant savings but it is not as robust as it would look. The real takeaway is that they have diminished personnel costs, which was a large part of it. However, it has not addressed the declining enrollment, which is still the biggest budget influencer. In the last three years, employer contributions to STRS and PERS have gone up \$10 million for the entire district.

4. Unfinished Business

A. Program Review Changes – Anna Hanlon & Kelly Holt:

Anna Hanlon: Reported that last week they came to the Senate and presented the results of the Delphi survey along with a list of recommendations that came out of that survey. They asked senators to take those to their constituent groups and provide some feedback. After they met with the Senate, they met with IPC to get their feedback and recommendations. They were asked to let them know which of those recommendations should they give highest priority to, as there are so many so it will not be possible to implement all of them. they want feedback on how to prioritize them.

Kelly Holt: There are three main sections: Comprehensive Program Review, Midterm Program Review, and Guided Pathways Framework and Program Review. She asked for feedback on the way statements are written, which have the highest priorities, etc.

Comprehensive Program Review:

Senator [1]: Asked about these recommendations, 5 and 6 at the top:

“5. Add information about student barriers to success at the course and department level as a required data.

6. Add information about leavers, the Guided Pathway experience, student drops, and course/department student surveys as optional data source available to all programs (pending availability of date from Institutional Effectiveness).”

The Senator asked these questions: How is the information gathered in terms of the data? Is that identifiable to the instructor or the course? There is a concern about this being attached to evaluations because there were issues in the past with the SLOs and that got added to evaluations.

Anna Hanlon: They are not at that stage yet in terms of getting into the details of how the data will be collected. Right now, they want to know if the recommendations are something that would be a priority and if those are what they should move forward with. She assured that any process that is developed will be done through the Institutional Effectiveness Office. Sheri Sterner is very sensitive about the Union and 10+1 issues. They are very sensitive about any data that they collect and the potential of being used for faculty evaluations. They know that is not their purview. They cannot answer in terms of exactly how the data would be collected today, but they could develop the processes and bring them back to the Senate. They will make sure that the concerns are addressed.

Senator [2]: Asked for clarification on recommendation number 6 [see above].

Kelly Holt: One of the faculty members that participated in the Delphi Survey made comments in terms of what data they would like to see to improve their program, they wanted to know about the students that leave and do not continue.

Midterm Program Review:

Kelly Holt: Stated they would like a prioritization of the recommendations on the list, what is something that they would like to see them tackle first?

Senator [2]: Stated that under “Creating Improvement Strategies”, they should start with dialogue.

President Sachs: It is assumed that the recommendations start with dialogue. As one of the persons who participate in the Delphi, he has always assumed that the dialogue exists within the program. They are always having that dialogue.

Guided Pathways Framework and Program Review:

Kelly Holt: Asked if senators had any comments about this section. They will be potentially looking at ways to integrate Guided Pathways Inquiry into the Program Review Process.

Senator [1]: Suggested to have more time to review the over 30-page report.

Presidents Sachs: Suggested that Kelly Holt and Anna Hanlon come back next week to potentially have a little more of a response.

Anna Hanlon: Asked senators to prioritize reviewing the report because this will impact the additional timelines that they already have. She would appreciate any time given to the report. If they do not understand the recommendations, they can go back to the report for clarification.

B. Tenure Review Training Discussion:

Presidents Sachs: Coastline is having a discussion with the CFE Union about this; there is definitely consensus. Last week, the three Academic Senate presidents met with Chancellor Weispenning in their monthly review, and this was probably fifteen or twenty minutes of that discussion. There is recognition that they can be doing some things better. They need to figure out what that might look like. The participative governance process needs to be worked on. They need to collect data, synthesize it, and push it out to the different constituencies, get feedback, etc. This work will go through the rest of the Semester.

Senator [3]: Suggested that something could be set up for tenured faculty to share their experiences. Different people from different departments are going to explain their tenure process very differently. They can talk about which ones seem to be working and which ones did not work.

PDI Chair Kennedy: In reference to what Senator 3 stated, which is really a group dynamic, the PID mentoring process is really one on one, but this group dynamic might be an interesting dialogue to have in a group of people who are mentors/mentees, as well. She will take that back to PDI and to some of the people who volunteered to be mentors. More voices will be helpful.

Senator [1]: Stated that a constituent said that because some faculty have had difficulty getting to the Union/Administrative joint tenure training session, and as other things are now online, it would be helpful to have that online, and if somebody misses it. That could be done through Zoom or in Canvas as a shell.

Senator 1 added that last week CFE President Schneiderman asked her to email some tenure due process recommendations to the union directly. She has been doing research about that, but wants the Senate involved, and she will share with the Senate her ideas and suggestions.

5. New Business

- A. Bookstore Discussion:** This agenda item will be discussed at a future meeting after Spring Break, instead.

6. Adjournment of the Regular Meeting

President Sachs adjourned the meeting at 12:26 p.m.

7. Approval of the Minutes: March 23, 2021

MINUTES: First draft written by Beatriz Rodriguez, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1 Minutes 03/09/21	Motion 2 Consent Agenda	Senate Membership
Absent	Aye	Alabi, Jessica A.: Senator-at-Large (2020-2023) 11:37 arrival
Absent	Aye	Arismendi-Pardi, Eduardo: Senator-at-Large (2018-2021) 11:52 arrival
Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Boogar, Tyler: Math and Sciences Senator (2020-2023)
Aye	Aye	Connor, Sean: Senator-at-Large (2020-2023)
Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Della Marna, Jodi: Library & Learning Support Senator (2020-2023)
Absent	Absent	Denney, Matt: Technology Senator (2020-2023)
Aye	Aye	De Shano, Tina: Consumer Health Sciences Senator (2020-2023)
Aye	Aye	Drew, Rendell: Senator-at-Large (2020-2023)
Aye	Aye	Ely, Cyndee: Part-Time Senator (2020-2021)
Absent	Absent	G'bye, Diogba: Part-Time Senator (2020-2021) 11:48 arrival
Aye	Aye	Gordon, Lee: Vice President, Senator-at-Large (2019-2022)
Aye	Aye	Kennedy, Marilyn: Secretary, Lit and Lang Senator (2019-2022)
Aye	Aye	Legaspi, Jodie: Athletics and Kinesiology Senator (2020-2023)
Aye	Aye	Lloyd, Doug: Parliamentarian, Senator-at-Large (2020-2023)
Aye	Aye	Means, Leland: Visual and Performing Arts Senator (2018-2021)
Aye	Aye	Neil, Jeanne: Business and Computing Senator (2019-2022)
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Aye	Aye	Pena, Max: Senator-at-Large (2019-2022)
Aye	Aye	Phillips, Clyde: Senator-at-Large (2020-2021)
Aye	Aye	Sachs, Loren: President, Senator-at-Large (2019-2022)
Aye	Aye	Stanton, Jordan: Social and Behavioral Sciences Senator (2019-2022)