



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, April 2, 2019: 12:30-1:30 pm, Faculty House

E-Board Members/Attendance: Vice-President Jamie Blair, ~~Immediate Past President Lee Gordon~~, Curriculum Chair Anna Hanlon (non-voting), Secretary and PDI Chair Marilyn Kennedy, President Loren Sachs.

Guests: None.

- I. **Call to Order:** President Sachs called the meeting to order at 12:35 PM
- II. **Public Comments:** None.
- III. **Approval of Agenda:** Agenda was approved unanimously.
- IV. **Approval of Minutes:** The minutes for the March 19, 2019, meeting were approved unanimously.
- V. **Reports from Executive Board Members:**
 - A. **Non-agendized Senate Reports and Time Limitations:** It was discussed and agreed that reports not formally listed on the Senate agenda will be limited to two minutes.
 - B. **Union/Senate Purview and the Board of Trustees Policies:** Discussion regarding the prior letter sent to the District regarding the Nepotism policy, Senate purview, and union purview and a follow-up letter to be written and sent to the District Administration. Agreed that the Board of Trustees Policies Subcommittee representative Kennedy would gather information on this at the Friday meeting and report to the E-Board next week.
- VI. **Discussion of Agenda Items for next Regular Senate Meeting:** Guided Pathways reporting from Charles Otwell, nepotism policy review and discussion, program coordinator job descriptions, suspended courses and prerequisites, Smoke-Free Campus Taskforce, graduation requirement—mathematics, bylaws revisions and additions discussion only
- VII. **Adjournment:** President Sachs adjourned the meeting at 1:25 P.M.

Minutes Approval: April 9, 2019
