

Log in to Mycoast <https://mycoast.cccd.edu/>

Then Click on “**Registration**” on the Left side of the screen

Then Click on “**Quick Add or Drop Classes**”

The screenshot shows the MyCoast Registration page. On the left is a navigation menu with 'Registration' highlighted in a red box. A red arrow points to 'Quick Add or Drop Classes' in the 'Registration Tools' section. A red text box at the top right says: 'Step 1: Once logged into MyCoast, select the Registration tab, then under Registration Tools, select "Quick Add or Drop Classes"'. The 'Registration Tools' section contains a yellow warning box and a list of actions: 'Check Registration Status & Date', 'Create My Schedule and Register (Schedule Planner)', 'Quick Add or Drop Classes', 'Student Class Program (Web Schedule Bill)', 'Detail Schedule with Waitlist Position', 'Pay My Fees (US Financial Institutions)', and 'Pay My Fees (International Financial Institutions)'. Other sections include 'Priority Registration', 'Books and Materials', 'Online Orientation', 'My Courses - Canvas', and 'Other Student Resources'.

Click on “**Register for Classes**”

The screenshot shows the MyCoast Registration page with a blue header. Below the header, the breadcrumb 'Student • Registration' is visible. The main heading is 'Registration'. A grey bar asks 'What would you like to do?'. There are three cards: 'Search Classes' (with a magnifying glass icon), 'Prepare for Registration' (with a clipboard icon), and 'Register for Classes' (with a calendar icon). A red arrow points to 'Register for Classes'. A red text box at the bottom right says: 'Step 2: Click "Register for Classes"'. The 'Register for Classes' card text reads: 'Search and register for your classes. You can also view and manage your schedule.'

Click on the **dropdown Arrow** and click the Current Semester **“Spring 2023”**

Then Click on **“Continue”**

The screenshot shows a navigation breadcrumb: Student • Registration • Select a Term. Below this is a section titled 'Select a Term' with a red annotation: 'Step 3: Select the term you want to attend from the dropdown menu'. A dropdown menu labeled 'Terms Open for Registration' contains the text 'Select a term...' and a small downward arrow. A red arrow points to this arrow. Below the dropdown is a 'Continue' button with a red arrow pointing to it and a red annotation: 'Step 4: Click "Continue"'.

Enter in the 5 Digit CRN code **43220**

Then Click **“Add to Summary”**

The screenshot shows a navigation breadcrumb: Student • Registration • Select a Term • Register for Classes. Below this is a section titled 'Register for Classes' with sub-tabs: Find Classes, Enter CRNs (selected), Plans, and Schedule and Options. The main heading is 'Enter Course Reference Numbers (CRNs) to Register'. Below this, it says 'Term: Summer 2022' and 'Enter the 5-digit CRN'. A text input field labeled 'CRN' has a red arrow pointing to it. Below the input field are two buttons: '+ Add Another CRN' and 'Add to Summary'. A red arrow points to the 'Add to Summary' button with a red annotation: 'Click "Add to Summary"'.

Click on the **“Submit”** button located at the very bottom right-hand corner of the screen.

Student > Registration > Select a Term > Register for Classes

Register for Classes

Find Classes | **Enter CRNs** | Plans | Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Summer 2022

CRN:

[+ Add Another CRN](#)

Check that the correct classes are listed in the Summary box with the "Web Registered" Action, then click Submit.

CRN	Details	Title	Units	Status	Action
11048	BUS A 100.0	Intro to Business	3	Pending	"Web Registered"
11481	ART 410.0	Color & Design 2-D	3	Pending	"Web Registered"

Total Hours Registered: 0 | Billing: 0 | CRN: 0 | Min: 0 | Max: 0

Conditional Add and Drop