



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, January 29, 2019: 12:30-1:30 pm, Faculty House

3 **E-Board Members/Attendance:** Vice-President Jamie Blair, ~~Immediate Past President Lee~~
Gordon, Curriculum Chair Anna Hanlon (non-voting), Secretary and PDI Chair Marilyn Kennedy,
President Loren Sachs.

6 **Guests:** None.

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8 **I. Call to Order:** President Sachs called the meeting to order at 12:34 PM

9 **II. Public Comments:** None

10 **III. Approval of Agenda:** Agenda was approved unanimously.

11 **IV. Approval of Minutes:** The minutes for the December 12, 2018, meeting were approved unanimously.

12 **V. Discussion of Agenda Items for next Regular Senate Meeting:** Senate Bylaws as a discussion item
13 only, smoke-free campus survey findings, Site Visit preparation, Guided Pathways reporting

14 **VI. Senate Budget:** Discussion on the need for and purchase of a *Robert's Rules of Order* CD ROM if the
15 cost is reasonable. Secretary Kennedy moved to approve an expenditure for a *Robert's Rules of Order*
16 CD ROM if under \$100.00; motion seconded; motion approved unanimously.

17 **VII. Adjournment:** President Sachs adjourned the meeting at 1:30 P.M.

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Minutes Approval: February 5, 2019
