ORANGE COAST COLLEGE

Curriculum Committee Meeting Minutes

February 9, 2022 ○ 3:00 – 4:28 p.m. ○ Zoom https://cccd-edu.zoom.us/j/96089612939

FACILITATOR	Charles Otwell (Chair)
NOTE TAKERS	Elizabeth Page, Melissa Rowden
VOTING MEMBERS	Lori Cassidy, Marley Cervantes, Jamie Hitchings, Fred Judd, Mike Lannom (Vice Chair), ~~Jodie Legaspi~~, Tabitha Liang, Dan Matulis, Charles Otwell (Chair), Lori Pullman, Eileen Tom, ~~Leland Paxton~~, Manoj Wickremesinghe
NON-VOTING MEMBERS	Michelle Grimes-Hillman, Christiaan Desmond, Nancy Jones, LeeAnn Hiranandani, Elizabeth Page, Melissa Rowden
GUESTS	Anna Hanlon, Lee Gordan, Tom Mucciaro, John Congleton, Tom Mucciaro, Kelly Holt, Melissa Jauregui

Item 1: Welcome/Approval of Agenda & Minutes; General Discussion

TOPIC	PRESENTER
Welcome, Approval 2/9 Agenda, Approval of 12/8 Minutes	2/9/22 Agenda: Motion to Approve/Second: Michael Lannom / Tabitha Liang. • Postpone Item 56 Adapted Kinesiology Certificate of Specialization 12/8/21 Minutes: Motion to Approve/Second: Michael Lannom / Tabitha Liang. **The motion carried unanimously.**
Equity Taskforce	Anna Hanlon presented on the President's Task Force on Equity & Inclusion. The action plan for the college is tentative and is still being created. She shared some of the progress thus far. The task force was created in November 2020 with shared language and definitions created. In April 2021, visioning sessions were held on campus for the Educational Mater Plan and DEI plan. Key areas of focus aligned with the Educational Master Plan. In May 2021, the Task Force identified clusters and impact theories. Daisy Segovia is now managing the process for the DEI framework and draft DEI plan. Six different goals have been identified and faculty members serving on the committee include Stephanie Wells, Kisha Champion Williamson, Dr. Rebecca Ogaz, and Dr. Rendell Drew. Goal five, culturally responsive curriculum, was the goal the group worked on regarding goals and action plans. Feedback is requested at the upcoming visioning sessions. This moth through mid-March the plan will be reviewed and revised based on HEDS survey and focus group results to align with the Educational Master Plan and DEI Plan. In March, the DEI plan will be vetted with constituents and the final plan will be adopted in April. Anna displayed the identified action plan areas of Task Force and shared information on Goal 5, provide culturally responsive curriculum. Create peer-review process for curriculum within departments and division (design syllabi process), culturally responsive curriculum in all academic disciplines (training on best practices), develop process for safe and welcoming classrooms to validate

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	students' lived experiences and promote programs for ethnic studies, identity-based and intersectionality disciplines. DEI Impact Goals Visioning and Feedback sessions 2/11 9:30 – 11am; 2/14 4 – 5pm, and Flex Day 2/24. Contact Anna Hanlon for further information. Charles Otwell recommended that the Curriculum Committee attend the FLEX Day session. The Curriculum Handbook is being reviewed though a DEI lens.
Baccalaureate Degree Program	Charles Otwell discussed that OCC has expressed an interest in applying one of our programs to submit for a baccalaureate. The Academic Senate will be creating a Task Face and vet the applications. This will be discussed next week in Academic Senate. The Curriculum Committee can discuss the curriculum that will require 24 units of upper-division, 18 units in the major and 6 units of upper-division GE.
C-ID / TMC revisions status	Manoj Wickremesinghe stated that there has been real progress with revisions and submissions for C-ID. There are three additional math courses in the CurricUNET queue. We will be able to update the ADTs as the C-ID revisions come through. This is the timeliest revision and submission process. The Sociology and Film, Television, and Electronic Media have new templates. Charles Otwell offered assistance to the Division Representatives.
IGETC stem – Catalog addition	Charles Otwell asked if the IGETC for STEM should be added to the catalog. Eileen Tom stated that if must be added for the graduation office to award the degree. It was agreed to be added to the catalog. Elizabeth Page with work with Counseling and Enrollment Services. Melissa Jauregui request to add as a footnote instead of a sperate page. The pathway would just be for the Environmental Science ADT for now. Charles Otwell requested that the Division Representative review the course rubric in the Curriculum Committee Handbook regarding equity.
Articulation Update	Manoj Wickremesinghe is waiting CSU GE.
Curriculum Staff Update	Elizabeth Page announced that to 2022-2023 catalog is available and currently being edited. The catalog will be completed in June. Melissa Rowden and Elizabeth are working on C-D and TMC updates.

Item 2: Consent Items: ALL DIVISIONS
Motion to Approve/Second – Michael Lannom / Lori Pullman. **The motion carried unanimously.**

COURSE/PROGRAM	ACTION	EFFECTIVE TERM
1. ALH A120 Human Diseases	Material fee removal, CSLOs, Objectives, Content, Instructional Tech, Assignments, Meth of Eval, Text	**Fall 2022**
2. APT A151 Unmanned Aircraft Systems Lab	Update APT A131 coreq to prereq with concurrency	**Spring 2022**

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3. CIS A111 Introduction to Computer Information Systems	CSLOs, Meth of Instruct, Text	**Fall 2022**
4. CIS A111 Introduction to Computer Information Systems	Distance Ed: Adding Hybrid, WWW & A/V two way interactive	**Summer 2022**
5. COUN A135 Principles of Effective Parenting	TOP code: 4920.10 to 4930.11	**Fall 2022**
6. ELL A025N Beginning Pronunciation	Distance Ed: Adding online	**Summer 2022**
7. ELL A026N English Language Learning: Beginning B	Distance Ed: Adding A/V two way interactive	**Summer 2022**
8. ELL A061N ELL Support for Preparation for Allied Health Program	Distance Ed: Adding online Methods of Eval	**Summer 2022**
9. ELL A064N Advanced Academic Reading and Writing	Distance Ed: Adding A/V two way interactive	**Summer 2022**
10. ENGL A101 Critical Reasoning: Fiction	Distance Ed: Adding online & A/V two way interactive	**Summer 2022**
11. ENGL A101 Critical Reasoning: Fiction	Text	**Summer 2022**
12. ENGL A101H Critical Reasoning: Fiction Honors	Distance Ed: Adding online & A/V two way interactive	**Summer 2022**
13. ENGL A101H Critical Reasoning: Fiction Honors	Text	**Fall 2022**
14. ENGL A102 Critical Reasoning: Nonfiction	Distance Ed: Adding online & A/V two way interactive	**Summer 2022**
15. ENGL A102 Critical Reasoning: Nonfiction	Text	**Fall 2022**
16. ENGL A102H Critical Reasoning: Nonfiction Honors	Distance Ed: Adding online & A/V two way interactive	**Summer 2022**
17. ENGL A102H Critical Reasoning: Nonfiction Honors	Text	**Fall 2022**
18. ENGL A123 Writing for Social Media	Distance Ed: Adding online & A/V two way interactive	**Summer 2022**
19. HTT A110 Hotel Front Office Operations	Catalog description, Objectives, Text	**Fall 2022**
20. HTT A131 Computer Reservation Systems - SABRE	Distance Ed: Adding hybrid	**Summer 2022**
21. HTT A131 Computer Reservation Systems - SABRE	Text	**Fall 2022**
22. MATH A104 Mathematics for Elementary Teachers	Prereq: Update language; Advisory: Remove Math A020, Objectives Content, Text	**Fall 2022**
23. MATH A115 College Algebra	Prereq: Update language; Objectives Content, Text	**Fall 2022**
24. MATH A185 Calculus 2	Prereq: Update language; Objectives Content, Text	**Fall 2022**
25. MATH A185H Calculus 2 Honors	Prereq: Update language; Objectives Content, Text	**Fall 2022**
26. MRSC A100L Oceanography Laboratory	Distance Ed: A/V two way interactive Instructional Tech, Assignments, Meth of Eval, Text	**Summer 2022**
27. MRSC A100L Oceanography Laboratory	Instructional Tech, Assignments, Meth of Eval, Text	
28. MRSC A100M Oceanography Laboratory Honors	Instructional Tech, Assignments, Meth of Eval, Text	**Fall 2022**

29. MRSC A180 Marine Biology	Assigned discipline, Assignments, Text	Fall 2022
30. MRSC A180L Marine Biology Lab	Distance Ed: Adding A/V two way interactive	Summer 2022
31. MRSC A185 Coastal Oceanography	Assigned discipline, Objectives, Assignments, Text	Fall 2022
32. MRSC A185L Coastal Oceanography Lab	Assigned discipline, CSLOs, Assignments, Text	Fall 2022
33. MRSC A185L Coastal Oceanography Lab	Distance Ed: Adding A/V two way interactive	Summer 2022
34. MRSC A187 Marine Mammals	Assigned discipline, CSLOs, Objectives, Content Assignments, Meth of Eval, Text	Fall 2022
35. MRSC A287 Introduction to Marine Mammal Rescue and Rehabilitation	Content, Assignments	Fall 2022
36. MUS A145 Voice 1	Catalog description, Objectives	Fall 2022
37. MUS A146 Voice 2	Catalog description, Justification, Assigned discipline Update to Meth of Instruct: Adding A/V two way interactive	Fall 2022
38. MUS A146 Voice 2	Distance Ed: Live interactive 2-way	Summer 2022
39. PHIL A120 Ethics	Catalog description, Justification, Degrees, Text	Fall 2022
40. RADT A172 Clinical Lab 2	Catalog description, Objectives, Content, Meth of Instruct, Instructional Tech, Text	Fall 2022
41. RADT A176 Clinical Lab 3	Catalog description, Meth of Instruct, Instructional Tech, Text	Fall 2022
42. RADT A177 Clinical Lab 4	Catalog description, Meth of Instruct, Instructional Tech, Text	Fall 2022
43. RADT A190 Flurosocopy	Number change: RADT A195	Fall 2022
44. RADT A271 Clinical Lab 5	Catalog description, Meth of Instruct, Instructional Tech, Text Corequisite: Add RADT A270	Fall 2022
45. RADT A276 Clinical Lab 6	Catalog description, Meth of Instruct, Instructional Tech, Text	Fall 2022
46. RADT A277 Clinical Lab 7	Catalog description, Meth of Instruct, Instructional Tech, Text	Fall 2022
47. RSPC A279 Physician Series 1	Assigned discipline, Content, Meth of Instruction, Instructional Tech, Assignments	Fall 2022
48. Early Childhood Administration AS	CTE Program Retirement	Fall 2022
49. Early Childhood Administration CoA	CTE Program Retirement	Fall 2022
50. Neurodiagnotic Technology AS	Catalog description, NDT A200 unit change (.5 to 1), Add LIBR A100 as recommended prep; Total unit change: 71 to 71.5	Spring 2023

Item 3: Discussion Items: CONSUMER AND HEALTH SCIENCES

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
51. ALH A115 Patient Care	Units: 2.5 to 2, Catalog description, Assigned discipline, Degrees, CSLOs,	Motion to Approve/Second –	Fall 2023

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	Objectives, Content, Meth of Instruct, Instructional Tech, Assignments, Meth of Eval, Text	Tabitha Liang / Michael Lannom **The motion carries unanimously.**	
52. ALH A115 Patient Care	Distance Ed: Adding hybrid	Motion to Approve/Second – Tabitha Liang / Michael Lannom **The motion carries unanimously.**	**Summer 2022**
53. NDT A200 Neurodiagnostic Lab Practice	Units: .5 to 1, Lab hours: 24 to 54, catalog description, Assigned discipline, Objectives, Content, Instructional Tech, Meth of Eval, Text	Motion to Approve/Second – Tabitha Liang / Michael Lannom **The motion carries unanimously.**	**Spring 2023**
54. NDT A200 Neurodiagnostic Lab Practice	Distance Ed: Remove A/V two way interactive	Motion to Approve/Second – Tabitha Liang / Michael Lannom **The motion carries unanimously.**	**Summer 2022**

Item 4: Discussion Items: COUNSELING

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
55. COUN A120 Career Decision Making/Accelerated	Justification, Assigned discipline, CSLOs, Objectives, Content, Instructional Tech, Assignments, Meth of Eval, Text	Motion to Approve/Second – Eileen Tom / Michael Lannom **The motion carries unanimously.**	**Fall 2022**

Item 5: Discussion Items: KINESIOLOGY

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
56. Adapted Kinesiology Certificate of Specialization	New Program	Postposed during agenda approval.	**Fall 2022**

Item 6: Discussion Items: MATHEMATICES AND SCIENCES

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
57. CHEM A020 Problem Solving in Organic Chemistry 1	Distance Ed: Adding online & hybrid	Motion to Approve/Second – Lori Pullman / Michael Lannom	**Summer 2022**

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		The motion carries unanimously.	
58. CHEM A025 Problem Solving in Organic Chemistry 2	Distance Ed: Adding online & hybrid	Motion to Approve/Second – Lori Pullman / Michael Lannom **The motion carries unanimously.**	**Summer 2022**
59. CHEM A220 Organic Chemistry A	Distance Ed: Adding online & hybrid	Motion to Approve/Second – Lori Pullman / Michael Lannom **The motion carries unanimously.**	**Summer 2022**
60. CHEM A225 Organic Chemistry B	Distance Ed: Adding online & hybrid	Motion to Approve/Second – Lori Pullman / Michael Lannom **The motion carries unanimously.**	**Summer 2022**
61. MATH A170 Precalculus	Distance Ed: Adding live online	Motion to Approve/Second – Lori Pullman / Michael Lannom **The motion carries unanimously.**	**Summer 2022**

Item 7: TECHNOLOGY

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
62. CHT A001N Computer Basics an Introduction	Adding Distance Ed Addendum	Motion to Approve/Second – Michael Lannom / Lori Pullman **The motion carries unanimously.**	**Summer 2022**
63. CHT A002N Computer Basics-Navigating the Internet	Adding Distance Ed Addendum	Motion to Approve/Second – Michael Lannom / Lori Pullman **The motion carries unanimously.**	**Summer 2022**
64. CHT A100 Computer Use in Technology	Adding Distance Ed Addendum	Motion to Approve/Second –	**Summer 2022**

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| | | Michael Lannom / Lori Pullman **The motion carries unanimously.** | |

Item 8: VISUAL AND PERFORMING ARTS

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
65. DANC A114 Ballet Floor Barre and Correctives	Reactivating course from retirement	Motion to Approve/Second – Jamie Hitchings / Michael Lannom **The motion carries unanimously.**	**Fall 2022**
66. DANC A206 Movement, the Camera and the Creative Process	Reactivating course from retirement	Motion to Approve/Second – Jamie Hitchings / Michael Lannom **The motion carries unanimously.**	**Fall 2022**
67. DANC A257 Contemporary Commercial Dance 2	New Course with Online Instruction	Motion to Approve/Second – Jamie Hitchings / Michael Lannom **The motion carries unanimously.**	**Fall 2022**

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