



ORANGE COAST COLLEGE

# Pre/Corequisite Course Equivalency Request

Name			
Student ID #		Date	
Phone #		OCC Email	
Prerequisite/corequisite course number you want cleared (ex. MATH A010)			
Course number you wish to enroll in (ex. MATH A030)			
Term you plan to enroll in this course (ex. Fall 2009)			
Reason for request	<p>_____I have submitted official transcripts from another college/university, which indicate that I have successfully completed (received a "C" or better) the prerequisite/corequisite course.</p> <p>_____I have attached unofficial transcripts from another college/university, which indicate that I have successfully completed (received a "C" or better) the prerequisite/corequisite course.</p> <p><i>Note: Some departments have a recency requirement for their programs and will not accept coursework completed more than 18-24 months prior to the term you wish to receive credit and/or have the prerequisite or corequisite cleared (refer to OCC catalog for details.)</i></p>		

Please attach a catalog course description or course syllabus for the course you believe is equivalent to the OCC course. Please allow 5-7 business days for processing. Once your request has been reviewed, you will receive a written response sent to your OCC email account. Please check your OCC email account for the status of your request. If approved, you will be cleared for the term indicated above.

NOTE: If your request is not approved, you may submit a petition to the Academic Petition Council for further review. Academic Petition Council petitions are available in the Counseling Office on the 3<sup>rd</sup> floor of Watson Hall.

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 For office use only

Equivalent?	_____Yes	_____ No	Date Notification sent	
Posted by/date				

Submit completed forms to the Student Records window located on the 1<sup>st</sup> floor of Watson Hall or mail to: Orange Coast College, Attn. Student Records, P.O. Box 5005, Costa Mesa, CA 92626.