



Orange Coast College Curriculum Committee Meeting Minutes

Wednesday, November 15, 2023 | 3:05 – 4:14 p.m. | Student Union 214 |

Zoom: <https://cccd-edu.zoom.us/j/82824080236>

Voting Members: Lori Cassidy, Marley Cervantes, Mark Hamamura, Mikayla Holzinger, Jamie Hitchings, Fred Judd, Michael Lannom (Vice Chair), Tabitha Liang, Dan Matulis, Meredith Montagne, Lori Pullman (Chair), Melissa Rosado, Guido Sendowsky, Manoj Wickremesinghe, Celine Phan

Non-Voting Members in Attendance: Elizabeth Page, JohnPaul Nguyen

Guests: Terry Irving, Oscar Ortiz, Diane Brown, Alexandra Yates

1. Preliminary Matters

1.1 Call to Order

Michael Lannom called the meeting to order at 3:05 p.m. Introductions were made.

1.2 Approval of the Agenda

Tabitha requested to remove Item 2. CVT A240 Invasive Cardiology Clinical Lab 1 Course Retirement from the 4.1 Consent Items. Faculty in the respective discipline intend to keep it and modify it.

Agenda revised to remove CVT A240 from course retirement.

Motion to Approve/Second: Tabitha Liang /Jamie Hitchings. The motion carried unanimously.

1.3 Approval of the Minutes

Curriculum Committee Minutes 11/1/2023

Motion to Approve/Second: Tabitha Liang /Lori Cassidy. The motion carried unanimously.

2. General Discussion

2.1 Misaligned courses

Lori Pullman thanked the Curriculum Committee for working on the alignment of courses.

The faculty are working to get as many courses in alignment as possible. Lori urges transparency with students. The main concern for the College is to ensure that amount of units that students enroll in aligns with the amount of units that are transferrable in accordance with the transfer pathway.

2.2 Work experience, Internships, Field Experience

Work experience agreements must have clear statements on the scope of work for students.

Field experience and research work involve direct work with the faculty member or classroom. The Faculty member would need to define contact hours. Lori added that the college wants to use work experience agreements as a last option for courses.

Lori recommends that faculty direct students to the Internship Academy for student internship proposals. The Internship Academy can facilitate the appropriate documents needed. This would alleviate faculty from the responsibilities of needed paperwork.

2.3 Articulation update

1. For courses that have Math A010 Elementary Algebra as a prerequisite, I am proposing the following language:
Course taught at the level of elementary algebra or higher or appropriate math placement (based on high school GPA and/or other measures).

Courses with MATH A010 advisory or prerequisite:

1. CHEM A110
2. ECON A170
3. ECON A170H
4. ECON A175
5. ECON A175H
6. ENGR A110
7. ENGR A110H
8. GEOG A180L
9. MKTG A200
10. MKTG A220
11. NS A112
12. PHYS A110

2. For courses that have Math A030 Intermediate Algebra as a prerequisite, I am proposing the following language:
Course taught at the level of intermediate algebra or higher or appropriate math placement (based on high school GPA and/or other measures).

Courses with MATH A030 prerequisite:

1. BIOL A182
2. BIOL A182H
3. BIOL A182L
4. BIOL A183
5. BIOL A183L
6. CHEM A110
7. CHEM A130
8. CHEM A180
9. ENGR A110
10. MATH A100
11. MATH A103
12. MATH A104
13. MATH A115
14. MATH A120
15. MATH A155
16. MATH A160
17. ECON A170
18. ECON A170H
19. ECON A175
20. ECON A175H
21. PSYC A160

In accordance with the Ralph M. Brown Act and SB 751, minutes of the OCC Curriculum committee record the votes of all committee members as follows:
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3. For courses that have ENGL A099 or ESL A099 as a prerequisite, I am proposing the following language: Enrollment requires appropriate placement (based on high school GPA and/or other measures) or eligibility for college composition.

Courses with ENGL A099 or ESL A099 prerequisite:

1. ENGL A100
2. ENGL A140
3. ENGL A140H
4. ENGL A150
5. ENGL A150H
6. ENGL A151
7. ENGL A151H
8. ENGL A160
9. ENGL A160H
10. ENGL A161
11. ENGL A161H
12. ENGL A270
13. ENGL A270H
14. ENGL A275
15. ENGL A275H

Manoj Wickremesinghe is working with the other colleges within our District, to have course description languages for this be as uniform as possible.

4. Local associate degree general education revision and grad requirements discussion. We must add Ethnic studies as an area effective fall 2024 and reconfigure the GE pattern. Possible revision of the local degree according to the updated Title 5 GE guidelines.

[Effective November 16, 2023 - Associate Degree Requirements \(PDF\)](#)

OCC needs to review the local AA and the AS. There is a new local pattern and the minimum Title 5 requirements must be met. This revision will be for the 2024-2025 catalog. This will be a multi-step process and recommendations will be sent to the Academic Senate. Area E is not on the updated requirement, but OCC may choose to retain it. The CATF meeting is scheduled for November 17th and Lori Pullman will reach out to the Curriculum Chair at CCC and GWC.

2.4 Curriculum Specialist Update

Elizabeth Page and Nathalie Ferrero are working with faculty to clean up the misaligned courses. Much progress on this. Curriculum Assistant, JohnPaul Nguyen welcomed.

Mark Hamamura is attempting to work with the Math and Physics courses. The plan is to get courses aligned for submission for UC/IGETC in Spring 2024 for Fall 2025 approval.

3. Articulation/General Education

3.1 FBM A220 Food and Beverage Cost Control

1. OCC AA Area B: Physical and Biological Science
2. CSU Area B4: Mathematical Concept

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3. IGETC Area 2: Mathematical Concepts
4. Major articulation: CSULB, HM 227, Hospitality Management; CPP, HM 277 Hospitality Management

Current C-ID – HOSP 120

Motion to Table 3.1 and change OCC AA Area from B to 2 /Second: Manoj Wickremesinghe/Melissa Rosado. The motion carried unanimously.

3.2 PSYC A110 Psychology of Adjustment

1. CSU Area D: Social, Political, and Economic Institutions and Behavior; Historical Background
2. IGETTC Area 4: Social and Behavioral Sciences
3. C-ID: PSYC 115

Proposal for Manoj Wickremesinghe.

4. Consent Items: All Divisions

4.1 Consent Items

Effective Fall 2024

1. CVT A205 Introduction to Echocardiography Lab Justification, Content, Assignments, Meth of Eval, Text
2. CVT A240 Invasive Cardiology Clinical Lab 1 Course Retirement
3. FBM A220 Food and Beverage Cost Control Degrees, Assignments, Meth of Eval
4. FILM A219 Editing 2 Assigned discipline
5. KIN A171 Adapted Individual Sports – Bowling Course Reinstatement
6. MATH A090 Support for Liberal Arts Mathematics Catalog description, CSLOs, Objectives, Content, Text
7. NC A180 Introduction to Medical Nutrition Therapy Lecture Hours: 36 to 45, Lab Hours: 36 to 27, Catalog description, Justification, Degrees, Meth of Instruct, Text; Adding Distance Education addendum
8. NDT A110 Basic Electroencephalography Units: 4 to 5, Catalog description, Justification, Prerequisite: Remove ALH A010, add acceptance into NDT program, Assigned discipline, SAM code: D to C, Degrees, CSLOs, Objectives, Content, Instructional Tech, Assignments, Meth of Eval, Text
9. NDT A191 EEG Record Review-Normal Catalog description, Justification, Assigned discipline, Objectives, Content, Instructional Tech, Assignments, Meth of Eval, Text
10. NDT A287 EEG Record Review-Abnormal Units: 1.5 to 1, Lecture Hours: 24 to 18, Catalog description, Justification, Assigned discipline, SAM code: B to C, CSLOs, Objectives, Content, Instructional Tech, Assignments, Meth of Eval, Text NDT A296 Introduction to Intraoperative Monitoring Units: 2 to 1.5, Lecture hours 28 to 18, Lab hours: 14 to 27, Catalog description, Justification, Assigned discipline, Degrees, CSLOs, Objectives, Content, Instructional Tech, Assignments, Meth of Eval, Text
11. NDT A297 Microcomputer Applications in Neurodiagnostics Units: 2 to 1.5, Lecture hours: 24 to 27, Lab hours: 12 to 0, Catalog description, Justification, Advisory: remove CIS A100, Assigned discipline, Degrees, CSLOs, Objectives, Content, Meth of Instruct, Instructional Tech, Assignments, Meth of Eval, Text
12. PSG A160 Polysomnography Testing Lab hours: 36 to 27
13. PSG A165 Polysomnography Clinical 1 Lab hours: 72 to 81, Assignments
14. PSG A285 Polysomnography Internship Lab hours: 144 to 135
15. PSYC A110 Psychology of Adjustment Course Reinstatement
16. RSPC A191 Clinical Lab 1 Lab hours: 144 to 81, Catalog description, Justification, Objectives, Content, Instructional Tech, Assignments, Meth of Eval, Text
17. RSPC A270 Ventilators and Respiratory Management Material fee: \$5 to \$4, Objectives, Content, Instructional Tech, Assignments, Text
18. Engineering Associate in Science PSLOs, Restricted elective: Add PHYS A285; No unit change

The suggested language was added to the appropriate prerequisite listings for Math

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Motion to Approve/Second: Tabitha Liang/ Jamie Hitchings. The motion carried unanimously.

5. Discussion: Kinesiology and Athletics

5.1 PUBH A205 Introduction to Health and Healthcare Careers – New Course

Motion to Approve/Second: Guido Sendowsky/Tabitha Liang. The motion carried unanimously.

5.2 PUBH A205 Introduction to Health and Healthcare Careers – Distance Education addendum

Motion to Approve/Second: Guido Sendowsky/Tabitha Liang. The motion carried unanimously.

5.3 PUBH A206 Holistic Health: Health and Healing Systems – New Course

Motion to Approve/Second: Guido Sendowsky/Tabitha Liang. The motion carried unanimously.

5.4 PUBH A206 Holistic Health: Health and Healing Systems – Distance Education addendum

Motion to Approve/Second: Guido Sendowsky/Tabitha Liang. The motion carried unanimously.

5.5 PUBH A209 Global Health – New Course

Motion to Approve/Second: Guido Sendowsky/Tabitha Liang. The motion carried unanimously.

5.6 PUBH A209 Global Health – Distance Education addendum

Motion to Approve/Second: Guido Sendowsky/Tabitha Liang. The motion carried unanimously.

5.7 PUBH A214 Public Health Statistics – Distance Education addendum

Motion to Approve/Second: Guido Sendowsky/Tabitha Liang. The motion carried unanimously.

5.8 PUBH A214 Public Health Statistics – New Course

Motion to Approve/Second: Guido Sendowsky/Tabitha Liang. The motion carried unanimously.

5.9 PUBH A230 Assessing and Analyzing Health Information – Catalog description, Justification, Assigned discipline, Objectives, Content, Instructional Tech, Assignments, Meth of Eval, Text

Motion to Approve/Second: Guido Sendowsky/Tabitha Liang. The motion carried unanimously.

5.10 Public Health, Associate in Science for Transfer – New Program

Motion to Approve/Second: Guido Sendowsky/Tabitha Liang. The motion carried unanimously.

6. Discussion: Mathematics and Sciences

6.1 NS A115 Science and Technology in Music – Catalog description, Advisory: Remove MATH A010, add prior course in Elementary Algebra (e.g. high school algebra), CSLOs, Objectives, Content, Text

Motion to Approve/Second: Mark Hamamura/Tabitha Liang. The motion carried unanimously.

7. Discussion: Technology

7.1 CNST A001N Principles of Construction Noncredit - New Course

Justification language updated.

Motion to Approve/Second: Michael Lannom/Jamie Hitchings. The motion carried unanimously.

7.2 CNST A001N Principles of Construction Noncredit - Distance Education addendum

Motion to Approve/Second: Michael Lannom/Tabitha Liang. The motion carried unanimously.

7.3 CNST A009N Concrete Flatwork Noncredit - New Course

Motion to Approve/Second: Michael Lannom/Tabitha Liang. The motion carried unanimously.

7.4 CNST A009N Concrete Flatwork Noncredit - Distance Education addendum

Motion to Approve/Second: Michael Lannom/Jamie Hitchings. The motion carried unanimously.

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7.5 CNST A010N Concrete Construction Noncredit - New Course

Motion to Approve/Second: Michael Lannom/Tabitha Liang. The motion carried unanimously.

7.6 CNST A010N Concrete Construction Noncredit - Distance Education addendum

Motion to Approve/Second: Michael Lannom/Jamie Hitchings. The motion carried unanimously.

7.7 CNST A012N Stair Framing Noncredit - New Course

Motion to Approve/Second: Michael Lannom/Tabitha Liang. The motion carried unanimously.

7.8 CNST A012N Stair Framing Noncredit - Distance Education addendum

Motion to Approve/Second: Michael Lannom/Jamie Hitchings. The motion carried unanimously.

7.9 CNST A040N Specialty Trades Noncredit - New Course

Motion to Approve/Second: Michael Lannom/Tabitha Liang. The motion carried unanimously.

7.10 CNST A040N Specialty Trades Noncredit - Distance Education addendum

Motion to Approve/Second: Michael Lannom/Jamie Hitchings. The motion carried unanimously.

7.11 CNST A041N Finish Carpentry Noncredit - New Course

Revised Justification language

Motion to Approve/Second: Michael Lannom/Tabitha Liang. The motion carried unanimously.

7.12 CNST A041N Finish Carpentry Noncredit - Distance Education addendum

Motion to Approve/Second: Michael Lannom/Jamie Hitchings. The motion carried unanimously.

7.13 CNST A054N Drywall & Taping Noncredit - New Course

Motion to Approve/Second: Michael Lannom/Tabitha Liang. The motion carried unanimously.

7.14 CNST A054N Drywall & Taping Noncredit – Distance Education addendum

Motion to Approve/Second: Michael Lannom/Jamie Hitchings. The motion carried unanimously.

7.15 CNST A060N Masonry Construction Noncredit - New Course

Motion to Approve/Second: Michael Lannom/Tabitha Liang. The motion carried unanimously.

7.16 CNST A060N Masonry Construction Noncredit - Distance Education addendum

Motion to Approve/Second: Michael Lannom/Jamie Hitchings. The motion carried unanimously.

8. Adjournment

Motion to Adjourn/Second: Fred Judd/Jamie Hitchings 4:14 p.m.