

Orange Coast College
Student Financial Aid Office

**Petition for Extension of Student Financial Aid
2009-2010**

Federal student financial aid regulations require schools to establish a maximum time limit on student financial aid. It is recognized that occasionally, for unusual circumstances, an extension may be necessary to enable a student to reach his or her educational objective. It is for this reason that the Petition for Extension is available for qualified students.

In counting units for this purpose, all previous college units may be included whether taken at Orange Coast College or elsewhere whether taken while on student financial aid or not. If you are using units from a college you previously attended towards your current educational goal, you will need to have your transcripts sent to OCC Admissions & Records.

Procedure

1. If you have not done so, send for transcripts from all previous colleges. Forms for this purpose are available in the Records Office.
2. Meet with an academic counselor to discuss the courses you still need in order to meet your degree objective. Be sure and list those courses on the petition for both fall and spring semester. Attach a copy of your educational plan to this petition.
3. Complete the attached petition form.

Important Information

1. If your petition is approved, you must take the classes you listed on your petition. If you decide to take different classes, you must fill out a new Petition for Extension.
2. If you take classes that are not approved, and which are not required for your degree objective, causing you to need even more time to graduate, future petitions will be denied until the non-required units are offset by completed, required classes.

Please respond to all items on the petition
Incomplete forms will not be processed.

Petition for Extension of Student Financial Aid

2009 - 2010

Fill in your name and address on the following lines:

Name: _____ Student ID # _____
 Address: _____ Email Address: _____
 City, State, Zip: _____ Telephone Number: _____

Your Petition for Extension will be considered only for the classes and the semesters you indicate below. **Be sure to list the classes for each semester** for which you are applying for financial aid.

FALL 2009	
(List the courses you plan to take)	
<u>COURSE NAME</u>	<u>UNITS</u>

SPRING 2010	
(List the courses you plan to take)	
<u>COURSE NAME</u>	<u>UNITS</u>

Attach Educational Plan

What is your educational goal? _____

Have you attended any other college(s)? Yes No
 If "yes" which college(s) _____ How many units did you complete? _____

Are transcripts on file in the Admissions & Records? Yes No

What is your degree objective? AA Certificate Program Transfer to 4-year College or University
 (check all that apply)
 If transferring, to which school(s) _____

When are you planning to: Graduate from OCC? _____ Transfer from OCC? _____
Month/Year Month/Year

 Student Signature

 Date