

ORANGE COAST COLLEGE

Academic Senate Meeting | 04/28/20 | 11:30 am - 12:30 pm | Zoom Meeting

Academic Senator Attendance

| | | | |
|---|---------|---|---------|
| Carol Barnes, Counseling | Present | Kelly Holt, at-Large | Present |
| Jamie Blair, at-Large, Vice President | Present | Darryl Isaac, Consumer & Health Sciences | Present |
| Cameron Brown, Athletics & Kinesiology | Present | Marilyn Kennedy, Lit & Lan, PDI Chair, Secretary | Present |
| Sean Connor, at-Large | Present | Doug Lloyd, Math & Sciences | Present |
| Eric Cuellar, at-Large | Present | Leland Means, Visual & Performing Arts | Absent |
| Jodi Della Marna, Library | Present | Jeanne Neil, Business & Computing | Present |
| Matt Denney, Technology | Present | Max Pena, at-Large | Present |
| Rendell Drew, at-Large | Present | Clyde Phillips, Student Services | Present |
| Cyndee Ely, Part-Time Faculty | Present | Loren Sachs, at-Large, President | Present |
| Diogba G'bye, Part-Time Faculty | Present | Jordan Stanton, Social & Behavioral Sciences | Present |
| Lee Gordon, at-Large, Parliamentarian | Present | Brenda Muxi, ASOCC Representative | Absent |
| Anna Hanlon, Curriculum | Present | | |

Guests (Optional & Voluntary Sign-In): Eileen Tom, Brett Savage, Carol Daily, Daniel Shrader, Jacqueline A. Kamphuis, John Taylor, Kate McCarroll, Kevin Ballinger, Madjid Niroumand, Rebecca Morgan, Renee DeLong, Rozanne Capoccia, Sheri Sterner, Tara Giblin, Yuki Toyooka Smith, Andreea Serban, Ricky Goetz, and Veronica Sanchez.

1. Preliminary Matters

- A. **Call to Order:** President Loren Sachs called the meeting to order at 11:30 A.M.
- B. **Approval of the Minutes:** No Items.
- C. **Opportunity for Public Comment:** Jaki Kamphuis, John Taylor.
- D. **For the Good of the Order Announcements:** No comments.

2. Consent Agenda

No Items

3. Officer, Senator, & Committee Reports

- A. **Academic Senate President – Loren Sachs:**
 - **Senator-At-Large Elections:** President Sachs reported that the Senate is running Senator-at-Large elections and a new updated link was sent out. All full-time faculty should have received an email with a link to access the ballot and submit their votes. Voting closes Friday, May 1st.
 - **Facilities:** There was a Facilities meeting last week. President Sachs will ask Vice President Pagel to show some of the images and graphics that were shared about the construction projects that are being built on campus. The aquatics complex is looking great.

- **Program Coordinators:** There are three coordinator positions open, Online, Flex, and Honors. They close next week on May 7th.
- **Part-Time Senator Election:** There were five nominations for three Part-Time Senator positions: Cyndee Ely, Digba G'bye, Behnaz Razavi, Brett Savage, and Yuki Toyooka Smith. Four of them introduced themselves and they explained why they would like to be considered for the positions. Behnaz Razavi was not present in the meeting and President Sachs read aloud her previously submitted statement. Current Part-Time Senators Ely and G'bye recused themselves from voting. A roll call vote was taken; senators present voted for up to three candidates. Secretary Kennedy recorded the votes.

Results: Cyndee Ely, Diogba G'bye, and Brett Savage were elected as Part-Time Senators for the Fall 2020 and Spring 2021 by a majority of votes.

| Senator | Representative Area, Officer Status | Vote 1 | Vote 2 | Vote 3 |
|------------------|-------------------------------------|-------------------|-------------------|-------------------|
| Carol Barnes | Counseling | Ely | G'bye | Smith |
| Jamie Blair | Senator-at-Large, VP | Ely | G'bye | Savage |
| Cameron Brown | Athletics and Kinesiology | Ely | G'bye | Razavi |
| Sean Connor | Senator-at-Large | Ely | G'bye | Savage |
| Eric Cuellar | Senator-at-Large | Ely | G'bye | Smith |
| Jodi Della Marna | Library & Learning | Ely | G'bye | Savage |
| Matt Denney | Technology | Tech difficulties | Tech difficulties | Tech difficulties |
| Rendell Drew | Senator-at-Large | Ely | G'bye | Savage |
| Cyndee Ely | Part-Time Senator | recused | recused | recused |
| Diogba G'bye | Part-Time Senator | recused | recused | recused |
| Lee Gordon | Senator-at-Large, Parliamentarian | Ely | G'bye | Savage |
| Kelly Holt | Senator-at-Large | Ely | G'bye | Savage |
| Darryl Isaac | Consumer Health Sciences | Ely | G'bye | Savage |
| Marilyn Kennedy | Literature and Languages, Secretary | Ely | G'bye | Savage |
| Doug Lloyd | Math and Sciences | Ely | G'bye | Razavi |
| Leland Means | Visual and Performing Arts | absent | absent | absent |
| Jeanne Neil | Business and Computing | Ely | G'bye | Savage |
| Max Pena | Senator-at-Large | Ely | Savage | Smith |
| Clyde Phillips | Student Services | Ely | G'bye | Savage |
| Loren Sachs | Senator-at-Large, President | Ely | G'bye | Smith |
| Jordan Stanton | Social and Behavioral Sciences | Ely | G'bye | Savage |

B. Guided Pathways – GP Intervention Coordinator Jaki Kamphuis: The intervention team met last Friday. They revisited Starfish, a software that was discussed in the Senate last year. They recently set up a demo session at OCC and there were several other faculty and counselors who attended and there was also a demo at the District office. Starfish is a software program that includes several components, one of which is an early alert system. Last year, the District decided not to move forward with this software because there were a variety of software programs the colleges were using. However, the licenses for some of those programs are coming to an end. This is a time to revisit Starfish. It was concluded that she, along with Vice President of Student Services Madjid Niroumand, will work on setting up a presentation for a future meeting.

C. Statewide Guided Pathways Representatives – No report

D. Union/Bargaining Unit Report – Rendell Drew: Reported that all CFE Union meetings, trainings, conferences, and curricular and extracurricular activities previously scheduled for the summer were cancelled due to COVID-19.

E. District Board of Trustees Board Policies and Administrative Procedures Subcommittee: Senator Kennedy: Submitted a written report via Chat which is reproduced below.

AP/BP 3440 Service Animals: We reviewed the policies on service animals with minor changes. The policies have already gone through legal review; Vice Chancellor Serban is sending them to DSPS and Student Health for their review. The District uses the U.S. Department of Justice definition of a service animal, issued in its Final Rules amending Title II and II of the Americans with Disabilities Act, September 15, 2010: "Any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual or other mental disability."

AP/BP Smoking on Campus: The policies were amended to make clear that smoking cannabis is prohibited, already in our AP 3550 Drug-Free policy. There are four smoking policies: The District and each of the three campuses each has its own smoking policy

- OCC:** Bans smoking everywhere on the physical campus indoors and outdoors and in District-owned vehicles. This will include the swap meet.
- District:** Bans smoking inside and in District-owned vehicles; allows smoking outside only in parking lots and any area over 20 feet from an entrance or window.
- Coastline:** Bans smoking inside and in District-owned vehicles; allows smoking outside only in parking lots and any area over 20 feet from an entrance or window.
- GWC:** Bans smoking inside and in District-owned vehicles; allows smoking outside only in designated areas of parking lots and any area over 20 feet from an entrance or window.
- Enforcement:** Enforcement throughout the District will be the same: through education, with an emphasis on awareness and cessation resources.

4. Unfinished Business

A. Grading Criteria – Eileen Tom: Reported that the timeline is very tight to make a decision regarding implementation of a Pass/No Pass grading option for all classes. Counselor Tom shared a PowerPoint presentation that summarized what other peer colleges in Region 8 are doing: All of them have extended their deadlines to allow a Pass/No Pass request, some even extending until three weeks after the spring semester ends. Many have approved the exception to include all courses.

OCC is trying to be as flexible as possible. Areas such as Financial Aid, Veterans, Athletics, etc. have been flexible. The question is whether some of the programs that require licensing certification like the FAA requirements will require a letter grade or if a Pass/No Pass grade will be acceptable. Programs vary at the CSUs. More UCs have come online with their specific policies regarding major preparation. Berkeley, Davis, Irvine, Riverside, San Diego and Santa Barbara have all said that they will accept the Pass/No Pass for

major preparation, in addition to them being fine for unit G and admission purposes. UCLA is still case by case. Santa Cruz and Merced are going through their departments and trying to figure out what is going on. The Association of Independent California Colleges are working with their campuses, but they all want to be as flexible as possible. The joint medical schools for the whole state of California are saying Pass/No Pass is no problem.

The question is, how do we move forward in terms of the Pass/No Pass option for all courses? Everyone on campus, including students, will only have a week to regroup and figure out how to work online. Some of the students are still struggling with access to technology, Wi-Fi, the different platforms of teaching after Spring Break, synchronous classes, asynchronous classes, Google Classroom, Zoom, and Canvas.

This also provides an opportunity for another flexible option as EW may not always be the best option as it might impact the students transfer timeline. Pass/No Pass does not impact a grade whereas if a student did want to repeat a class with a substandard grade, it would impact their GPA until they successfully repeated it, which does impact transfer.

There are 1200 courses that are for a letter grade. There is a big challenge with the timeline being May 8th. The communication strategy to students would be vital and it would have to get off the ground right away. The Dean of Counseling has agreed to provide support to students, knowing that this would be a one-week timeline to mobilize. They could do Zoom workshops and provide a lot more walk-ins and things of that sort. They would provide all the supports necessary. Some of the students do need to keep full-time status. This will release some pressure.

There are many students in programs where there are courses that progress in the state in a sequential manner or they are not offered as frequently. They might be offered fall of every other year or spring of every other year, for example. They would have to wait to take it again. There are also some courses that are in high demand that maybe have limited seats in the summer. If they are trying to turn around and take it again in the summer, some of them are already waitlisted.

There is still no guidance from the CSUs or the UCs about spring transfers specifically for Transfer Admission Guarantee for the UC in terms of the minimum thirty units that they require. Cal State Long Beach, for example for Spring, traditionally says that everything must be done by the end of summer. If a student has to do an EW instead of a Pass/No Pass that might impact whether they will be eligible to apply for spring transfer. Consultation with a counselor is going to be key in deciding whether students should opt for the Pass/No Pass option. The situation is really student specific.

Senator 1: My feeling is that if a department has decided that credit/no credit should not be an option, we should respect that. I worry that students in a panic will take that option and then they change their minds as I just do not think the students will understand all the repercussions. I am on the border of whether we should extend it past May 8th.

Counselor Tom: The deadlines have automatically been extended to May 8th. It might position students better than an EW or the option that a student can request to repeat a class, whether they got a substandard greater or not with extenuating circumstances. That opens a worst can of worms in my assessment because then the schools are going

to be really all over the board. I think in the Pass/No Pass case, there is enough consistency to be advisable for many students and would help keep them on track. We will have some bottlenecks in terms of transfer timelines, which will make transfer more competitive, meaning students might need a higher GPA in a year and a half.

Senator 2: Regarding the international students, they cannot drop. Some of them are stuck here. Some of them have left, and they are trying to work from their countries. We need to give those students more options. They cannot drop but they could do something like a Pass/No Pass, and I know for a couple of students that would put a little bit of relief on them because I know that they are very worried about things back at their home and what they are doing here. I am concerned about the May 8th deadline. I do agree with Senator 1 that we probably need to let this be decided by departments or divisions.

Senator 3: Are we going to be able to make the decisions before we go to the ETS that is coming up? Will that help us at all?

Counselor Tom: I am not sure. I think the decision lands with your area in terms of how we move forward. If it does not happen in a couple of days (ETS is May 4th), they might be sharing any updates that are not already on the UC website. They are updating that actively. A lot more campuses have come online and say, "we are not going to negatively penalize a student for a Pass/No Pass for major prep and admissions purposes." There is good news coming from the UC where that is concerned.

Senator 2: I am writing some things down as everyone is talking and I am not making a motion yet, but I want to throw this idea out "That we consider allowing Pass/No Pass for all classes on our campus and departments that approved them for as long as the District allows." That will give flexibility in case there are any sudden District or State changes, that will give the departments the freedom to decide, which I think is a rightful thing to do, and I will also give us time to talk to our students and we can help them in making that decision. I think is flexible and I want to throw it out to everybody.

Senator 4: I think that creating an option for the students with this pandemic situation is something that is necessary because I have had a few students in my class also who are very concerned about their grades. They are concerned about the Pass/No Pass in reference to transferring to other universities. The students need to be very actively involved in this process in a sense that they are the ones that are going to be affected by it. I think if every one of us can go back to our classes and start to inform our students on the process that is going on before May 8th, I think that will be something that we can help the students with.

Vice-Chancellor of Instruction Andreea Serban: The Pass/No Pass expansion only applies to spring 2020 grades. It does not apply to future terms. There was a question here of why May 8th? There are significant processing aspects so students need to submit this request by May 8th. If OCC allows Pass/No Pass for all courses that do not already have this option, there is an additional setup that needs to be done for this to occur in Banner. It is not just a simple switch on and off. This will add a significant challenge in terms of what needs to happen to allow this kind of Pass/No Pass for courses that do not already have this option. The other two colleges are allowing maybe 834 courses which already have the Pass/No Pass option, but not for courses that do not already have it.

Senator 2: I really do respect and appreciate the extra work that people will have to do all over the District. I think everyone that is sitting here at the Senate right now probably feels a little overwhelmed by all the extra stuff we all have to do during this crisis. We understand.

Senator 1: Is your proposed motion for all departments that already have it approved?

Senator 2: No, it is for all classes and departments that approve that right now, even courses without it in their CORs. Departments would have to vote quickly on this.

Senator 1: That actually gives more flexibility. Not only are you respecting the departments that do not have the Pass/No Pass already, you are actually saying each department can decide which way they want to go on this, which is even giving more flexibility to faculty.

Senator 5: My question is the uniformity of it all as we vote on this. I like what the motion is saying. My concern is that we need to make sure even though this is a "one off" for the Spring 2020 semester, we need to make sure that we are all going to do this in tandem as professors and a campus?

Senator 2: I agree. Somebody needs to fashion something to send out to students immediately, perhaps President Sachs and VPI Ballinger can work on this together?

Senator 6: From an academic counseling perspective, and I want to place my support regarding what my colleague Eileen Tom shared, I think this is very situational for Spring 2020. I think it is important to remain student centered and to also take into consideration how this could positively impact students as per academic rigor and transfer yet also facilitate the time of graduation for many of our students. As a counselor, we work with so many different students; we are going to have to be referencing which departments allow this and which do not. I just want to take into consideration that that could also conjure up some concerns on the students' end and as a counselor, it could be complex. I would be in favor of being student centered and saying across the board of having Pass/No Pass for this one time for Spring 2020 given the circumstances.

Senator 4: I think it is still the option of the students to decide to go on to do a Pass/No Pass and with our guidance towards the future. I can agree with making it all campus-wide, but I think it is ultimately the student decision with our guidance by informing them on the path towards graduation or on the path to a transfer. We need to guide them so that they are not hurting themselves. I think that should be our focus, on getting the students to get the right information for transferring or the right information regarding a grade.

Senator 3: I think that we need to also consider the fact that the students that are going to be transferring versus students that are not transferring. Going to or participating and getting information from ETS helping us make these decisions individually, helping students make decisions individually, is something that we should also seriously consider, which is why I brought ETS up. I know that if our departments make individual decisions and the decisions are separate from the institutional decision that they are transferring to, it puts the student in a very

sensitive situation because one thing may be approved it and it may not be accepted and the goal may be to be accepted. We have to play it by ear regarding each student and make the students' goals more important as opposed to just looking at it from a department policy. This is something that can affect students in the long run. I know it may not be something that is going to be ongoing like this forever. However, at this point, I have had students that I have talked to that are in there in the transferring process that this will make a very big difference. Once we go the ETS, we are going to have all the information we can add to this to help to make the best decision. I think we should really consider the students' perspective.

President Sachs: I think one of the things that it sounds like is getting lost in this is we are not saying that every class is Pass/No Pass based on the instructor making the decision. This is still something that the students, regardless of how the motion that was put forth is voted on. It is no different than today. There are a few courses on the books that are Pass/No Pass for everybody enrolled. In the classes that we are talking about, it is the option of the student to select it. There is nothing being said here that we are forcing everybody on campus or departments to take a Pass/No Pass.

Senator 6: Yes, obviously it is the student's decision and guiding the student as to what is in their best interest. What I am trying to advocate for is for students to have the option to select a Pass/No Pass in all their courses for this one situational instance, which is spring 2020. I think it is important to remain student centered as much as I respect and value the department. I think that is important for students to have that opportunity to select Pass/No Pass in regards to all the courses that they are enrolled in this Spring 2020.

Senator 1: Are you also saying that divisions that have historically not allowed that option must do so? For example, getting an aviation certificate on fixing airplanes, you would not be able to get your certificate. Therefore, they do not have that option. Are you including those people that have already made the decision in the past that is not an option for their division?

Senator 6: I would say in regards that it is not impacting anything that is licensing or anything of that matter. If even the Medical School Board in regards to California is even considering that Pass/No Pass is fine. I think there are different ways to look at it. Free of courses that are Pass/No Pass that affects licensing or something to that effect, then that would be the exception. I can see that. Outside of that, I would say Pass/No Pass.

President Sachs: The motion of Senator 2 is kind of the better choice because the departments that know that this is going to affect them, they already know that. I think there are students that could potentially be enrolled in some of those programs that would immediately jump to the Pass/No Pass option and I understand that the idea is they would still get input from counseling and their faculty. We are talking about something that happens 10 days from today.

Motion 1: Senator Drew moved to extend the meeting for five more minutes; motion seconded; motion approved unanimously.

Senator 5: The question is How do we get our respective departments to vote? How do we facilitate that and get everything back? Whom do we contact? Do

we contact the Deans? Department chairs? Do we have a process for that given the timeline? I am in favor of doing things systematically and I want to make sure that we can do it on behalf of what the student wants. How do we collect the information? How do we facilitate the process for this?

Senator 2: In my division, I am going to send them an email today. They already know what's going on. I am going to tell them their departments need to have an email vote. They are not under the Brown Act. They need to send me back that information and I will forward it to the Senate.

Motion 2: Senator Marilyn Kennedy moved to allow Pass/No Pass option for all classes and departments that approve that for as late as the District or State allows for Spring 2020 only; motion seconded; motion approved. Ayes, 14; Nays, 1; Abstentions, 5.

5. Adjournment of the Regular Meeting

President Loren Sachs adjourned the meeting at 12:35 P.M.

Approval of the Minutes: May 5, 2020

MINUTES: First draft written by Beatriz Rodriguez, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

| Motion 1 Meeting Extension | Motion 2 Grading Criteria | Senate Membership |
|----------------------------------|---------------------------------|---|
| Aye | Aye | Barnes, Carol: Counseling Senator (2018-2021) |
| Aye | Aye | Blair, Jamie: Senator-at-Large (2018-2021) |
| Aye | Aye | Brown, Cameron: Athletics & Kinesiology Senator (2017-2020) |
| Aye | Aye | Connor, Sean: Senator-at-Large (2017-2020) |
| Aye | Abstain | Cuellar, Eric: Senator-at-Large (2018-2021) |
| Aye | Aye | Della Marna, Jodi: Library & Learning Support Senator (2017-2020) |
| Aye | Abstain | Denney, Matt: Technology Senator (2017-2020) |
| Aye | Abstain | Drew, Rendell: Senator-at-Large (2017-2020) |
| Aye | Aye | Ely, Cynthia: Part-Time Senator (2019-2020) |
| Aye | Aye | Diogba G'bye: Part-Time Senator (2019-2020) |
| Aye | Abstain | Gordon, Lee: Senator-at-Large (2019-2022) |
| ----- | ----- | Hanlon, Anna: Curriculum Chair (Non-Voting) |
| Aye | Aye | Holt, Kelly: Senator-at-Large (2017-2020) |
| Aye | Aye | Isaac, Darryl: Con. & Health Sciences Senator (2017-2020) |
| Aye | Aye | Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2019-2022) |
| Aye | Aye | Lloyd, Douglas Math & Sciences Senator (2017-2020) |
| Absent | Absent | Means, Leland Visual & Performing Art Senator (2018-2021) |
| Aye | Aye | Neil, Jeanne: Business & Computing Senator (2019-2022) |
| Aye | Nay | Pena, Max: Senator-at-Large (2019-2022) |
| Aye | Aye | Phillips, Clyde: Student Services Senator (2017-2020) |
| Aye | Abstain | Sachs, Loren: Senator-at-Large (2019-2022) |
| Aye | Aye | Stanton, Jordan: Social & Behavioral Sciences Senator (2019-2022) |