



## ACADEMIC SENATE MEETING

January 29, 2019 | 11:30 a.m. – 12:30 p.m. | Faculty House

### 1. Call to Order:

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President Loren Sachs called the meeting to order at 11:33 a.m.

**Senate Members:** (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

**Senate Members Absent:** Kaveh Agahi, Lee Gordon, Kelly Holt.

**Guests:** Kevin Ballinger, Tara Giblin, Madjid Niroumand, Rich Pagel, Charles Otwell, John Taylor.

### 2. Approval of the Agenda:

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**Motion 1: Senator Kennedy moved to** approve the agenda; motion seconded; motion approved unanimously.

### 3. Approval of the Minutes for December 11, 2018:

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Request to hold the minutes until next week due to concerns with ADA accessibility.

### 4. Public Comments:

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Tara Giblin.

### 5. Consent Agenda:

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**Motion 2: Senator Ely moved to** approve the consent agenda; motion seconded; motion approved unanimously.

#### A. Tenure Track Evaluation Teams:

1. Rachel Paghunasan: within discipline (replacement), Brenda Shine

### 6. Officer, Senator, and Committee Reports:

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#### A. President's Report--President Loren Sachs:

- Reminded the Senate that comments made in the Academic Senate meetings must be directed to the Chair, not to the member who made the original comment.
- Informed that the Senate that we will have running items listed on the agenda to provide an opportunity for them to be addressed as needed, such as Guided Pathways and the Accreditation Site Visitation.
- Urged the senators to visit the Planetarium once it has officially opened.

- Reported that the Classified Senate invited President Sachs to attend a portion of their Winter Strategy Meeting to discuss possible collaborative opportunities between the two Senates.
- Met with the two other District Academic Senate College presidents; they also have concerns with the upcoming Nepotism policy.
- Reported that GP Coordinator Jessica Ayo Alabi said that the Guided Pathways groups are looking at surveys and will be reaching out to faculty to help disseminate surveys/polling through Canvas soon and will need the faculty's help in that data collection.
- Curriculum Chair Hanlon stated that they spoke about this during Intersession and Guided Pathways will be working with Institutional Research to create the surveys.
- Announced that Senate Administrative Secretary Ricky Goetz had attended a training workshop regarding the Brown Act and ADA Compliance which impacted how the public Senate website appears. Our public site was updated and the new link can be accessed by going to the "About Us" link on the OCC Home Page, then clicking on "Academic Senate."

**B. District Consultation Budget Subcommittee -- Senator Cyndee Ely:**

- The new District budget data is complex and so the District has hired a consultant to assist in data dives, wordings, and interpretations in order to present the District with the viable questions and decisions that need to be made.
- The District originally proposed a one-year timeline to implement the new budget changes, now extended to two years, so as for now, no changes to the percentage allocation for each of the three schools will be made.
- Unmodified opinion on audit, clean audit and all of the findings from the previously years were cleared.
- P1 numbers are low and we can still shift or borrow from summer, but other mechanisms are changing which we need to be aware of; however, 70% of our funding is still based on enrollment and FTES.

**C. Curriculum Committee Report-- Chair Anna Hanlon:**

- As Curriculum Chair she sits on the Guided Pathways Steering Team.
- All three Guided Pathways works groups met during the Intersession and held workshops and made progress towards their inquiries.
- It is clear that the groups are faculty led and the majority of the presentations and work were done by the faculty leaders.
- If the Academic Senate desires more frequency of the Guided Pathways reporting, please let the Guided Pathways Coordinators know so that they may report to the Senate.

**D. Vice-President's Report—Vice President Jamie Blair:**

- Attended the enrollment forum during the last week of the fall semester and they discussed low enrollment and how to boost enrollment, as when the economy is good enrollment seems to go down. Something new John Taylor brought up was that we have a longer span for students to enroll than other schools because we can only handle so many students per hour. This means that a student might have to wait two weeks longer to enroll here than at another school so that student might enroll elsewhere. The college will be working on this issue.
- It was announced that even though we did not implement AB 705 during spring like the other schools, our enrollment numbers are about the same as theirs. It was very early on to have sent out the data because basic skills student have a later enrollment date; nevertheless, Prealgebra and Basic Math were the first classes to fill with waiting lists, so that shows that students at some level know when they need to review even if they are allowed to take a higher course.
- In our last meeting with the President and Vice President, we discussed your proposal to have a senator on the Guided Pathways Steering Committee so that the Senate is formally in the loop; reporting is nice, but we need to be in the loop. The President was going to consider this proposal with the coordinators. There is a concern that there is no funding to pay for this Senator representative and the other Faculty

Coordinators are compensated. If the Vice-President of the Senate takes this position, she/he is already compensated, but a regular Senator would not be.

E. **International Multicultural Committee - Senator Rendell Drew:**

- February is Black History Month, so activities will be reported to the Senate: the activities will include hosting authors, presenting movies, and having guest speakers.
- We need a Black History Month celebration on campus.
- There will be a Buffalo Soldier exhibition in the Art Center.

## 7. Unfinished Business:

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A. **Site Visit Preparation – President Kevin Ballinger:**

- Sheri Sterner and President Ballinger had a phone meeting with the Accreditation site visit lead to work out the site visit logistics.
- There will be two open forums and one exit forum during the site visit, per the Accreditation Site Visit Team’s request.
- Kevin provided a tentative timeline for possible events during the site visit, a concrete list will be provided soon.
- Recommended that we add an agenda item during the accreditation visit for a Q&A with the Accreditation Site Visit Team on February 26.

B. **Bylaws Review – Proposed Revisions/Discussion:**

President Sachs stated that we will look at this over several meetings; revision this weeks and additions next week

**Motion 3: Senator Isaac moved to** open the bylaws; motion seconded; motion approved with one abstention.

- Secretary Kennedy noted that as per Article 1. Section 7.b. , in retrospect, we need to schedule a drawing for term lengths for division senators elected in 2017, to be up to current with the bylaws.
- The senators began suggesting possible revisions to the bylaws:
  - i. **Article 1. Section 2:** Change the mention of SGOCC to “the appropriate student body government” and/or use the appropriate name.
  - ii. **Article 1. Section 3:** Clarify/specify the language and methods that may be used by a division to request a Senate-run election; the same language is in also in Article 6, Section B.
  - iii. **Article V. Section 1:** Work on wording to open bylaws.
  - iv. Have a whole section devoted to proxy voting
  - v. **Article 1, Section 6B:** Temporary vacancies – Clarify in this section our temporary absences and replacements policies, as most campuses in Region 8 do this and call them alternates; none use written proxy voting.
  - vi. **Article II. Section 1.b.:** Remove “secret ballot” [due to Brown Act]
  - vii. There was discussion of term limits, concerns about requesting a paper ballot during an electronic ballot election, the need for clearer organization of the bylaws--especially in regards to repetitive language in different sections, Senate membership (current vs. upcoming) and eligibility for election

President Sachs stated that the agenda will be posted at the end of the day on Friday.

## 8. New Business

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A. **Smoke Free Campus Survey Findings – Anna Hanlon and Davis Vo:**

This topic will be discussed at the next meeting.

## 9. For the Good of the Order:

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**President Sachs:** Announced that there will be webinars on several Fridays on OEI and OER—a link will be on placed on the Senate public page and we will send out an email, as well.

**Senator Ely:** Announced that there will be Communities of Practice for Part-Time Faculty, a series of meetings for part-timers to build a positive culture and to create a community of part-timers who dialogue about OCC culture, effective teaching practices, campus resources, best practices, technology and pedagogy.

## 10. Adjournment:

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President Sachs adjourned the meeting at 12:31 p.m.

## Approval of the Minutes: February 5, 2019

**MINUTES:** First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws. [Information and referential links placed within square brackets.]

### Voting Tallies Chart

Motion 1	Motion 2	Motion 3	Senate Membership
Agendas	Consent	Open Bylaws	
—	—	—	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Absent	Absent	Absent	Gordon, Lee: Senator-at-Large (2016-2019)
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Absent	Absent	Absent	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Abstain	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021) 12:15 departure
Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
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