



Academic Senator Attendance

Jessica A. Alabi, <i>at-Large</i>	Present	Cyndee Ely, <i>Part-Time Faculty</i>	Present
Jason Ball, <i>Part-Time Faculty</i>	Absent	Lee Gordon, <i>at-Large, President</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Marilyn Kennedy, <i>Lit & Lang, PDI Chair, Secretary</i>	Present
Tyler Boogar, <i>Math & Sciences</i>	Present	Doug Lloyd, <i>at-Large</i>	Absent
Nina Calabretta, <i>Part-Time Faculty</i>	Present	Dan Matulis, <i>Ath & Kine (semester replacement/Legaspi)</i>	Present
Irving Chavez Jimenez, <i>at-Large</i>	Present	Leland Means, <i>Visual & Performing Arts</i>	Present
Eric Cohen, <i>at-Large</i>	Present	Jeanne Neil, <i>Business & Computing</i>	Absent
Sean Connor, <i>at-Large</i>	Present	Charles Otwell, <i>Curriculum Chair</i>	Present
Eric Cuellar, <i>at-Large</i>	Present	Max Pena, <i>at-Large</i>	Present
Jodi Della Marna, <i>Library</i>	Present	Loren Sachs, <i>at-Large, Immediate Past President</i>	Present
Matt Denney, <i>Technology</i>	Present	Jordan Stanton, <i>Social & Behavioral Sciences</i>	Present
Tina De Shano, <i>Consumer & Health Sciences</i>	Present	Katherine Smith, <i>ASOCC Student Representative</i>	Present
Rendell Drew, <i>at-Large, Vice-President</i>	Present		

Guests (Optional & Voluntary Sign-In): Jeanette Grimm, Jaki Kamphuis, Anna Hanlon, Kate McCarroll, Renee DeLong, and Sheri Sterner,

1. Preliminary Matters

- A. **Call to Order: President Lee Gordon** called the meeting to order at 11:30 A.M.
- B. **Opportunity for Public Comment:** Dr. Sheri Sterner, Kate McCarroll, (and others not signed in as official guests). [See public comments in areas throughout the minutes this week.]

Dan Matulis, Eric Cohen, and Irving Chavez Jimenez briefly introduced themselves to the Senate. **Dan Matulis** is the interim senator for the Division of Kinesiology & Athletics. **Eric Cohen and Irving Chavez Jimenez** are the two newly elected senators-at-large.
- C. **Approval of the Minutes: Motion 1: Senator Kennedy moved to** approve the February 15, 2022, meeting minutes; motion seconded; motion approved.
- D. **For the Good of the Order: President Gordon:** Read a message from the printing and publishing team.

"Print Services' reprographic hours have been extended to 7 a.m. to 5 p.m. Monday through Thursday, and Print Services will be reporting on Fridays, as needed. The Clark Center building hours have been extended from 7 a.m. to 7 p.m., allowing access to retrieve print orders from the mailroom and access to the copier in the building after 5 p.m. Most reprographics print services will be available for pickup along the back wall of the mailroom or directly in the recipient's mailbox. The Print Services team is holding exams, quizzes, and other confidential orders locked up at the help desk in Print Services. Upon request the Print Services team can make confidential items available for pickup in the mail room, as well. The Print Services team has indicated that they will make every effort to ensure the self-service copier is stocked and in working order during operating hours."

2. Consent Agenda

- A. **Schedule/Chair Rep for IEP Plan:** Sevi, Kayleigh
- B. **Senators at-Large [Two nominees for two replacement positions]:** Irving Chavez Jimenez, Eric Cohen
- C. **Search Committee Rep for – District Chief IT Officer:** Stephen Gilbert

Motion 2: Senator Drew moved to approve the Consent Agenda; motion seconded; motion approved.

3. Officer, Senator, & Committee Reports

A. President and Vice President's Reports:

President's Report – Lee Gordon:

Succulent Garden/Drought/Dry Landscaping: The succulent garden in front of the Chemistry Building will be moved to the area in front of the Planetarium. This garden is particularly important in view of the Western Drought which is the worst drought that this part of the country has faced in more than 1,000 years. The relocated succulent garden will be a destination at OCC, and it will serve the community by showing what can be achieved with dry landscaping. Joe Stead is to be congratulated for zero-water or low-water-use landscaping. January and February of 2022 have been among the driest January and February months in California's recorded history, and the forecast for March is not encouraging with respect to rainfall. Due to the severity and length of the Western Drought, Garrison Honors is teaming up with *The Coast Report* this semester to hold a "Green Coast" zoom event on California's water crisis. As with the Oil Spill forum last October, the program will be in conjunction with an OCC class. Professor Irene Naesse's geography class will focus on the California drought on Thursday, April 7, 12:45-2:10 pm. A panel of experts will be questioned by student journalists from *The Coast Report* staff. Look for further details in an upcoming President's Report.

Vice President's Report – Rendell Drew:

Faculty Handbook: Sent out an email to everyone in the committee with a timeline, noting Thursdays, 1-3 p.m., as the best meeting time for members. The committee will be focusing on its role in identifying handbook sections that pertain to faculty purview and the 10+1. The newest member will be Tyler Boogar.

Flex Day: The Multicultural Center and the IMC are presenting a Flex session. They will provide a faculty view on how COVID has affected student mental health and inequities. In response to a question, the panel may be addressing Covid-19 and the effects on students with physical disabilities. Some of the panelists will be Eric Cuellar, Rebecca Ogaz, and Nathen Jensen.

B. Union/Bargaining Unit Report – Rob Schneiderman:

CFE President Schneiderman made the followings statement about the fall schedule:

"I wanted to mention that I'm getting some sporadic emails about schedule development for the fall semester and about being on campus, not being on campus, and I just wanted to clarify that the needs for the schedule are developed in collaboration with faculty with their administrators and then the administrators do the assignment based on the preferences that the faculty give them. However, there's no MOU that specifically says how many units or LHEs

people need to teach on campus for or how many days or anything to that nature. So, while there was an agreement and there's something in the contract saying that there's a responsibility to be on campus to do part of our assignment, it doesn't specify how much, so I wanted to clarify so that when you're working with your deans, you know that's between you and your dean and it's not a Union agreement."

C. Part-Time (PT) Faculty Caucus – Senator Ely: Reported that the PT Caucus has met and discussed the bylaws. There will be more to be reported at a later date.

D. Transparency Committee – Senator Kennedy:

Vice-President Drew requested that Senator Cuellar's name be placed on the consent agenda for the Transparency Committee next week.

Senator Kennedy (Transparency Committee member) reported that the Transparency Committee will be meeting on Wednesday, March 2, 11 a.m. to 12 p.m. On the agenda are bylaws review and revision, discussion and election of temporary officers, and three unfinished business items from last semester. Last semester committee members requested to have meetings, but none were scheduled.

In response to questions, Senator Kennedy noted that the committee does not have regular set times and that part of the work of the next meeting is a discussion of required skills/needs for a call-out for membership, such as recommendations to be tenured and the ability to be completely objective with items brought before the committee.

4. Unfinished Business

A. COVID & Teaching:

Senator Boogar stated that things are going well in his division but the biggest issue they are facing is students complaining they cannot get the services they need on the days necessary. He wants to make sure there are as many expanded hours as possible to get back to the normal level of service for students as quickly as possible, acknowledging that not all classified staff need to come back at full force, but DSPS is a major issue for many students.

Senator Kennedy read a comment from a constituent member regarding mask wearing:

"The Faculty would like to see a reminder sent out that all managers and staff need to be wearing masks indoors due to a number of violations from classified staff and managers. Our behavior serves as a model for our students. Students and employees unmasked makes enforcement more difficult. Some faculty are very uncomfortable in indoor spaces with people who are unmasked. If faculty are being forced to come to campus, they need reassurance that our safety is a priority."

Senator Kennedy added that based on the transcript to the Chancellor's most recent video, there were comments about keeping social distancing in classrooms. Senator Kennedy is unaware that there is classroom social distancing being practiced and would like to know the protocol on classroom social distancing.

B. Baccalaureate Degrees Proposals – Curriculum Chair Charles Otwell:

Interest Form and Task Force: Chair Otwell proposed that the Interest Form presented last week in the Senate be sent out with a link; those interested can fill out the form as much as possible. That will give enough time to form a task force. The Curriculum Chair and Vice-Chair have volunteered to be on the task force and Chair Otwell recommends three more Senate-appointed faculty, plus the VPI and Career Ed dean, be on, as well.

Upper Division General Ed Courses: Chair Otwell stated that there will only be two required upper division general education courses in the baccalaureate program. One of the required courses has to be a composition, computation, or communication course. The other one could be any general education course, but these courses will be limited to the baccalaureate program cohort. This is the first round for baccalaureate degrees; there will be other rounds. They want to get the proposals by the first week of April so the task force can vet them and have the final proposal go to the Board of Trustees for approval on June 15.

VPI Grimes-Hillman noted that students should be at the focus of these plans, and we should consider if there is a need for a baccalaureate degree or an increase in pay in an existing job if we have a baccalaureate degree available for that particular program. If we keep our focus on those things, the applications should be very well done as there is a lot of opportunity across the different career education programs on campus. It's just a question of sitting down and having conversations at the discipline level about what makes sense.

5. New Business

A. Student Success - Student Success Center (SSC) Coordinator Jaki Kamphuis and Writing Center Liaison Kate McCarroll:

SSC Coordinator Kamphuis shared that she is retiring at the end of this semester and would like her position to be filled by a faculty member. She stated that there are some ideas being discussed but no decisions have been made at this point and she emphasized her concern that the faculty position needs to be filled by faculty and not a manager, as happened at Golden West College. The presentation included a PowerPoint.

Background/Purpose: The SSC was created with Title III funding in 2008 with the purpose of having a centralized tutoring program for students. The SSC currently serves approximately 2000 students per semester; the Pre-COVID numbers were higher at 2500-3000 students per semester. The SSC is an Instructional program under the Library & Learning Division and the courses generate FTEs: (1) Tut 050N Supervised Tutoring, (2) Tut 090N Tutoring Skills and Strategies 1, and (3) Tut 091N Tutoring Skills and Strategies 2.

Faculty & Staff: The SSC is coordinated by Jaki Kamphuis, Faculty Coordinator, who is the instructor of record. This position does not involve release time, as this is part of the job duties. Her job is to oversee operations, work with faculty and staff to serve students, recruit and train tutors, and teach the 090 and 091 tutoring training classes. Katie McCarroll, Writing Center Liaison and English Department faculty, has a split load between the English Department and the Student Success Center; she does not have release time, either, as these job duties are part of her load. She has taught a few of the tutor training classes and also does semester tutor training with the writing tutors where they talk about topics that are pertinent to English Faculty. Jaki Kamphuis and Kate

McCarroll are the main faculty voices at the Student Success Center, but they are assisted by Cara Sharp and Calvin Fantone, part-time faculty.

Staff who support the SSC are Todd Aubin, Administrative Assistant; Virginia Nuzzolese-Laflamme, General tutoring; Jeanette Grimm, Writing/Reading tutoring; and Michael Oquist, Math tutoring.

Tutors/Tutor Training: The Student Success Center currently has fifty-five student assistants and professional experts working as tutors. This is low due to COVID and being online. In a normal academic year, they have over one hundred tutors. Tutors are interviewed by SSC faculty and staff and must be recommended by an instructor, have at least a 3.0 GPA, have received a B or A grade in the class they are tutoring for, and complete the tutor training courses. After completing these two non-credit courses (Tut 090N & Tut 091N), they receive a Certificate of Completion in Tutoring Skills and Strategies. Topics covered include the Socratic method, critical thinking, learning styles, diversity/equity, motivation and grit, study skills, and campus services.

Tutoring Hours and Requirements for Students Who Receive Tutoring: Currently, the SSC is open Mondays-Thursdays 10-7, Fridays 10-2, and Saturdays 11-3. On-campus hours are Mondays-Wednesdays, 10-4. The SSC Canvas page provides information, directions, and access to [Accudemia](#), where students can make their own appointments; there is also a Virtual Front Desk. Math and other subjects have thirty or sixty-minute appointment slots. Writing (not just English, but any writing assignments) appointments have thirty-minute appointments.

Students may drop in, have Directed Learning Activities (DLA) which are targeted to strengthen a specific skill, work in study groups, have review sessions, or work on class presentations.

Additional tutoring is offered to students in the following programs: EOPS, DSPS, Guardian Scholars, Veterans, Umoja, Puente, Equity, STEM, and PRESS.

All students who receive tutoring must enroll in Tut 050N (Supervised Tutoring Class).

College Success Series: The SSC provides workshops to strengthen skills that students need to succeed via workshops, with focus on study skills such as note taking, test taking skills and test prep, time management and organization, and dealing with test anxiety. Through collaboration with other programs and services including Financial Aid, ASOCC, the Equity Program and the ICC, a monthly calendar of workshops was developed: [http://www.orangecoastcollege.edu/c/stay-the-course/Documents/February% 202022 %20Workshops.pdf](http://www.orangecoastcollege.edu/c/stay-the-course/Documents/February%202022%20Workshops.pdf)

Senators and public commenters expressed thanks for the work of the student Success Center.

B. Campus Reopening:

Vice-President Drew: Stated that is nice being back on campus and wished to report good things. He teaches on campus Mondays and Wednesdays and his students are wearing masks, he has full attendance, and there is PPE in the classroom. From his perspective, this has been a positive experience so far.

Secretary Kennedy raised a parliamentary inquiry, requesting permission to include the details of earlier public comments made in the meeting that are related to this issue in this section of the minutes. **President Gordon** agreed if there were no objections; no objections were voiced.

Public Commentor 1: This professor has asked students who appear on the report as not being compliant with the Covid testing policies to not attend class on Tuesday nights. Students have been very compliant with that; however, he is now up against the policy of students not being allowed to miss more than two weeks-worth of classes or face being dropped from the class. He is contemplating whether or not he wants to enforce that, but students are not learning anything by not being there.

Senator Ely: Shared the same concern as the public commenter. She has students who are either not following the protocols, not understanding the emails they are getting, and having a lot of confusion of them being cleared one week and not cleared the next. It is a computer system that is doing the clearing and not a person behind it and instructions are getting confused. In terms of IT, she does not have computer keyboards that work on the instructor station. She has put in many tickets with no assistance.

CFE President Schneiderman [also placed in CFE Report early in these minutes]:

Mentioned that he has been getting some emails about schedule development for the fall semester and about being on campus and not being on campus. He clarified that the needs for the schedule are developed in collaboration with faculty and their administrators and then the administrators do the assignment based on the preferences that the faculty give them. However, there is no MOU that specifically says how many units or LHE people need to teach on campus for or how many days or anything to that nature. While there was an agreement in the contract saying that there is responsibility to be on campus to do part of their assignment, it does not specify how much. When faculty are working with their Deans, that is between the faculty member and the dean, and it is not a Union agreement.

The following comments were from the Public Comments section at the start of this meeting:

Dr. Sheri Sterner: Informed the Senate that the Office of Institutional Effectiveness will be sending a survey out to students this week, the survey that has been talked about since last fall and was delayed to this spring. The survey is going to look at student perceptions about returning to campus, broad preferences in terms of the modality for classes, and preference for services, as well as some of student basic needs, since that is something not surveyed since 2018. We should go out with the two-week deadline, perhaps, extending it, if needed, and as we get that information back, we will certainly let the Senate know of any findings from students.

Public Commentor 2: This professor updated the Senate about the Computer Science Department's situation with IT. On January 6, they submitted a request for their usual software to be installed; after more than 25 tickets were sent to IT, most of the software is still not working. The situation disrupted all of their classes last week to the point that some faculty had to ask students to program on paper. The worst part is trying to justify to our students why labs are not functioning in a college that is supposed to be one of the top colleges in the state. In addition to that, they have no support after 4:30 p.m., which means that if one computer doesn't work in a classroom and they have an evening exam, they need to cancel the exam for the whole class. In order to keep their labs running so they may teach they need an IT presence at OCC during the days and evenings, and next fall, on Saturdays as well, when they will have exams.

Senator Kennedy: Wanted to support what the prior public comment, as there is no support for students or classes after 4:30 p.m. She has a student who has an on-campus class now, which makes it impossible for this student to get home to her computer for her online class, and there are no open buildings in the evenings where the student can take her laptop to attend her online class. This student has spoken to her counselor, as

well, with no options other than to find a place on campus. We are hoping our division dean can assist.

Senator Ely: Read a public comment on behalf of Mimi Ivey, a part-time faculty instructor:

"We have no equity when it comes to 'mandated testing' for COVID at OCC due to the fact that all students on Wednesdays and Thursdays are LEFT OUT - as there are no testing days on those days. This is INEQUALITY - leaving them and all instructors on those days out. It is unfair and inconsiderate. Both my Wednesday and Thursday students also feel that this inequity should be addressed. They feel they attend OCC so that should be where they get tested and not have to drive or ride buses elsewhere. I agree 100%. No one should be left out. This is pure discrimination against instructors and students and is deliberate and willful. Without a care as to whether they have any transportation to run around the district - some have to 'WALK' - I am just appalled at this - when we all know that all vaccinated people are 'shedding' the virus, then why aren't they also tested?? It's clear discrimination as well. It should include everyone and not just unvaccinated people. You can use all of my comments. They are heartfelt and in defense of my students."

President Gordon: Asked for written reports on the observations regarding the return to campus.

6. Adjournment of the Regular Meeting

President Gordon adjourned the meeting at 12:30 p.m.

7. Approval of the Minutes: March 1, 2022

MINUTES: First draft written by Beatriz Rodriguez, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1	Motion 2	Senate Membership
02/15/22 Minutes	Consent Calendar	

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

Aye	Aye	Alabi, Jessica A.: Senator-at-Large (2020-2023)
Absent	Absent	Ball, Jason: Part-Time Senator (2021-2022)
Aye	Aye	Barnes, Carol: Counseling Senator (2021-2024)
Aye	Aye	Boogar, Tyler: Math and Sciences Senator (2020-2023)
Aye	Aye	Calabretta, Nina (Part-Time Senator (2021-2022)
---	---	Chavez Jimenez, Irving: Senator-at-Large (2021-2024) <i>appointed after Consent Agenda vote</i>
---	---	Cohen, Eric: Senator-at-Large (2021-2024) <i>appointed after Consent agenda vote</i>
---	Aye	Connor, Sean: Senator-at-Large (2020-2023)
Aye	Aye	Cuellar, Eric: Senator-at-Large (2021-2024)
Aye	Aye	Denney, Matt: Technology Senator (2020-2023)
Aye	Aye	De Shano, Tina: Consumer Health Sciences Senator (2020-2023)
Aye	Aye	Drew, Rendell: Vice President , Senator-at-Large (2020-2023)
Aye	Aye	Ely, Cyndee: Part-Time Senator (2021-2022)
Abstain	Abstain	Gordon, Lee: President , Senator-at-Large (2019-2022)
Aye	Aye	Kennedy, Marilyn: Secretary , Literature and Languages Senator (2019-2022)
Absent	Absent	Lloyd, Doug: Senator-at-Large (2020-2023)
Aye	Aye	Matulis, Dan: Athletics and Kinesiology Senator (2020-2023)
Aye	Aye	Means, Leland: Visual and Performing Arts Senator (2021-2024)
Absent	Absent	Neil, Jeanne: Business and Computing Senator (2019-2022)
--	--	Otwell, Charles: Curriculum Chair (Non-Voting) (Open)
Aye	Aye	Pena, Max: Senator-at-Large (2019-2022)
Aye	Aye	Sachs, Loren: Senator-at-Large (2019-2022)
Aye	Aye	Stanton, Jordan: Social and Behavioral Sciences Senator (2019-2022)