

ORANGE COAST COLLEGE

Academic Senate Meeting | 08/31/21 | 11:30 am - 12:30 pm | Zoom Meeting

Academic Senator Attendance

Jessica A. Alabi, <i>at-Large</i>	Present	Lee Gordon, <i>at-Large, President</i>	Present
Eduardo Arismendi-Pardi, <i>at-Large</i>	Present	Marilyn Kennedy, <i>Lit & Lang, PDI Chair, Secretary</i>	Present
Jason Ball, <i>Part-Time Faculty</i>	Present	Jodie Legaspi, <i>Athletics & Kinesiology</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Doug Lloyd, <i>at-Large</i>	Present
Tyler Boogar, <i>Math & Sciences</i>	Present	Leland Means, <i>Visual & Performing Arts</i>	Present
Nina Calabretta, <i>Part-Time Faculty</i>	Present	Jeanne Neil, <i>Business & Computing</i>	Present
Sean Connor, <i>at-Large</i>	Present	Charles Otwell, <i>Curriculum Chair</i>	Present
Eric Cuellar, <i>at-Large</i>	Present	Max Pena, <i>at-Large</i>	Present
Jodi Della Marna, <i>Library</i>	Present	Clyde Phillips, <i>at-Large</i>	Present
Matt Denney, <i>Technology</i>	Present	Loren Sachs, <i>at-Large, Immediate Past President</i>	Present
Tina De Shano, <i>Consumer & Health Sciences</i>	Present	Jordan Stanton, <i>Social & Behavioral Sciences</i>	Present
Rendell Drew, <i>at-Large, Vice-President</i>	Present	Katherine Smith, <i>ASOCC Student Representative</i>	Present
Cyndee Ely, <i>Part-Time Faculty</i>	Present		

Guests (Optional & Voluntary Sign-In): Kelly Holt, Anna Hanlon, Kate McCarroll, Jaki Kamphuis, Katherine Smith, and Bob Fey.

1. Preliminary Matters

- A. **Call to Order:** President Lee Gordon called the meeting to order at 11:30 A.M.
- B. **Opportunity for Public Comment:** Kate McCarroll
- C. **Approval of the Minutes – Motion 1: Senator Kennedy moved to** approve the May 18, 2021, minutes; motion seconded; motion approved.
- D. **For the Good of the Order Announcements:**

Senator Neil: Highlighted Senator Alabi's Flex session. She appreciated her passion on the topic of Student Success at an open access institution as well as her sharing her unique experiences. The session made her reflect on her own journey through community college and the people that helped her. All faculty are in the position to feel passion for students. She congratulated Senator Alabi.

Senator Drew: Also had a successful Flex session. They had a few panelists who did an excellent job addressing different topics including global competencies. He thanked those that attended the session. A small survey will follow. As the Multicultural Center Coordinator, he will work with the IMC co-chairs to help with the development of the Multicultural Center.

Senator Phillips: Said that Senator Alabi's presentation was excellent. He felt very moved. He also thanked all presenters for the effort put into the workshops.

Senator Alabi: Thanked those that participated in her workshop for their open mindedness and encouragement.

2. Consent Agenda

No items.

3. Officer, Senator, & Committee Reports

A. President's Report – Lee Gordon:

Senate Leadership: President Lee Gordon introduced the Academic Senate leadership team: Vice President Rendell Drew, Secretary Marilyn Kennedy, Curriculum Committee Chair: Charles Otwell, with their staff support staff person, Beatriz Rodriguez Vaca – occacademicsenate@occ.cccd.edu. President Gordon thanked and acknowledged Senator Lloyd for his service as Parliamentarian; he will remain in the Senate as a senator at-large. There is currently a vacancy for the parliamentarian position. An election to fill it will be on Tuesday, September 14.

Academic Senate Retreat: The Academic Senate Retreat held on Friday, August 6, 2021, at the Waterfront Campus, was facilitated by former ASCCC President David Morse. He covered priorities for the 2021-2022 academic year and ideas for shared governance. He encouraged the Senate to be action- and outcome-oriented. At the retreat each senator was asked to identify at least one item or issue to prioritize this year:

- Academic Excellence
- Administration: work closely
- Area F
- The Brown Act and Robert's Rules
- CFE Collaboration with co-issues
- Covid-19 issues, Spring 2022 planning and resocialization
- Diversity, Equity, and Inclusion
- Faculty Handbook Update
- Guided Pathways: new framework and statewide connections
- Hiring full-time faculty
- Hiring management
- Inter-disciplinary collaboration
- International students and preparedness for English composition courses
- Master Plan: ensure learning
- Meeting Decorum: Civility, collegiality, speaker time limitations that are consistently and evenly enforced
- Mental Health Issues: students
- New Faculty: onboarding
- Part-timers and issues
- "Print Services" / Reprographics problems, removal of copiers, no consultation with faculty or Senate
- Resolutions and cataloguing
- Scheduling: student-centered
- Student loss: Stop loss
- Senators-at-Large: communications with constituents—create emails lists

The Institutional Effectiveness Committee has a vacant position for a faculty representative. They meet the second and fourth Mondays of the month, 1:30-3 pm. If interested, email the Senate at occacademicsenate@occ.cccd.edu

Prioritizations: President Gordon identified the following topics to prioritize this academic year: Diversity, Equity, and Inclusion Initiatives, COVID and the budget, and Updating Full-Time Faculty Hiring Prioritization. There is currently very little hiring being done by the District, although the State of California approved \$100 million in funding for new faculty.

CCCD anticipates 29 new hires; OCC should get about 15 of those seats. The sister colleges are going to press for a higher proportion; the Senate may need a resolution on the number of faculty to request. **Senator Alabi** stated that as Chair of Ethnic Studies, she would like to have Area F on the agenda, if possible, for the rest of the semester.

Projects: The projects to work on this academic year are these: Updating the Faculty Handbook to better reflect faculty needs and perspectives, learning more about shared governance across campus, and increasing enrollment. The Senate would like to have a discussion with management to find ways that the rest of the college can be in better knowledgeable about Shared Governance. The Senate needs to think about how to increase enrollment. In four years, OCC is slated to suddenly lose more than 10% of its revenues. This is the Fiscal Cliff. Now is the time to prepare by having a four-year plan to ramp up non-State-of-California revenues and local enrollment.

- B. Vice President's Report – Rendell Drew** stated that there are a few communications coming out of the District about the safe return to campus. Faculty who choose to be back will be examples for the rest of the campus. They need to be mindful of others and abide by the District guidelines.
- C. Guided Pathways/Statewide – GP Onboarding Coordinator Alabi** reported that the Guided Pathways team has been steadily working on a plan and proposal to increase enrollment and onboarding, so the Senate will hear proposals about implementation. Onboarding requests that divisions focus on specific interests from onboarding such as dual enrollment, outreach, adult education, and noncredit, etc. The Flex workshop focused on being an open access institution. In the social behavioral sciences during onboarding, they get students who are not ready for classes and they determine how to get them in support programs and do intervention early. Please urge the divisions to navigate Starfish. Senators should be prepared for discussions about Guided Pathways and helping them make decisions and integrate those into the shared governance conversations.
- D. CFE Union Bargaining Unit Report – CFE President Rob Schneiderman** reported that he will be participating in the discussions that have been mentioned such as enrollment, the budget, and the other items that overlap with the Senate and the Union.
- E. Budget Update – Senator Ely** reported that the two biggest things at the Board of Trustees Audit and Budget Committee meeting last week were that (1) the majority of the funding that is coming through is one-time dollars and (2) while hold-harmless has been extended, the fiscal cliff is getting higher. There will be more information to come after the OCC Budget Committee and DCC meetings. **Senator Neil** stated that she contacted Rachel Kubik who is the lead for Administrative Services in Dr. Rich Pagel's absence. All indicates that there will be an interim VPA by the end of the month. Rachel Kubik said that in the budget there was a sizable allocation for state funded equipment of \$1.5 million, scheduled maintenance of \$4.5 million, and some funding for full-time faculty hiring. She indicated that the college still has a structural imbalance, and it is subject to a deficit factor. The college was able to capture some of the HEERF to help offset some of the lost revenue. There will be more information after the first budget meeting next week.
- F. Transparency Committee Report – Transparency Committee Chair Clyde Phillips** provided a short report. The Transparency Committee is examining an issue carefully and they are still in the middle of that process; they will provide more information in the weeks to come.

G. Introductions: Student Senate President – Katherine Smith Introduced herself as the new Student Senate President for Fall 2021 and Spring 2022. They are electing someone on Friday who will represent the Student Senate at Academic Senate meetings. **New Part-Time Senator Nina Calabretta** introduced herself. She started working at OCC as a writing tutor in 2019, then an adjunct English instructor in Spring 2021. She is happy to be at the Senate.

4. New Business

Motion 2: Senator Kennedy moved to remove agenda items 4A: Senator and Senate Member Introductions, and Item 4B: Senate Parliamentarian Vacancy under New Business from the agenda this week; motion seconded; motion approved unanimously.

A. Copier Access and Reprographics – President Gordon reported that the administration is citing environmental and budgetary goals for the removal of the copiers and the non-renewal of the leases for them in the Clark Reprographics Center (CRC). It was trying to shift faculty away from using the CRC (now Print Services) and move to using online or division office copiers. The Academic Senate President and Vice President both informed management that the idea of using the division copiers instead of the CRC might sound like an interesting idea if they have not spent a lot of time in a division office but certainly as a practical matter that is probably not going to be a solution. A second concern raised by faculty was that the leases that had expired on photocopiers allowing for repairs or new copiers were not part of the administration's plan. The Senate President and Vice President are in discussions with the administration and one development is that everybody should have gotten an email that they are going to be using a coding system. The administration raised concerns that people were coming from other colleges to Orange Coast College and using the Clark Reprographics Center when they should not be. There will be a pin code system now where each division will be tracked. They are still waiting from the administration for confirmation on the issue of the physical copiers.

CFE President Rob Schneiderman stated that he would like more information and discussion on the copiers issue because it might be part of working conditions. The Copy Center was not open the weekend before school starts. This disproportionately impacts part-timers who do not have enough time to submit online and do not have the hours to pick up when it is open.

Senator Kennedy said she had worked at another college as a part-timer where there were copiers in each division building [not in an office] where one could access via a code rather than a center. That was fine unless the copiers needed service, ink, or paper and there was no one to assist. Another concern is that all of this change to reprographics and access to copiers affects teaching and the classrooms and there was no faculty consultation.

Vice President Drew stated that this issue is still being discussed with administration. However, the code system is only a partial solution. That is not going to work for everyone because this is completely digital and not all faculty are prepared.

B. Diversity, Equity and Inclusion (DEI) Initiatives - Vice President Drew stated that he serves on the President's Task Force for Equity and Inclusion and that they have very productive meetings. This is one of the first times that a college president has taken DEI issues seriously and sought feedback from the various constituencies on campus for input that

goes into the updated Educational Master Plan. Although this is coming from the top it should go through all departments with everyone having a say in it.

Senator Alabi added that many issues on campus fall under the term *diversity*: scheduling, success, hiring, student loss, mental health of student, international students and success, meeting decorum, excellence, etc.

C. Vaccines/Masks/Safety Measures –

President Lee Gordon stated that he would like to hold a forum about the implementation of the mandate and its concerns in the near future. He asked the CFE President to provide a review of last Friday's flex union meeting:

CFE President Schneiderman stated that it is his understanding that the Board Resolution directed the Chancellor to create policies for vaccines and testing processes for all three campuses and the District. The goal is to have those processes outlined by October 1. Between now and the first they need to be communicating with management. There is a District Consultation Council on September 20, and they will provide input at that point and the Union is meeting with Human Resources between then and now, as well. Everyone has to wear a mask in buildings. The Chancellor came up with a process to deal with a student who is not wearing a mask in class or wearing one improperly. For any instructor on campus, there is the option that as long as students are six feet away, they can wear a face shield so students can see their face. If students say there is some sort of health condition preventing them from wearing a mask and getting a vaccine, it is not for the faculty to make a determination on that. The student needs to be referred to the Dean of Students Office. They will determine whether they need to make a health accommodation.

Senator Pena asked if faculty are required to wear a mask outdoors if they are vaccinated.

CFE President Schneiderman: It is his understanding that masks are not required outside if there is a six-foot distance.

Senator Sachs stated that he created a quiz and posted it on Canvas Commons to let students know about the policy. It is a way for students to know about the mandate before they come face to face and that they need to abide by it.

Senator Phillips asked how faculty should face the situation of mask implementation in the classroom as per explicit protocols.

CFE President Schneiderman reported that the email that came from the Chancellor did put this on the faculty to implement a four step process: (1) announce to the class what the masking policy is, (2) if someone is not wearing a mask to ask respectfully if they will wear the mask properly, (3) if they do not, take a short break and have a private conversation with the student, and (4) if the student still does not comply the very first time this happens, dismiss class and do an incident report that includes the student's name and a referral to student discipline. They will handle it from there. The student will not be allowed to come back to class for certain period of time based on what the Dean of Students determines.

5. Adjournment of the Regular Meeting

President Gordon adjourned the meeting at 12:30 p.m.

6. Approval of the Minutes: September 14, 2021

MINUTES: First draft written by Beatriz Rodriguez, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1 05/18/21 Minutes	Motion 2 Agenda item removal	Senate Membership
Absent	Aye	Alabi, Jessica A.: Senator-at-Large (2020-2023) 11:35 arrival
Aye	Aye	Arismendi-Pardi, Eduardo: Senator-at-Large (2021-2024)
Aye	Aye	Ball, Jason: Part-Time Senator (2021-2022)
Aye	Aye	Barnes, Carol: Counseling Senator (2021-2024)
Aye	Aye	Boogar, Tyler: Math and Sciences Senator (2020-2023)
Aye	Aye	Calabretta, Nina (Part-Time Senator (2021-2022)
Aye	Aye	Connor, Sean: Senator-at-Large (2020-2023)
Aye	Aye	Cuellar, Eric: Senator-at-Large (2021-2024)
Aye	Aye	Della Marna, Jodi: Library & Learning Support Senator (2020-2023)
Aye	Aye	Denney, Matt: Technology Senator (2020-2023)
Aye	Aye	De Shano, Tina: Consumer Health Sciences Senator (2020-2023)
Aye	Aye	Drew, Rendell: Senator-at-Large (2020-2023)
Aye	Aye	Ely, Cyndee: Part-Time Senator (2021-2022)
Aye	Aye	Gordon, Lee: Vice President, Senator-at-Large (2019-2022)
Aye	Aye	Kennedy, Marilyn: Secretary, Literature and Languages Senator (2019-2022)
Aye	Aye	Legaspi, Jodie: Athletics and Kinesiology Senator (2020-2023)
Aye	Aye	Lloyd, Doug: Senator-at-Large (2020-2023)
Aye	Aye	Means, Leland: Visual and Performing Arts Senator (2021-2024)
Aye	Aye	Neil, Jeanne: Business and Computing Senator (2019-2022)
--	--	Otwell, Charles: Curriculum Chair (Non-Voting) (Open)
Aye	Aye	Pena, Max: Senator-at-Large (2019-2022)
Aye	Aye	Phillips, Clyde: Senator-at-Large (2021-2024)
Aye	Aye	Sachs, Loren: President, Senator-at-Large (2019-2022)
Aye	Aye	Stanton, Jordan: Social and Behavioral Sciences Senator (2019-2022)