

Orange Coast College
SERVICE and LEADERSHIP APPLICATIONS
2008-2009 Academic Year



To qualify for a Service and Leadership Award, you must meet the following criteria:

- Be enrolled in a minimum of 5 units in either the Fall 2008 or Spring 2009 semester.
- Hold a cumulative grade point average of 2.0 or higher (some leadership awards require a higher grade point average; see reverse for more details).
- Paid the College Service Charge for the semesters in which you are/were enrolled.
- Provided service and/or leadership for a minimum 20 hours during 2008-2009.

STUDENTS:

- Fill out the application **completely**. **Incomplete applications will not be accepted.** This includes providing the name of the program for which you volunteered or were a leader, and the name of your advisor.
- Complete and submit one application for **each** service (volunteer) or leadership position in which you have been involved in 2008-2009.

ADVISORS:

- Fill out the application **completely**. **Incomplete applications will not be accepted.** This includes providing the name of the program for which the student volunteered or was a leader.
- For leadership awards:
 - **Mark only one** of the three leadership award options
 - Include a brief written evaluation of this student's service to OCC and how they have demonstrated their leadership ability.

DEADLINE:

Friday, March 20, 2009 at 12:00 p.m. Late applications cannot be accepted.

QUESTIONS?

Contact the Dean of Students Office at 714-432-5741 or tvasquez@occ.cccd.edu

Revised 01.12.09



Orange Coast College

SERVICE and LEADERSHIP AWARDS

Levels and Criteria



Minimum Qualifications for all awards

- 2.0 grade point average
- Enrolled in 5 units in either the fall or spring semester
- College Service Charge paid

Service Awards

Silver Certificate for Service

20—69 hours of voluntary service to Orange Coast College

Gold Certificate for Service

70 or more hours of voluntary service to Orange Coast College

Leadership Awards

Student Leader Award

- Qualify for a Gold Certificate of Service as defined above
- Meet at least one of the following criteria:
 - Organized an event, campaign, or activity
 - Taken a leadership role as documented and defined by the advisor

Robert B. Moore Outstanding Student Leader Award

- Qualify for a Student Leader Award as defined above
- Made a major contribution to OCC that affects large numbers of students or make a long-term change
- Meet at least one of the following criteria:
 - Participated in at least two programs
 - Contributed 150 or more hours

Robert B. Moore Repeat Recipient (in addition to the above criteria ...)

- Must have a grade point average of at least 2.50 for the previous fall or spring semester

Joseph R. Kroll Student Leader of the Year Award and Scholarship

- Qualify for a Robert B. Moore Outstanding Student Leader Award as defined above
- Have a minimum 3.0 cumulative grade point average
- Have assumed a documented leadership role in at least two programs
- Additional consideration will be given if you meet at least one of the following criteria
 - Been involved in several OCC-related programs
 - Benefited current and future OCC students
 - Shown ongoing commitment through prior involvement
 - Exhibited evidence of academic excellence

Joseph R. Kroll Repeat Recipient (in addition to the above criteria ...)

- Minimum 3.0 grade point average for the previous fall or spring semester
- Must provide significant leadership role in at least one program that is different from the year for which you were previously awarded the Joseph R. Kroll Award.

Orange Coast College 2008-2009 Service and Leadership Award Application

(Please Print)

ID # _____ Last Name _____ First Name _____ Middle Initial _____

Address _____ City/State _____ CA Zip _____

Phone Number _____ Email Address _____

Organization _____ Advisor's Name _____

Have you applied for an OCC Scholarship or are you planning to? Yes No

TO THE STUDENT:

Complete one of these forms for **EACH** program on campus where you provided voluntary service, for example, Adaptive Physical Education, Vietnamese Student Association, College Life Council, SGOCC Fiscal Affairs Council, etc.

Have the Advisor for that program complete the recommendation and return it to the Dean of Students Office by **Friday, March 20, 2009 at NOON.**

Office Use Only

of Units _____

G.P.A. _____

of Hours _____

1. Estimate the number of hours of voluntary service and leadership you have provided excluding paid hours or stipends, and hours for which class credit was earned.

How many more hours will you provide before June 1?

2. What service(s) did you provide to benefit students or the college?

3. This item is used to differentiate between awards for service and awards for leadership. Please check all that apply or leave blank if not applicable.

I held the following elected office in this organization this year

President

Vice-President

Treasurer

Secretary

Other _____

I chaired the following committee(s) or was the lead organizer for the following event, campaign or activity this year

I represented the college as a spokesperson appointed by the following program this year (explain)

4. List any other college programs or organizations in which you participated. Indicate those programs for which you are submitting a Service and Leadership Application Form. **Submit one Service and Leadership Application per program**

5. What other awards or recognition have you received for your work at OCC (for example, an award for excellence in writing, an award from a sports program, etc.)? When was each award?

6. Aside from those already discussed, describe any major contributions you made to this program or organization.

Student's Signature

Date

Incomplete applications will not be accepted.

Orange Coast College 2008-2009 Service and Leadership Award Application

(Please Print)

TO THE PROGRAM ADVISOR:

Please complete and return this form to the Dean of Students Office by the deadline indicated below. Students may receive awards for service and leadership performed at any time of the year; however, awards are given only in May. If you are asked to submit a form for summer or fall terms, please return it as soon as possible. If you leave item 7 blank, the student will only be considered for a service certificate.

7. Estimate the number of hours of voluntary service and leadership by this student excluding paid hours and hours for which class credit was earned. Expected additional hours of service before June 1

8. If this is a nomination for **SERVICE ONLY** (no leadership component), check this box and stop here. Sign below.

9. This student is being nominated for the following leadership award (**SELECT ONLY ONE**):

- | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Student Leader <ul style="list-style-type: none"> ▪ Held a leadership office in campus organization ▪ Served as chairperson on a committee ▪ Been instrumental to the success of a project ▪ Organized an event, campaign, or activity ▪ Taken a leadership role as defined by the advisor | <input type="checkbox"/> Robert B. Moore Outstanding Leader <ul style="list-style-type: none"> ▪ Qualify for a Student Leader Award AND meet at least one of the following criteria: ▪ Participated in at least two programs ▪ Contributed 150 or more hours | <input type="checkbox"/> Joseph R. Kroll Exceptional Leader <ul style="list-style-type: none"> ▪ Qualify for a Robert B. Moore Award ▪ Have a minimum 2.50 G.P.A. ▪ Assumed a leadership role in at least two programs <p><i>Additional consideration will be given for students who meet one of the following criteria:</i></p> <ul style="list-style-type: none"> ▪ Been involved with several OCC-related programs ▪ Benefited current and future OCC students ▪ Shown ongoing commitment through prior involvement ▪ Exhibited evidence of academic excellence |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

NOTE: All students must meet the minimum eligibility requirements to receive a Service and Leadership Award.

10. In general, how does this student rank against other student leaders?

<i>This person is in the:</i>	Top 2%	Top 10%	Top 25%	Top 50%	Bottom 50%	Unable to Judge
Commitment to the college	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contribution to the students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Living up to leadership potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Please attach a **brief written evaluation** of this student's service to the college and his/her demonstrated leadership ability. Include examples of leadership that the student may have omitted.

Advisor's Signature

Advisor's Name (Print)

Advisor's Extension

Date

Due to the Dean of Students Office by Friday, March 20, 2009 at NOON!