

Required Courses

Course			Units
Intro International Business	BUS	A118	(3)
Intro to Marketing	MKTG	A100	(3)
Professional Selling	MKTG	A110	(3)
International Marketing	MKTG	A150	(3)
Total:			(12)

MEDICAL ASSISTING CMA ELIGIBLE PROGRAM

The Medical Assisting program includes specific business and clinical courses that prepare students for employment as clinical and/or administrative assistants in medical offices, clinics, or in related medical and business fields. The coursework can be completed in three semesters, and includes on-the-job experience in a medical office or ambulatory care center.

The Orange Coast College Medical Assisting program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). Such accreditation permits graduates of this program to take the National Certified Medical Assistant examination immediately upon graduation.

The medical assisting profession is highly diversified, and the work is challenging and personally rewarding. Employment opportunities are excellent in the expanding health care field.

Program Outcome

The graduates of the program will be prepared for entry-level employment as a professional and competent Medical Assistant to meet the needs of the local health care community.

CERTIFICATE OF ACHIEVEMENT

Prerequisite Courses

Course			Units
Introduction to Anatomy & Physiology*	BIOL	A221	(4)
Allied Health*	ALH	A010	(.5)
Medical Terminology	ALH	A111	(3)
FALL			
Patient Care	ALH	A115	(2.5)
Medical Assisting Core	MA	A150	(3)
Admin Medical Asstg I	MA	A175	(3)
Clinical Medical Asstg I	MA	A181	(5)
SPRING			
Human Disease	ALH	A120	(2)
Admin Medical Asstg II	MA	A205	(5)
Medical Asstg Clinical Experience	MA	A281	(3)
Clinical Med Asstg II Spec Proced	MA	A289	(1.5)
Total:			(32.5)

Suggested electives:

Applied Pharmacology	ALH	A130	(2)
Business English	BUS	A138	(3)
Ethics	PHIL/RLST	A120	(3)

NOTE: Students are required to obtain a grade of "C" or better in all required courses.

ASSOCIATE DEGREE

Complete the Certificate of Achievement and Associate in Science Graduation Requirements as outlined in the Graduation Requirements section of the catalog.

MENTAL HEALTH WORKER

Associate in Science Degree

The Mental Health Worker program at Orange Coast College is a Career and Technical Education (CTE) program that prepares students to serve emotionally, cognitively, and developmentally challenged clients in community facility settings that provide therapeutic intervention, rehabilitation, and recovery services.

Specifically, the program will prepare students to function in a support position under a licensed professional. Mental health workers are employed in private, state, and county settings that provide residential, day-care, intervention, or support programs to serve emotionally, cognitively, and/or developmentally challenged clients. Mental health workers serve child, adolescent, adult, or elderly adult populations. The mental health worker works with clients in the following potential need areas: Psychiatric services, drug and substance abuse programs, acquired brain injury programs, programs for the developmentally disabled, and/or elder services programs.

Program Goals and Objectives

Mental Health Workers:

1. Establish effective therapeutic relationships with clients.
2. Demonstrate acceptable ethical standards and practices.
3. Effectively work with the treatment team to help clients in the program and in the activities that support their growth and development, which could include occupational, recreational, educational, or cognitive programs/activities.
4. Demonstrate appropriate cultural sensitivities and practices.
5. Recognize symptoms requiring psychiatric or medical intervention and communicate the information to supervisor.
6. Are able to formulate and document a rehabilitation, mental health, and recovery "goals and strengths assessment" for clients in the setting.
7. Demonstrate professional behavior in the mental health worker setting, including punctuality, appropriate work attire, and fulfilling assignments.
8. Demonstrate effective writing skills and complete appropriate reports in a clear, concise, and timely manner.
9. Demonstrate knowledge about the mental health setting, its programs, and its staff and their responsibilities.

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10. Demonstrate knowledge of community resources pertaining to recovery, mental health, and recovery models.
11. Are able to lead and/or supervise group activities.
12. Are able to assess risk and act appropriately in emergency situations.

Program Outcomes

Graduates will be employable as mental health workers in psychiatric services, traumatic brain injury programs, drug and substance abuse programs, programs for the developmentally disabled, and/or older adult services.

Considerations for Scheduling Courses

1. Start with Psychology A100, Introduction to Psychology. It is a pre-requisite for several required courses. You can take other required courses in the program that don't have the Psychology A100 pre-requisite, at the same time as Psychology A100.
2. Take the following courses as soon as possible: Psychology A125, Introduction to Counseling; Psychology A255, Abnormal Psychology; Psychology A235, Psychosocial Rehabilitation and Recovery; and Health Education A111 (CPR). These courses are pre-requisites for the Mental Health Worker Field Work Class.
3. Take Psychology A245, field work, as soon as you have taken its pre-requisite courses. It is desirable to be exposed to field work as soon as possible in the program.

CERTIFICATE OF ACHIEVEMENT AND/OR ASSOCIATE IN SCIENCE DEGREE PROGRAM

A Mental Health Worker Certificate of Achievement can be achieved with the 34.5 units of course work listed below. The Associate in Science Degree requires the Mental Health Worker courses, along with general education and graduation requirements.

ASSOCIATE IN SCIENCE DEGREE PROGRAM

Required Courses

Course			Units
Cardiopulmonary Resuscitation	HLED	A111	(.5)
Introduction to Psychology	PSYC	A100	(3)
Introduction to Counseling	PSYC	A125	(4)
Life Span Developmental Psychology	PSYC	A130	(3)
Psych of Adult Development	PSYC	A140	(3)
Developmental Psychopathology	PSYC	A150	(3)
Abnormal Psychology	PSYC	A255	(3)
Psychosocial Rehab/Recovery	PSYC	A235	(3)
Field Work/Mental Health Workers	PSYC	A245	(3)
Psychobiology	PSYC	A250	(3)
Social Psychology	PSYC	A260	(3)
Psychology of Learning	PSYC	A270	(3)
Total:			(34.5)



MUSIC

Because Orange County is close to the heart of the television, movie, and recording industries, OCC answers a real need to train performing musicians and sound technicians, as well as composers, teachers, and music-store owners and salespeople.

Our music industry programs are designed to give the serious music student the theory, applied training, and performing experience needed for success in the field they choose. Traditional music courses are integrated with music-industry courses to provide comprehensive programs.

To increase their chances of enjoying long and satisfying careers in a highly competitive industry, we encourage our students to become proficient in a wide variety of musical styles, and to be aware of the many career alternatives open to them.

BUSINESS EMPLOYEE

This program will prepare students for employment in music stores, record shops, and other commercial music activities. Many opportunities in the business of music are available to students with a broad general knowledge of how this segment of the music industry functions in addition to traditional musical skills.

Program Outcomes

Upon completion of this certificate students will be able to:

1. Demonstrate knowledge of basic requirements of vocalists, guitarists and pianists
2. Working Knowledge of basic studio techniques and equipment applications
3. Prepare and deliver an effective sales presentation for a product or service.
4. Organize, develop and prepare a written professional sales presentation for a product or service.

CERTIFICATE OF ACHIEVEMENT

Required Courses

Course			Units
FIRST SEMESTER			
History of Rock	MUS	A139	(3)
Piano 1	MUS	A141	(1)
Voice 1	MUS	A145	(1)
Music as a Business	MUS	A262	(2)
SECOND SEMESTER			
Basic Guitar	MUS	A116	(2)
Theory and Ear Training 1	MUS	A180	(5)
Recording Techniques	MUS	A261	(2)
THIRD SEMESTER			
Professional Selling	MKTG	A110	(3)
Computers in Music	MUS	A102	(3)
Subtotal:			(22)