



ACADEMIC SENATE MEETING

November 27, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:35 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Kaveh Agahi, Carol Barnes, Marilyn Kennedy, Brent Rudmann.

Guests: Kevin Ballinger, Valerie Fernandez, Katie McCarrroll, Rich Pagel, Sheri Sterner.

2. Approval of the Agenda:

Motion 1: Pres. Sachs moved to amend and approve the agenda by moving item 8A to immediately after the Consent **Calendar**; motion seconded; motion approved unanimously.

3. Approval of the Minutes for November 20, 2018:

Due to the holidays last week, the minutes will be moved to next week along with the minutes from today's meeting.

4. Public Comments:

Kevin Ballinger, Jeanne Neil.

5. Consent Agenda:

Motion 2: Senator Isaac moved to approve the consent agenda; motion seconded; motion approved unanimously.

A. Hiring Committees:

1. **Instructor - Communication Studies:** Hiring Manager: Michael Mandelkern, Ben Lohman, Christopher DeSurra, Felicia Coco.

B. Tenure Track Review Committees:

1. **Stan Dubrovskiy's - Committee Member Replacement:** Sonia Avetisian

6. New Business

A. Communication of Student Learning to the Public (ACCJC Standard 1.C.3) Discussion/Action: SLO Coordinator Anna Hanlon [Links and notes at end of 6A]

SLO Coordinator Hanlon presented on Program Student Learning Outcome Public Posting noting that she last presented to the Senate on this issue, April 7, 2015, where it was determined by the Senate that she was to come back and continue the conversation. Today, we need to begin to decide how to satisfy ACCJC Standard 1.C.3, required for eligibility for accreditation, which means we need to make available to prospective students and the public the results of our student learning assessment and update our old *doc fours* with the new *TracDAT* technology and information.

In 2015 we posted old doc fours, five-column documents, based on the Senate's decision at that time to post those on the public website. However, we also decided that we would assess our program SLOs during the 2015-2016 program review because of TracDAT and changes made to the process, so we would defer to what we would post and how it would be presented publicly for 2018-2019. Because we are at over 80% completion of PSLOs now, we are ready to move forward on this issue.

Previously, discipline faculty were asked to look at the core courses in their awards (not always in their disciplines) and map the CSLOs to the PSLOs, looking at their mapping and determine if all courses mapped to the PSLOs allowed a sufficient opportunity for students to meet a level of mastery that the PSLO represented, while referencing CSLO data, as well. Were students accessing across modalities? Were there sufficient courses to support those SLOs?

She displayed a potential report type on the screen and explained the details/information contained in it, based on TracDAT and assessments, plus narratives. She demonstrated the drop-down menus that might be available via the dashboard.

She asked if the faculty and the Senate think this information is meaningful to the public. Also, because we have to decide what to post, the Senate needs to consult with their constituents and then return next week to recommend what *should* be posted—what data elements are most meaningful and appropriate to inform prospective students and the public about our student success, programs, and how well we lead students to achieve PSLOS for our awards.

In response to an inquiry, Coordinator Hanlon noted that a key or legend could be added to the public report, possibly with links, to clarify and explain some of the numbers and terminology.

She requested that the Senate consider these issues, and once the Senate recommends and endorses, those recommendations will be moved forward at the end of this semester or the beginning of the spring.

Links and Notes:

[Note: Coordinator Hanlon's PP Presentation in Meeting Packet: [Program Student Learning Outcome Public Posting](#)]

[Note: ACCJC Slide in Meeting Packet: [ACCJC standard 1.C.3](#)]

7. Officer, Senator, and Committee Reports:

A. Guided Pathways Curricular Committee:

President Sachs noted that next week's agenda will have presenters from the Curricular Pathways group.

B. Academic Senate President Report, President Loren Sachs:

- **Smoking Survey:** Reminded senators and faculty to complete the very brief smoking survey that was emailed to the campus community; please complete by Wednesday.
- **PACE Survey:** Also reminded senators and faculty to complete the PACE survey by December 5th; he requested that it be resent out as it may have been lost during the holidays. Senators noted that it was identified as SPAM and a reminder of when it was sent out and to request that faculty

retrieve it from their SPAM folders might be helpful, as it is a safe email but it did not come from an OCC address.

- **Facilities:** The Facilities Committee is meeting on Thursday; please attend if you have concerns you would like heard, such as parking concerns or other issues.
- C. **DCCC BOT Policies Subcommittee** [Link and note at end of 7C.]: VP Blair noted that since our subcommittee representative is out today, VP Blair had planned to inform our representative that in AP 4240, line 36, referring to “GPA of at least 2.0, and no D, F, or NC grades” that was stated by the District as illegal per the Ed code, could be changed/corrected by removing the “and” and replacing it with “that includes,” which would remove the contradiction.
[Link and Note: Review the BOT Policy AP 4240, Academic Renewal, in the meeting packet: [AP 4240](#)]

8. Unfinished Business:

A. Heavy Hitters for FLEX Day: President Sachs

Suggestions received so far include a breakdown of AB 1725 and how it relates to the 10+1 and faculty purview, the 10 + 1 by itself, reports from the Guided Pathways groups via forums, and faculty preparation for accreditation. Please add your suggestions and bring back ideas at the next meeting or email Ricky Goetz and Marc Perkins.

- B. **Senate Bylaws/Proxy Voting Discussion: Senator Darryl Isaac** [Note: Links and notes at end of 8B.]
Senator Isaac made a presentation/statement as this particular document item was not included in the supplementary documents; he stated that he was bringing this issue to the Senate “as a few weeks ago one of our colleague senators wanted to submit a proxy vote for something on an issue that was very important to him and his division [from a senator-at-large], as we all represent divisions, departments, or at-large as a body.” “It was offered by our Parliamentarian that proxy voting is not allowed and our Secretary and Parliamentarian actually put into the minutes the statement which she said backs that up. However, that statement which I wanted to show you goes on to say that while proxy votes are not permitted and they might be prohibited unless the body has it stated within the bylaws that these are permitted.”

“I know that we all get busy and we are all very interested in the subjects that we talk about in the Senate, but sometimes when we come to a vote, we may not be present to vote to represent our constituency. So, I actually wrote a resolution which actually asks the Senate body to consider making proxy voting an allowable thing within the Senate. Change our bylaws to address that.” He read the resolution:

Orange Coast College Faculty Academic Senate November 13, 2018

Whereas: Current Academic Senate by-laws do not provide submission of a vote by Proxy, and
Whereas: Proxy voting can be validated by amending the current Orange Coast College, Faculty Academic Senate By-laws, and
Whereas: Senators represent a constituency of academic divisions, departments or the campus At-large, and
Whereas: Proxy voting will allow voting Academic Senate members to dutifully represent constituents on issues brought before the Senate, and
Whereas: A valid proxy vote is one offered in writing, signed and submitted by a voting Senate member;
Be it Resolved: The Orange Coast College Faculty Academic Senate amend the By-Laws to include the submission of vote by proxy.

Submitted by Darryl Isaac, Academic Senator for the Consumer and Health Sciences Division
November 20, 2018

Senate members made these (bulleted) comments or queries below:

- Since the resolution was not in the supplementary documents this week, we need to email the resolution out to everybody and then we can look at it, discuss it, and vote on it next week. We can't amend the bylaws unless we have a motion in the Senate and a two-thirds vote unless you want to go directly to looking at the bylaws.
- One senator "thought that it [proxy voting] was allowed at one time," some years past—what has changed?

President Sachs stated that if there was recognition in what was done previously then it sort of "fell through the cracks" but that Brown Act bodies should not have allowed it because it was not in the bylaws.

Senator Isaac stated that you need "one-third votes to accept the resolution and two-thirds vote to approve it as a change to our bylaws or to amend our bylaws—that's what is stated in our Constitution"

- Do you just want to open up the bylaws and have a discussion and change the wording on that or do you want this body to approve a resolution and then go into the bylaws?

Senator Isaac stated that we have to approve this resolution which means that it has to go out to the body and then we take a vote; if it meets one-third (1/3) approval of this body then it can be moved to amend the bylaws by a two-thirds vote.

- A senator asked to clarify if voting by proxy means you write something down and then somebody else reports that out during a vote or can you also send a representative?

Senator Isaac stated, "No, that goes under absentee voting and then we would have to address absentee voting in the bylaws as well. This is specifically dealing with proxy; we could deal with absentee voting and those two are addressed in the Brown Act but both of those in the Brown Act, the latest version, it says exceptions to this rule must be expressly stated within the bylaws"

President Sachs noted that we will discuss this resolution next week and we will see how that cascades down.

- Another senator noted that if the resolution passes then we would have to "note in our agenda that we are going to open the bylaws."

Links and Notes:

[Note: Referenced statement from [11-6-2018 minutes](#) includes language from §45 of *Robert's Rules* that proxy voting *may be allowed if "expressly stated in the bylaws"*; note in minutes document that the Senate does not have a Parliamentary or Secretary/Parliamentarian.]

[Note: Art. V of current OCC Senate [Bylaws](#) on Amendments: "1. Amendments to these By-Laws may be proposed by the Executive Board or by a petition signed by one-third (1/3) or more of sitting Senators. 2. These By-Laws may be amended by a two-thirds (2/.3) majority of the Senate."]

[Note: OCC Senate [Constitution](#) does not address bylaws amendments; 1989 Senate bylaws requires only that "These by-laws may be amended by two-thirds majority of the Senate."]

[Note: Brown Act law as of January 1, 2018, Title 5. 54953 [link](#) (c) (2) states "The legislative body of a local agency shall publicly report any action taken and the vote or abstention of each member present for the action"; see jurisdictional quorum requirements in law.]

C. Guided Pathways Discussion/Action: Vice President Jamie Blair

Vice President Blair (GP Liaison) provided an overview of the most updated format of the proposed [Framework for Guided Pathways document](#). She noted a correction in the document based on the GP Coordinator job descriptions, that the Steering Committee is actually called the Oversight Committee, so she is using that correct name, although the charge is the same.

She referenced that she learned the most about shared governance when she was Acting President; during that time our past OCC VPI, John Weispenning, taught her the value of the shared governance

process as the Senate was working on the Viability process, and he guided her in which committees she had to seek input from; the issue was also brought to the Senate several times during that process. She noted that there was wisdom in gathering that input, and now we have an excellent Viability process due to that collective wisdom. So, she learned that shared governance cannot be rushed and it must be shared with constituents. Finally, she referred a Senate guest, Dr. Eduardo Arismendi-Pardi, Senate President Emeritus, whom she requested might be able to add insight based on his past experiences.

Dr. Arismendi-Pardi addressed the Senate and the Senators individually, and wished them a belated Thanksgiving:

I learned a lot from you all and am glad to see you again. I would just like to say in reference to the 10 + 1 that faculty purview includes curriculum, and if you look at the definition of curriculum and look at educational programs it falls under that umbrella. When you look at educational programs it is my belief that Guided Pathways falls under that canopy. It is up to the Senate to protect its purview and turf through mutual respect and collegial consultation. If you give away your purview it is akin to giving away your health benefits; once you give them away you never get them back. I fought hard to keep the faculty purview. There have been things that were given away before and that could be done by renaming something, repackaging it, calling it a “work group,” not a “committee”—it has a different name. It is really up to you to do what you want to do. You do have the State Academic Senate (ASCCC) as a source and perhaps you may consult with them on the 10 + 1 and education programs regarding the purview of the faculty. When I was Senate President, I was a servant leader; I did what you told me and fought in the trenches for you. Contemplate, think about this. VP Blair stated that shared governance takes time. [Note: See the CCCD delegation of decision-making policy AP 2510, based on AB 1725 at this [link](#).]

VP Blair thanked Dr. Arismendi-Pardi for his words. She also thanked Senator Kennedy Marilyn for organizing the visual structure of the updated Framework document to make it more readable. VP Blair noted that this framework, like most plans is never done; you always go over and reassess. We may need to change parts of it in the future. What you have up and coming for future financial decisions and other challenges may alter this, but when these first decision are made you will be glad you have a document you prepared in advance.

In response to a query, VP Blair noted that no fiscal discussions have taken place yet and those will come in the future. Changes will be made and new decisions will potentially alter the document as the changes and challenges occur. Therefore, she would like the Senate to ask questions, alter the document, and endorse it with a vote on this framework to bring it to the administration to get their input on the document tomorrow at their scheduled meeting.

Motion 3: Vice President Blair moved to endorse this framework as a starting point to discuss with administrators; seconded; motion approved with one abstention. [Note: See voting tallies at the end of these minutes.]

D. AB 705 Discussion:

- Writing Center Coordinator Katie McCarroll stated that she attended an AB 705 meeting comprised of Felipe Salazar, representatives from the Counseling Department, and the English Department regarding the English Department's new directions for their final plans for AB 705 support in the spring; their pilots are almost ready for spring. They are just working on some pre-requisite challenges to get students from 98 to 99.
- Senator Lloyd stated that the Math Department is going to the Curriculum Committee tomorrow with seven math courses, four credit co-requisite courses and three non-credit courses. The co-requisite course will be taken concurrently with transfer-level courses. Two of the three non-credit courses will be offered at Math Jam during the winter before the spring semester starts.
- Curriculum Chair Anna praised the Math Department on their work as well as English in being thoughtful on what will benefit the students. They have done a really great job.

President Sachs acknowledged that Math and English have done exceptional work with Guided Pathways and AB 705. He thanks them and noted that this is good as we have a lot of challenges facing us in the future.

9. New Business

E. OEI Discussion:

This agenda item will be discussed at the next meeting.

10. Adjournment:

President Sachs adjourned the meeting at 12:30 p.m.

Approval of the Minutes: December 11, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Mot 1 Agendas	Mot 2 Consent	Mot 3 GP Framework	Voting Tallies Chart/Senate Membership
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Absent	Absent	Absent	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Abstention	Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Absent	Gordon, Lee: Senator-at-Large (2016-2019) early departure at 11:59 am
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Aye	Aye	Aye	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Absent	Absent	Absent	Kennedy, Marilyn: Lit & Lang Senator (2017-2020), PDI Chair (non-voting)
Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Absent	Absent	Absent	Rudmann, Brent: Soc & Beh Sciences Senator (2017-2020)
Aye	Aye	Abstention	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
			Part-Time Senator Vacant (2018—2019)
			Senator-at-Large: Vacant (2017-2020)
			Senator-at-Large: Vacant (2017-2020)