



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, August 27, 2019, 1:00-2:00 pm, Faculty House

E-Board Members/Attendance: Vice-President Jamie Blair, Parliamentarian Lee Gordon, Curriculum Chair Anna Hanlon (non-voting), Secretary and PDI Chair Marilyn Kennedy, President Loren Sachs.

Guests: Laurie Barton.

- I. **Call to Order:** President Sachs called the meeting to order at 12:45 PM
- II. **Public Comments:** None.
- III. **Approval of Agenda:** Agenda was approved unanimously.
- IV. **Approval of Minutes:** The minutes for the July 16, 2019, meeting were approved unanimously.
- V. **Business: ESL & AB 705 Implementation, Student Advisement, Rules and Recommendations from the State--Professor Laurie Barton:** ESL Professor Laurie Barton provide an update about AB-705 and English/ESL placement advisement. Professor Barton reported that they were able to work with VP Niroumand over the summer to craft a message that was put on the Assessment Center website. The message explains and informs student on the new law and self-placement, explaining options and provides a self-survey to assist students in self placing. Unfortunately, students are disregarding the message and the enrollment for English 100 is way up and the enrollment for ESL classes are way down. The English Department and the ESL Department met and agreed that all Freshman Composition instructors will give a graded diagnostic essay the first week for all students.

The E-Board discussed ways to gather valid statistics for all student who succeed and do not succeed in English 100 per self-placement and how to help students.
- VI. **Executive Board Member Reports:**

President Sachs: Discussed briefly the public comments regarding IPC and a discussion followed on what to do about IPC and membership.
- VII. **Adjournment:** President Sachs adjourned the meeting at 1:10 PM

Minutes Approval: September 9, 2019
