



# OCC Academic Senate Executive Board Meeting Minutes

Tuesday, September 4, 2018: 12:30-1:30 pm, Faculty House

**E-Board Members/Attendance:** Vice-President Jamie Blair, ~~Immediate Past President Lee Gordon, Curriculum Chair Anna Hanlon (non-voting),~~ Secretary and PDI Chair Marilyn Kennedy, President Loren Sachs.

**Guests:** None.

- I. **Call to Order:** President Sachs called the meeting to order at 12:30 PM.
- II. **Public Comments:** None
- III. **Approval of Agenda:** Agenda was approved unanimously.
- IV. **Approval of Minutes:** The August 28, 2018, E-Board meeting minutes were approved unanimously.
- V. **Reports of Executive Board Members:**

**CCCD BOT Nepotism Policy:** Discussion and direction that Secretary Kennedy will do a follow-up at the District CCC BOT meeting and report back to the E-Board.

**Senate Subcommittees:** Discussion on Senate subcommittees and bylaw updates, with direction to Secretary Kennedy to work with the Senate Administrative Secretary to write and send out an email to all Senate Subcommittee chairs requesting their Senate-approved bylaws.
- VI. **Agenda Setting:** The agenda was set for the next meeting.
- VII. **Adjournment:** President Sachs adjourned the meeting at 1:30 PM.

---

**Minutes Approval: September 11, 2018**

---