## Call to Order

**CALLED TO ORDER**
President Cabanel-Bleuer called the meeting to order at 12:00 pm

## Approval of Agenda

**ACTION**
The agenda for 10/15/13 was approved with one item changed: The BP & AP 2510 will be moved to next week.

## Review and Approval of Minutes

**ACTION**
Motion by Senator Dale to approve 10/1/13 minutes with minor changes. Motion Carried.  
Motion by Senator Dale to approve 10/8/13 minutes with minor changes. Motion Carried.

## Public Comment

**DISCUSSION**
Senator Kennedy read the following quote from the ACCJC’s recommendation letter:
District Recommendation IV: To meet the standards, and as recommended by the 2007 team, the team recommends that the Board implement a process for the evaluation of its policies and procedures according to an identified timeline and revise the policies as necessary.

## Consent Items

**DISCUSSION**

- **CCCD Learning Management Systems Committee:** Phylicia Hassapis, Barbara Cooper  
- **CCCD Budget Advisory Council, Senate Representative:** Jennifer La Bounty.

**ACTION**
Motion by Senator Franz to approve the Consent Calendar. **Motion Carried.**
President Cabanel-Bleuer reported that members of the OCC E-Board attended a meeting for the 3-College AS E-Board Committee. The following items and decisions were made.

- **District Centralization recommendations**: The committee is asking the District to look at what has been accomplished so far, with respect to IT and Financial Aid reorganization, and make certain it is working before any more centralization of other areas takes place.
- **Curriculum Issues note by the District**: Formation of a new committee was discussed to look at inconsistencies in curriculum policies across the campuses. The membership discussed included the curriculum chairs, articulation officers and other key personnel.
- **Learning Management Systems (LMS)**: Coastline CC Learning Management Systems Task Force suggested that this Task Force include membership from all 3 colleges. The goal of the Task force is to find a single system that will work for all 3 colleges. This would not be a district committee. The senate has two representatives on that committee and another representative is being sought from the OCC faculty ranks.
- **Credit hours and Student Success Act**: The committee is beginning discussions on these topics, including how to implement the Student Success Act.

The Internationalization Lab had its second meeting. Their first task will be to survey what is already happening on the campus that may not be well known. A communication plan will be developed with the VPI, AS President, and Parliamentarian Dale.

The Program Review Coordinator, Georgie Monahan, attended Chancellor’s Cabinet in lieu of President Cabanel-Bleuer and reported that Chancellor’s Cabinet is doing their due diligence on the accreditation process. A discussion about classified staff assessment process is on track and in good shape. Additionally, IR will be implementing Trac Dat for Program Review and Assessment.

**Unfinished Business 1-Board Policies Review:**

- **AP 3435 - Discrimination and Harassment Investigations**
  - Concerns/Questions: 1) Is Title 7 or Title 9 covered anywhere this policy because they seem to be touched on? 2) Who are the mandated reporters under the policy? 3) In some areas it is broad and in others very narrow, thus a Senator is uncomfortable with the policy as a whole.

- **AP 6520 – Use and Security for District and Personal Property**
  - Concerns/Questions: 1) It does not clearly state the expectation for the return of keys with respect to time frames. 2) Locks should be rekeyed if a set of keys is not returned. 3) If keys are stolen then would an employee be responsible for the cost of the keys? 4) Perhaps refer to an existing policy rather than rewriting the policy altogether.

- **BP & AP 6620 Naming of Facilities’ and Properties**
  - President Cabanel-Bleuer stated that this is very likely a policy from another college who has a provost, so that should be clarified along with what are the “special circumstances” mentioned in the policy specifically.
  - Concerns/Questions: A Senator noted that the Senate passed a resolution honoring former
Marine Science Professor Kelly by naming the OCC Aquarium after him, but the Board did not honor that recognition. To date there is no signage or feedback about what happened. The Board stopped the designation and this is disappointing. There is something amiss in the bureaucracy. Additionally a statement was made pertaining to naming rights. (See Appendix A).

- **BP & AP 6800 Workplace Safety**

  *Concerns/Questions: 1) Key locks that allow for doors to be locked from the inside needs to be addressed. 2) Timeframe of consultation needs clarification. 3) The term “workplace” is not specific enough. 4) What is the timeframe for notification of a threat of violence and the validation of it? 5) The language should include that fact that the due process clause of the AFT Contract would be implemented in non-emergency situations. 6) Threats need to be investigated and documentation in a personnel file is not always necessary.*

- **BP & AP 6910 Student Housing**

  *Concerns/Questions: Since for-profit was added to this policy, what are the potential implications of that language being added?*

**ACTION**

Motion by Secretary Blair to extend time. **Motion carried**, with one no vote.

**Unfinished Business 2-Senate Orientation:**

**Senator Kennedy**

**DISCUSSION**

Senator Kennedy gave a few examples of union purview versus senate purview for the senators.

<table>
<thead>
<tr>
<th>Senate Purview</th>
<th>Union Purview</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curriculum Standards (COR’s)</td>
<td>Class Size (Working Conditions)</td>
</tr>
<tr>
<td>Grading Standards/Policies</td>
<td>Grade Grievances</td>
</tr>
<tr>
<td>Accreditation Matters</td>
<td>SLO Evaluations (related to working conditions)</td>
</tr>
</tbody>
</table>

**Unfinished Business 3-Process for President Cabanel-Bleuer**

**DISCUSSION**

President Cabanel-Bleuer suggested to the Body that the Participatory Governance Document be reviewed in 5-7 primary sections. Then Senators could sign up for a specific section and make presentations on the areas that need to be reviewed by the Body.

**Unfinished Business 4-Senate Subcommittee to Review Election Processes**

**Vice President Hassapis**

**Discussion**

A draft for AS Discussion and Approval for a proposed subcommittee was distributed to Senators. A recommendation in early-fall from the Executive Board was discussed with Senators about an elections subcommittee. The charge of the committee would be to review all of the processes of elections and potentially make changes. The VP of the Senate could take on that responsibility since that office has room for assigned duties. The following suggestions were made: The committee may want to elect the chair; The Staff Aide and 1 SAL should be members. Discussion also included the question as to whether the structure should be a Senate Subcommittee or a Task Force to include membership outside the senate.

**Adjournment**

**ADJOURNED**

The meeting was adjourned at 1:02 pm
Appendix A  Statement Summary by Senator Gordon:

Two aspects of naming rights are addressed in the proposed administrative standards currently before the senate. Those aspects are - naming rights for distinguished members of the OCC family and naming rights for donors.

With respect to naming rights for donors:
The District seems less focused on recruiting naming rights donations; than on naming rights policy. I have two areas of assignment at OCC; International Business and the Honors Program.

- The College has broken ground on a new Math and Business Building worth almost $40 million. The naming rights for the new Math & Business Building could fetch up to $ 5 million, which would be a lot of money for The College and without the restrictions on allocation that accompany state funding.
- The Honors program is interested in arranging a major gift for a naming-rights donation related to the need for dedicated space on campus for Honors student use.

A donor would have 4 conditions:
1) The Award-winning Neutra designed Business Building be preserved and restored using funds from the recent bond issue
2) The Neutra Business Building be designated for the Honors College
3) The College assign to the Donor’s Designee naming rights for both the restored Neutra Business Building and for the Honors College
4) The funds from the Donor’s gift be used to establish an Honors endowment for Honors student scholarships and to support Honors programs according to the Donor’s specifications.

OCC has half a Billion dollars available for new and refurbished facilities and the perfect building for a naming rights donation will be available for the Honors College in two years. So there it is:
The clock is ticking on a credible offer for naming rights on a soon to be empty landmark building.

But, although The District may or may not effectively handle an actual naming rights donation opportunity; the District will certainly have their Naming Rights POLICY in order. 