

## STAFF DEVELOPMENT TEAM GRANT APPLICATION 2008-2009



Proposal Title

Proposal Originators and Titles (minimum of five OCC faculty, staff or managers, preference to larger groups)

Do you have a commitment from a group to attend this activity? Explain

Goal or Objective this Project will Address

Description of the Proposed Project (not to exceed 400 words)

Project start and end dates

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Please itemize the anticipated costs of your proposed project. Maximum amount is \$1,000

Items	Cost
TOTAL	

Do you need support from other sources to complete this project? If yes, please describe.

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Once completed, how will this project be evaluated in terms of your Goal or Objective? (not to exceed 400 words)

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How will you report to the Staff Development Steering Committee? (Possibilities include a written report, oral report to the steering committee or survey by participants)

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**SUBMIT PROPOSAL TO STAFF DEVELOPMENT at least SIX WEEKS prior to the activity date.**

The number of grants that will be awarded is limited, so get your paperwork in early!