



Curriculum Committee Meeting Minutes

October 20, 2021 ◦ 3:02 – 5:00 p.m. ◦ Zoom <https://cccd-edu.zoom.us/j/96089612939>

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| FACILITATOR | Charles Otwell (Chair) |
| NOTE TAKERS | Elizabeth Page, Melissa Rowden |
| VOTING MEMBERS | Lori Cassidy, Marley Cervantes, Jamie Hitchings, Fred Judd, Mike Lannom (Vice Chair), Jodie Legaspi, Tabitha Liang, Dan Matulis, Charles Otwell (Chair), Lori Pullman, Eileen Tom, Leland Paxton, Manoj Wickremesinghe |
| NON-VOTING MEMBERS | Christiaan Desmond, Elizabeth Page, Melissa Rowden, Terri Irving |
| GUESTS | Melissa Jauregui, Loren Sachs, Kisha Williamson, Karen Baker, Jared Baker, Alexandra Yates |

Item 1: Welcome/Approval of Agenda & Minutes; General Discussion

| TOPIC | PRESENTER | TIME ALLOTTED |
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| Welcome, Approval 10/20 Agenda, Approval of 10/6 Minutes | <p>10/20/21 Agenda: Motion to Approve/Second: Michael Lannom / Eileen Tom.</p> <p>Charles requested to table items listed below to 10/6 agenda:</p> <p>Items 38, 62, and 63.</p> <p>Motion to Approve the agenda as amended/Second: Michael Lannom /Eileen Tom. The motion carried unanimously</p> <p>10/6/21 Minutes: Motion to Approve/Second: Michael Lannom / Eileen Tom. The motion carried unanimously.</p> | 5 minutes |
| Curriculum Committee Handbook | Charles Otwell | 10 minutes |
| Distance Education | Charles Otwell | 5 minutes |
| C-ID / TMC revisions | <p>Manoj Wickremesinghe presented the C-id status report and explained if the courses are not approved we could jeopardize our continual approval of our transfer degrees. Many updates can be updated quickly. The C-ID table will be distributed that displays current status. The spreadsheet will be updated with the current information.</p> <p>The Curriculum Committee Division representatives were requested to assist with faculty to update the C-ID courses.</p> | 5 minutes |

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| | <p>Charles mentioned one ramification could be that if our ADT is pulled, then we cannot offer a local degree. This is imperative for our students.</p> <p>Manoj stated that some courses are slated to be pulled in the spring.</p> <p>We will break up the C-ID courses and TMCs by division. The Curriculum Committee will collaboratively work through an approach to move through the reviews and modifications.</p> <p>The TMC review spreadsheet contains ADT information from COCI along with the current template. Items in green are in compliance and items in black need work.</p> <p>Melissa Rowden explained her notes and will review for updates. The red items were incorrect articulation or expired C-ID. Items in green can be left as an option.</p> <p>Elizabeth Page states that we need all appropriate documentation, such as, the narrative, TMC template, updates to C-ID and articulation.</p> <p>The programs need to be revised against the current TMC and C-ID course must be submitted.</p> <p>TMC is Template for Approved Transfer Model Curriculum.</p> <p>The C-IDs and TMC updates will be noted with prioritizations.</p> <p>Elizabeth will send out a doodle to hold an orientation to begin the collaborative training and start the process.</p> | |
| Articulation Update | Manoj Wickremesinghe | 10 minutes |
| Curriculum Staff Update | Elizabeth Page/Melissa Rowden | 5 minutes |

Item 2: ARTICULATION/GENERAL EDUCATION REQUESTS

| COURSE/PROGRAM | ACTION | MOTION | EFFECTIVE TERM |
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| Voting | | | |



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|---|---|---|------------------|
| 1. CMST A260 Organizational Communication | OCC AA Area D2, OCC AS Area D Similar course CMST G260 | Motion to Approve/Second – Manoj Wickremesinghe / Michael Lannom The motion carries unanimously | Fall 2022 |
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Item 3: Consent Items: ALL DIVISIONS

Motion to Approve/Second Michael Lannom / Eileen Tom. **The motion carried unanimously.**

| COURSE/PROGRAM | ACTION | EFFECTIVE TERM |
|---|---|--------------------|
| 2. CS A131 Python Programming I | Prerequisite: Remove CS A170 | Summer 2022 |
| 3. FN A100 Careers in Dietetics and Food Science | Degrees | Fall 2022 |
| 4. FN A136 Nutrition, Fitness and Performance | Distance Ed Addendum: Adding Hybrid, Methods of Eval | Fall 2022 |
| 5. FN A170 Nutrition | Distance Ed Addendum: Adding A/V Two Way Interactive and Hybrid, Methods of Eval, Text | Fall 2022 |
| 6. FSM A250 Menu Planning and Purchasing | DE | Fall 2022 |
| 7. FSM A250 Menu Planning and Purchasing | Catalog description, Assigned discipline, CSLOs, Objectives, Assignments, Methods of Eval, Text | Fall 2022 |
| 8. RADT A222 Topics in Computed Tomography | Lab hours: 0 to 9, Justification, Prerequisite update | Fall 2022 |
| 9. RADT A222 Topics in Computed Tomography | DE - add hybrid | Fall 2022 |
| 10. Baking and Pastry - Baking Certificate of Achievement | FSM A160 unit change (3 to 2 units), FSM A240 title change; Units 13-14 to 12-13 | Fall 2022 |
| 11. DIETETIC SERVICE SUPERVISOR/ CERTIFIED DIETARY MANAGER Certificate of Achievement | FSM A160 unit change (3 to 2 units), Units 25 to 24 | Fall 2022 |
| 12. Digital SLR Photography and Videography Certificate of Achievement | Catalog description, Career opportunities | Fall 2022 |
| 13. ELECTRONIC-MECHANICAL TECHNICIAN Certificate of Achievement | Program Retirement (CTE) | Fall 2022 |
| 14. ELECTRONICS ENGINEERING TECHNICIAN Certificate of Achievement | Program Retirement (CTE) | Fall 2022 |
| 15. INDUSTRIAL AUTOMATION TECHNICIAN Certificate of Achievement | Program Retirement (CTE) | Fall 2022 |
| 16. Infant and Toddler Specialization Certificate of Achievement | PSLO | Fall 2022 |

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| 17. Information Technology Security Certificate of Achievement | Title from: Network Security Certificate of Specialization, Catalog description, Career opportunities, PSLOs, required courses: Remove IT A162 and IT A282, Add CHT A162 and CHT A282 | Fall 2022 |
| 18. Network Professional Certificate of Achievement | Catalog description, Career opportunities, PSLOs, required courses: Remove IT A110, IT A191 and IT A290, Add CHT A110, CHT A191, and CHT A290 | Fall 2022 |
| 19. Network Technician Certificate of Achievement | Title from: Network Professional Certificate of Specialization, PSLOs, Career opportunities, required courses: Remove IT A110 and IT A191, Add CHT A110 and CHT A191 | Fall 2022 |
| 20. Nutrition and Dietetics Technician Associate in Science | FSM A160 unit change (3 to 2 units), Units 69 to 68 | Fall 2022 |
| 21. NUTRITION AND FITNESS EDUCATION Certificate of Achievement | FSM A160 unit change (3 to 2 units), Units 33-35 to 32-34 | Fall 2022 |
| 22. NUTRITION EDUCATION Associate in Science | FSM A160 unit change (3 to 2 units), Suggested electives: Remove HMDV A180, Add CDE A180, Major units 28-30 to 27-30, No total unit change | Fall 2022 |
| 23. NUTRITION EDUCATION Certificate of Achievement | FSM A160 unit change (3 to 2 units), Units 28-30 to 27-29 | Fall 2022 |
| 24. Virtualization and Cloud Computing Certificate of Achievement | Title from: Virtualization and Cloud Computing Certificate of Specialization, Catalog description, PSLOs, Career opportunities, required courses: Remove IT A280, IT A281, IT A285, and IT A286, Add CHT A280, CHT A281, CHT A285 and CHT A286 | Fall 2022 |

Item 4: Discussion Items: BUSINESS AND COMPUTING

| COURSE/PROGRAM | ACTION | MOTION | EFFECTIVE TERM |
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| 25. RE A190 Leasing of Commercial Properties | Distance Ed Addendum: Add Online | Motion to Approve/Second – Fred Judd / Michael Lannom The motion carries unanimously. | Fall 2022 |

Item 5: Discussion Items: CONSUMER AND HEALTH SCIENCES

| COURSE/PROGRAM | ACTION | MOTION | EFFECTIVE TERM |
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| 26. CDE A201 Early Childhood Practicum – Field Experience | Hour configuration | Motion to Approve/Second – Tabitha Liang / Eileen Tom The motion carries unanimously. | Fall 2022 |

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| | | Motion to Approve/Second – Tabitha Liang / Eileen Tom The motion carries unanimously. | |
| 27. CDE A221 Infant Toddler Field Experience | Hour configuration | Motion to Approve/Second – Tabitha Liang / Eileen Tom The motion carries unanimously. | Fall 2022 |
| 28. CVT A190 Introduction to Sonography and Imaging Physics | CSLOs, Objectives, Content, Assignments, Methods of Eval, Text | Motion to Approve/Second – Tabitha Liang / Eileen Tom The motion carries unanimously. | Fall 2022 |
| 29. FN A195 Food Science | Distance Ed Addendum: Adding Online and Hybrid, Methods of Eval, Text | Motion to Approve/Second – Tabitha Liang / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 30. FSM A170 Sustainable Food Systems | New Course | Motion to Approve/Second – Tabitha Liang / Michael Lannom The motion fails unanimously. | Fall 2022 |
| 31. FSM A187 Introduction to Wines | New Course | Motion to Approve/Second – Tabitha Liang / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 32. FSM A190 Dining Room Service | Lab hours: 72 to 88, CSLOs | Motion to Approve/Second – Tabitha Liang / Michael Lannom The motion carries unanimously. | Fall 2022 |



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| 33. FSM A240 Food & Beverage Cost Control | Title: from Food Service Math/Accounting, Catalog description, assigned discipline, Degrees, CSLOs, Objectives, Content, Assignments, Methods of Eval, Text (DE: Add Telecourse?) | Motion to Approve/Second – Tabitha Liang / Michael Lannom The motion fails unanimously. | Fall 2022 |
| 34. Food and Beverage Management Associate in Science | Title from: Food Service Management Commercial: Restaurant, Catalog description, PSLOs, required courses; Remove PSYC A100 and PSYC A100, suggested electives; Move FSM A286 from 3rd to 4th semester; Major units; 26 to 22.5, No total unit change. | Motion to Approve/Second – Tabitha Liang / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 35. Food and Beverage Management Certificate of Achievement | Title from: Food Service Management Commercial: Restaurant, Catalog description, PSLOs, required courses; FSM A100 and FSM A240 title change, Remove FSM A210, FSM A190 unit change 2 to 2.5; Units 26 to 22.5 | Motion to Approve/Second – Tabitha Liang / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 36. ID A170 Space Planning | Distance Ed Addendum: Adding Online and Hybrid | Motion to Approve/Second – Tabitha Liang / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 37. ID A280 Interior Design Studio - Bath Design | Distance Ed Addendum: Adding Online and Hybrid | Motion to Approve/Second – Tabitha Liang / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 38. MA A281 Medical Assisting Clinical Experience | Methods of Instruction: Add Field Experience, Hour configuration | Tabled during agenda approval- | Fall 2022 |
| 39. RADT A211 Advanced Clinical Mammography Lab | Prerequisite: Remove RADT program, Add RADT A221; Content, Text | Motion to Approve/Second – Tabitha Liang / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 40. RADT A212 Advanced Clinical Lab Computed Tomography (CT) | Prerequisite: Remove RADT program, Add RADT A222; Content, Assignments, Methods of Eval, Text | Motion to Approve/Second – Eileen Tom / Tabitha Liang | Fall 2022 |

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| | | The motion carries unanimously. | |
| 41. RADT A213 Advanced Clinical Lab 2 Computed Tomography | Prerequisite: Remove RADT program, Add RADT A212; Text | Motion to Approve/Second – Elieen Tom / Michael Lannom The motion carries unanimously. | Fall 2022 |

Item 6: Discussion Items: LITERATURE AND LANGUAGES

| COURSE/PROGRAM | ACTION | MOTION | EFFECTIVE TERM |
|---|---|---|-----------------------|
| 42. FREN A180 Elementary French 1 | Distance Ed Addendum: Adding Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 43. FREN A180H Elementary French 1 Honors | Distance Ed Addendum: Adding Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 44. FREN A185 Elementary French 2 | Distance Ed Addendum: Adding Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 45. FREN A185H Elementary French 2 Honors | Distance Ed Addendum: Adding Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 46. FREN A280 Intermediate French 1 | Distance Ed Addendum: Adding Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 47. FREN A280H Intermediate French 1 Honors | Distance Ed Addendum: Adding A/V Two Way Interactive, Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom | Spring 2022 |

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| | | The motion carries unanimously. | |
| 48. FREN A285 Intermediate French 2 | Distance Ed Addendum: Adding Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 49. FREN A285H Intermediate French 2 Honors | Distance Ed Addendum: Adding Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 50. JAPN A180H Elementary Japanese 1 Honors | Distance Ed Addendum: Add Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 51. JAPN A185 Elementary Japanese 2 | Distance Ed Addendum: Add Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 52. JAPN A185H Elementary Japanese 2 Honors | Distance Ed Addendum: Add Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 53. JAPN A280 Intermediate Japanese 1 | Distance Ed Addendum: Add Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |
| 54. JAPN A285 Intermediate Japanese 2 | Distance Ed Addendum: Add Online and Hybrid | Motion to Approve/Second – Marley Cervantes / Elieen Tom The motion carries unanimously. | Spring 2022 |

Item 7: Discussion Items: MATHEMATICES AND SCIENCES

| COURSE/PROGRAM | ACTION | MOTION | EFFECTIVE TERM |
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| 55. MRSC A119 Ocean Conservation and Community Science | New Course | Motion to Approve/Second – Lori Pullman / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 56. MRSC A287 Introduction to Marine Mammal Rescue and Rehabilitation | New Course | Motion to Approve/Second – Lori Pullman / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 57. MRSC A288 Survey of Marine Mammal Research and Techniques | New Course | Motion to Approve/Second – Lori Pullman / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 58. Marine Mammal Field Studies and Conservation Certificate of Achievement | New Program (Non-CTE) | Motion to Approve/Second – Lori Pullman / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 59. NS A195 Special Topics in Science – Lunar Exploration | Distance Education Addendum: Hybrid, Live Interactive 2-way, and Online | Motion to Approve/Second – Lori Pullman / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 60. NS A196 Special Topics in Science – Exploring Mars | Distance Education Addendum: Hybrid, Live Interactive 2-way, and Online | Motion to Approve/Second – Lori Pullman / Michael Lannom The motion carries unanimously. | Fall 2022 |
| 61. NS A197 Special Topics in Science – Exploring Ocean Worlds of the Outer Solar System | Distance Education Addendum: Hybrid, Live Interactive 2-way, and Online | Motion to Approve/Second – Lori Pullman / Michael Lannom The motion carries unanimously. | Fall 2022 |

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| 62. PHYS A120 Algebra-Based Physics: Mechanics | Distance-Ed Addendum: Adding Online and Hybrid | Tabled during agenda approval. | Spring 2022 |
| 63. PHYS A125 Algebra-Based Physics: Electricity/Magnetism | Distance-Ed Addendum: Adding Online and Hybrid | Tabled during agenda approval. | Spring 2022 |

Item 8: TECHNOLOGY

| COURSE/PROGRAM | ACTION | | EFFECTIVE TERM |
|---|------------------------------------|--|------------------|
| 64. CHT A110 PC Concepts: A+ Certification Preparation | New Course with Online Instruction | Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| 65. CHT A162 Fundamentals of Information Security | New Course with Online Instruction | Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| 66. CHT A176 Database Design and Data Warehousing for Big Data | New Course with Online Instruction | Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| 67. CHT A177 Business Intelligence and Data Mining for Big Data | New Course with Online Instruction | Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| 68. CHT A191 Network and Communications Technologies | New Course with Online Instruction | Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| 69. CHT A263 Introduction to the Internet of Things | New Course with Online Instruction | Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| 70. CHT A280 Information and Storage Management | New Course with Online Instruction | Motion to Approve/Second – Michael Lannom / Lori Pullman | Fall 2022 |



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| | | The motion carries unanimously. | |
| 71. CHT A281 Cloud Infrastructure & Services | New Course with Online Instruction | Motion to Approve/Second – Michael Lannom / Eileen Tom Motion amended to Table to 11/3/21/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| 72. CHT A282 Ethical Hacking and Network Defense | New Course with Online Instruction | Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| 73. CHT A285 VMware View: Installation, Configuration & Management | New Course with Online Instruction | Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| 74. CHT A286 VMware vSphere: Installation, Configuration & Management | New Course with Online Instruction | Motion to Table to 11/3/21/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| 75. CHT A290 Small Office / Home Office: Case Study I | New Course with Online Instruction | Motion to Table to 11/3/21/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |
| DE Addenda for CHT Courses approved above | DE Addedndum | Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously. | Fall 2022 |

GUESTS:
ADJOURN: