

**Regular Meeting**  
**Board of Trustees**  
**Coast Community College District**

District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, February 3, 2016

**MINUTES\***

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 3, 2016 in the Board Room at the District Office.

**1.00 Preliminary Matters**

**1.01 Call to Order**

Board President Grant called the meeting to order at 4:00 p.m.

**1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno  
Student Trustee Cronk joined the meeting at 6:00 p.m.

Trustees Absent: None

**1.03 Public Comment (Closed Session - Items on Agenda)**

There were no requests to address the Board.

**1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open the public)

The Board recessed to Closed Session at 4:03 p.m. to discuss the following:

**a. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Dr. Cindy Vyskocil, Vice Chancellor Human Resources and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

**b. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**c. Public Employment** (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
  - Custodian
  - Instructional Associate-Online
  - Student Financial Aid-BFAP
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff
  - Special Assignment
  - Financial/Grant Accounting Analyst
  - Campus HR Analyst
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff
12. Ratification of Appointment of Student Workers

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration  
Rikki Selby vs. Coast Community College District, Orange County Superior Court  
Case No. 30-2013-00630181  
City of Huntington Beach et al. vs. California Director of Finance et al.,  
Sacramento County Superior Court Case No. 34-2013-8000-1441  
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior  
Court Case No. 34-2013-80001564  
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case  
No. 34-2013-80001665  
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No.  
480- 2014-00049  
Kimlan Nguyen vs. Coast Community College District, Equal Employment  
Opportunity Commission Charge No. 480-2016-00823  
Stephen Whitson vs. Coast Community College District, Orange County Superior  
Court Case No. 30-2014-00700920  
Coast Community College District et al. vs. Commission on State Mandates,  
Sacramento County Superior Court Case No. 34-2014-80001842  
Scott Hays vs. Coast Community College District et al., Orange County Superior  
Court Case No. 30-2014-00734887  
Reginald Lewis vs. Coast Community College District et al., DFEH Case No.  
359115-125003  
Connie Judson vs. The Chicago School of Professional Psychology et al., Orange  
County Superior Court Case No. 30-2014-00756749  
Coast Federation of Classified Employees vs. Coast Community College District,  
Public Employee Relations Board Case No. LA-CE-6003-E  
Evangelina Ramirez vs. Coast Community College District, Orange County  
Superior Court Case No. 30-2015-00777176  
Constance George vs. Coast Community College District, Department of Fair  
Employment and Housing Case No. 604515-169492  
Jorge Ascencio vs. Coast Community College District, et al., Department of  
Fair Employment and Housing Case No. 525092-154013  
Heidi Mattingly-Viers vs. Coast Community College District, Orange County  
Superior Court Case No. 30-2015-00819631  
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-  
2014-00714677

**e. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to *Government Code* Section 54956.9 (d)(2). One case.

Claim by Linda Morin

**f. Conference with Real Property Negotiators (Section 54956.8)**

Property: 17075 Newhope St., Fountain Valley, CA 92708  
District Negotiator: Christine Nguyen, Vice President of Administrative Services,

Coastline Community College  
Property Negotiator: Greenlaw Partners, Inc. 4440 Von Karman, Newport Beach, CA  
Under Negotiation: Both price and terms of payment

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Grant at 6:06 p.m.

**1.06 Pledge of Allegiance**

Trustee Mary Hornbuckle led the Pledge of Allegiance.

**1.07 Report of Action in Closed Session**

District Director of the Office of the Board of Trustees/Secretary of the Board, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.04 a. Conference with Labor Negotiator, Coast Community College District Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board unanimously voted to approve MOU #15-2 between Coast Community College District and Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA) Local 1152.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno  
Noes: None  
Absent: Student Trustee Cronk  
Abstain: None

For **Item 1.04 a. Conference with Labor Negotiator, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board unanimously voted to approve MOU #15-20 between Coast Community College District and Coast Federation of Educators/American Federation of Teachers (CFE/AFT) Local 1911.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno  
Noes: None  
Absent: Student Trustee Cronk  
Abstain: None

For **Item 1.04 c. Public Employment**, on a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board unanimously voted to approve all personnel items as amended.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno  
Noes: None  
Absent: Student Trustee Cronk  
Abstain: None

For **Item 1.04 d. Conference with Legal Counsel: Existing Litigation, Coast Federation of Classified Employees vs. Coast Community College District, Public Employee Relations Board Case No. LA-CE-6003-E**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board unanimously voted to approve the settlement agreement.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno  
Noes: None  
Absent: Student Trustee Cronk  
Abstain: None

### **1.08 Public Comment**

Cheryl Stewart addressed the Board during Public Comment regarding Open Education Resources. It was recommended this item be added to the monthly Board Directives Log, and the Chancellor provide a report to the Board of Trustees.

### **1.09 Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retiree with 10 or more years service to the Coast Community College District:

Lisa Bloomfield, Instructor, OCC, retirement effective June 1, 2016

On a motion by Student Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to accept these retirements.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

### **2.00 Informative Reports**

#### **2.01 Faculty/Student/Program Highlight**

Ms. Brenda Shine and Dr. Ryan Giffen, Faculty members at Orange Coast College, highlighted Orange Coast College's Hotel Management and Tourism Program.

#### **2.02 Reports from Presidents of Student Government Organizations**

The following Presidents of Student Government Organizations provided reports to the Board:

Ms. Naomi Lambert, on behalf of Coastline Community College  
Ms. Melody Mulligan, Golden West College  
Mr. Devin Smith, Orange Coast College

### **2.03 DIS – 2015 Economic Annual Report**

Letitia Clark, District Director of Public Affairs/Marketing and Government Relations, gave a report regarding the results of the Economic Impact Report, conducted by EMSI.

### **2.04 DIS – Quarterly Report from Townsend Public Affairs**

President of Townsend Public Affairs Mr. Christopher Townsend, State Capitol Director Mr. Casey Elliot, Associate Ms. Chelsea Vongehr and Director James Peterson reported on legislative and funding updates at the state and federal level, and local and regional advocacy efforts they have been working on with Coast Community College District.

### **2.05 DIS – Staff Board Deliverables Per Enterprise Master Agreement Requirements for Sections 8, 10, 11, 13, 20, 22 and 28 ending September 30, 2015.**

Vice Chancellor of Administrative Services, Dr. Andy Dunn, introduced Vice President of Golden West College, Janet Houlihan, who provided a summary on the Enterprise Master Agreement Requirements.

## **3.00 Matters for Review, Discussion and/or Action**

### **3.01 Board Meeting Dates**

The Board reviewed upcoming meeting dates. It was recommended to add Part-Time Faculty to the Study Session on March 16<sup>th</sup>, in combination with the CTE Study Session.

### **3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

### **3.03 Board Directives Log**

The Board reviewed the Board Directives Log. A report from the Chancellor on Open Education Resources was added to the monthly board log with the date to be determined.

On a motion by Trustee Prinsky, seconded by Trustee Patterson, the Board voted to accept the Board Directives Log.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

**3.04 DIS - College Midterm Accreditation Reports for First Reading**

The Board reviewed the College Midterm Accreditation reports for first reading. Trustee Hornbuckle and Trustee Prinsky mentioned a few areas of the reports that needed to be edited before the reports come back to the February 17<sup>th</sup> Board Meeting.

**4.00 Consent Calendar (Items 5.01 – 17.01)**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**18.00 DISCUSSION CALENDAR**

**19.00 Approval of Standard Agreements in Excess of \$87,800**

**19.01 DIS – Approval of Amendment No. 1 to the Standard Independent Contractor Agreement with Dyntek Services, Inc.**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve Amendment No. 1 to the Standard Independent Contractor Agreement with Dyntek Services, Inc. for continuing to provide support to the District Senior Director of IT Infrastructure and Systems with project management services and technical recommendations regarding information technology infrastructure projects and solutions.

**Fiscal Impact:** Increase of \$86,000 to original contract amount of \$86,000. New total contract amount is \$172,000 billed at a rate of \$150/hour (General Funds). Motion carried with the following vote:

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**20.00 Revenue Generating Agreements/Contracts Over \$87,800**

**20.01 DIS – Funded Programs**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve participation in the following funded program as outlined below:

**Coast Community College District** received funding from the California Community Colleges Chancellor's Office for a project titled "**Salary Surfer Video Production.**" Coast Community College District will be the fiscal agent for the production of 150-180 videos to post on the Salary Surfer website. This project includes hiring a project manager and sourcing a full-service video production/advertising agency to produce the videos.

**Fiscal Impact:** Coast Community College District will receive \$600,000 from January 1, 2016 through February 28, 2018. No match required.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

## **21.00 Ratification/Approval of General Items of Business**

### **21.01 DIS – Approval of Employment Agreement (Mary Halvorson)**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the employment agreement with Mary Halvorson, CCC, to serve as Acting Dean, Arts & Science, commencing on January 21, 2016 and ending on June 30, 2016. Compensation to be \$591.72 per day worked, with the understanding that she will work on a 60% part-time basis. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

### **21.02 DIS – Approval of Employment Agreement (Stanley E. Francus)**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the employment agreement with Stanley E. Francus, to serve as Interim Vice President, Student Services, OCC commencing on January 21, 2016 and ending on June 30, 2016. Compensation to be \$152,586 annually based on the appropriate step placement. The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None



Absent: None  
Abstain: None

**21.03 DIS – Authorization to Purchase Classroom and Office Furniture for Orange Coast College Building #14, Business Ed., using the US Communities Contract**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted that authorization be granted for the District to purchase classroom and office furniture using the US Communities Contract and to issue related purchase orders and that this arrangement is in the District's best interest. The President of the Board of Trustees, or designee, was authorized to sign any related documents indicating approval by the Board of Trustees.

Public Contract Code Section 20652 provides authority for the governing boards of any community college district without advertising for bids, the use of other public agencies contracts for the lease or purchase of equipment when the Board has determined it to be in the best interest of the District.

With approval of this purchase, furniture will be on schedule for delivery and installation in May 2016 and occupancy of the building by the start of Summer Session classes. The proposed furniture is consistent with the campus standard furniture for lecture classrooms and offices. Furthermore, the campus established the furniture selection committee to evaluate several specialty furnishing options. After evaluating, the campus furniture selection committee supports this recommendation.

The District Purchasing Manager has reviewed the following pricing agreements and determined the pricing to be fair and reasonable:

Pivot: US Communities Contract No. 4400003403 valid through 12/31/2016

**Goal/Purpose:** Modernization of Orange Coast College Building #14 Business Ed. in accordance with the Vision 2020 Facilities Master Plan

**Comments:** None

**Fiscal Impact:** \$125,740 (Includes 3% contingency) (Measure M – General Obligation Bond Fund)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**21.04 DIS – Approve Change Order No. 9; Orange Coast College Mathematics, Business, and Computing Center (MBCC) (Interdisciplinary Complex Phase 1); Bid No. 2020**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Change Order No. 9 for Orange Coast College Mathematics, Business, and Computing Center (MBCC) (Interdisciplinary Complex Phase 1); Bid No. 2020. The President of the Board of Trustees, or designee, was authorized to sign any related documents indicating approval by the Board of Trustees.

In August 2013, the Board authorized contracts with nineteen (19) prime contractors to construct the Orange Coast College MBCC. As a whole, the nineteen prime contracts totaled \$35,035,648 for the complete construction of this project.

The project has been completed and the college has taken occupancy of the building. The project team continues to work on making final adjustments to the building and closing out the contracts for all trades on the project.

**Goal/Purpose:** Construction of the Orange Coast College MBCC in accordance with the Vision 2020 Facilities Master Plan.

**Comments:** With the Boards approval: This final change order, will closeout all of the nineteen prime contractors.

Changes are as follows:

Contractor: TB Penick & Sons, Inc, Package 7 – CIP Concrete & Reinforcing

Change Order Amount: \$820

*Final Contract Closeout* Credit for unused allowance. Addition of color to concrete missing in specification.

Original Contract Amount: \$5,887,400

Total Change Orders: \$ 76,186 (1.29% Increase)

Contractor: Borbon, Inc. Package 15 - Painting

Change Order Amount: \$9,882

*Final Contract Closeout* Credit for unused allowance. Addition of epoxy to high traffic locations to reduce wear.

Original Contract Amount: \$317,260

Total Change Orders: \$ 9,882 (3.11% Increase)

Contractor: ISEC, Package 16 - Specialties

Change Order Amount: \$ 40,761

*Final Contract Closeout* Credit for unused allowance. Increase due to OCC user request adding, upgrading and modifying whiteboards, AV screens, and shade screens in support of overall classroom instructional needs.

Original Contract Amount: \$563,676

Total Change Orders: \$ 40,761 (7.20% Increase)

Contractor: Coutts Heating and Cooling, Inc. Package:19 – Plumbing, HVAC & Controls

Change Order Amount: \$43,035

*Final Contract Closeout* Credit for unused allowance. Addition due to modification of mechanical drawing details in response to actual field conditions.

Original Contract Amount: \$4,979,000

Total Change Orders: \$ 89,764 (1.80% Increase)

Contractor: Gould Electric, Inc. Package 20 – Electrical, Fire Alarm, IT, AV, Security, Structured Cabling

Change Order Amount: \$ 118,833

*Final Contract Closeout* Credit for unused allowance. Additional electrical work to support new glass security doors requested by owner at stairwells 1,2 & 3. Also addresses DSA code change to add roof catwalk for elevator mechanical rooms.

Original Contract Amount: \$3,742,000

Total Change Orders: \$ 118,428 (5.04% Increase)

**Original Project Contract Amount:** \$35,035,649.00

**Total Project Change Orders:** \$ 1,891,750.55 (5.40% Increase)

**Fiscal Impact:** \$213,431 (Measure M Bond Funds OCC Business, Math, Computing Complex; IDC)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk

Noes: None

Absent: None

Abstain: None

**21.05 DIS – Approval of the Planetarium Construction Agreement by and Between the Coast Community College District and Los Angeles/Orange Counties Building and Construction Trades Council and the Signatory Craft Unions and Councils.**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve the Planetarium Construction Agreement by and between the Coast Community College District and the Los Angeles/Orange Counties Building and Construction Trades Council and Signatory Craft Unions and Councils, and that there will be a review and summary analysis provided to the Board upon completion of the project. The President of the Board of Trustees, or designee, was authorized to sign any related documents indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk

Noes: None

Absent: None  
Abstain: None

## **22.00 Resolutions**

### **22.01 Resolution #16-02 of the Board of Trustees for Authorization of Signatures**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to adopt Resolution #16-02, Authorization of Signatures.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Moreno, Patterson and Cronk  
Noes: None  
Absent: None  
Abstain: None

## **23.00 Policy Implementation/Administrative Procedure Ratification**

### **23.01 DIS – Board Policies for Approval and Administrative Procedures for Ratification**

The Board discussed changes in verbiage to Board Policy 2210 Officers. It was determined to change “create” to “recommend” under the duties of the Board Clerk.

Trustee Moreno requested Chapter 2 and Chapter 5 policies be voted on separately.

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to approve Board Policy 2210 Officers, with the change in verbiage.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Cronk  
Noes: Moreno  
Absent: None  
Abstain: None

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve Board Policy 5070 Attendance and Administrative Procedure 5070 Attendance.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Moreno, Patterson and Cronk  
Noes: None  
Absent: None  
Abstain: None

## **24.00 Informative Reports**

### **24.01 Report from the Chancellor**

Chancellor Farrell had no report at this time.

#### **24.02 Reports from the Presidents**

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College  
Dr. Dennis Harkins, Orange Coast College  
Mr. Wes Bryan, Golden West College

#### **24.03 Reports from Academic Senate Presidents**

The following Academic Senate President provided a report to the Board:

Ms. Margaret Lovig on behalf of Ms. Ann Holliday, Coastline Community College

#### **24.04 Reports from Presidents of Employee Representative Groups**

There were no reports from the Presidents of Employee Representative Groups.

#### **24.05 Reports from the Board of Trustees**

Board Members provided individual reports.

#### **25.00 Approval of Minutes**

##### **25.01 DIS – Approval of Minutes**

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the minutes of the Special Meeting and Regular Meeting of January 20, 2016.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

#### **26.00 Close of Meeting**

##### **26.01 Adjournment**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting in memory of Lucille Mae Palmer and Lloyd Hamilton at 7:57 p.m.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None

Abstain:       None

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Julie Frazier-Mathews  
District Director of the Office of the Board of Trustees/Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

**APPENDIX**

	Pages
Public Employment.....	15-26

**CLOSED Session Revised 02/03/16 Board**

**1. Ratification of Special Assignments, Academic Staff**

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: IUM = Full Time Certificated Department Chairman, IUH = Part Time Certificated Department Chairman, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, ACS = Academic Senate, MTM = Full Time Miscellaneous Teaching Rate, MTH = Part Time Miscellaneous Teaching Rate, MIL= Military/Contract Education Teaching Rate, INT= Intersession Counseling

**Coastline Community College**

**ACADEMIC SENATE**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Lovig, Margaret	01/30/16	05/29/16	ACS	\$35.00
Sakovich, Lauren	01/30/16	05/29/16	ACS	\$35.00

**COUNSELING - INTERSESSION**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Chang, Sarah	01/03/16	01/27/16	INT	\$76.55
Evangelista, Amy	01/03/16	01/27/16	INT	\$69.16
Huynh, Jordan	01/03/16	01/27/16	INT	\$77.35
Mestas, Sara	01/03/16	01/27/16	INT	\$64.11
Nguyen, Ailene	01/03/16	01/27/16	INT	\$97.84
Nguyen, Christina	01/03/16	01/27/16	INT	\$97.84
Nguyen, Lien	01/03/16	01/27/16	INT	\$76.55
Nguyen, Steve	01/03/16	01/27/16	INT	\$76.55
Powell, Rita	01/03/16	01/27/16	INT	\$76.55
Primich, Sue	01/03/16	01/27/16	INT	\$76.55
Yaron, Sharon	01/03/16	01/27/16	INT	\$76.55
Yeh, Lauren	01/03/16	01/27/16	INT	\$76.55

**PART TIME COUNSELING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Chang, Sarah	01/30/16	05/29/16	UNT	\$76.55
Do, Anh	01/30/16	05/29/16	UNT	\$76.55
Do, Coco	01/21/16	06/30/16	UNT	\$59.50
Mestas, Sara	01/30/16	05/29/16	UNT	\$64.11
Nguyen, Lien	01/30/16	05/29/16	UNT	\$76.55
Nguyen, Steve	01/30/16	05/29/16	UNT	\$76.55
Powell, Rita	01/30/16	05/29/16	UNT	\$76.55
Primich, Sue	01/30/16	05/29/16	UNT	\$76.55
Yaron, Sharon	01/30/16	05/29/16	UNT	\$76.55

Yeh, Lauren	01/30/16	05/29/16	UNT	\$76.55
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COUNSELING WORKSHOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Chang, Sarah	01/30/16	05/29/16	EXH	\$35.00
Do, Anh	01/30/16	05/29/16	EXH	\$35.00
Mestas, Sara	01/30/16	05/29/16	EXH	\$35.00
Nguyen, Lien	01/30/16	05/29/16	EXH	\$35.00
Nguyen, Steve	01/30/16	05/29/16	EXH	\$35.00
Powell, Rita	01/30/16	05/29/16	EXH	\$35.00
Primich, Sue	01/30/16	05/29/16	EXH	\$35.00
Yaron, Sharon	01/30/16	05/29/16	EXH	\$35.00
Yeh, Lauren	01/30/16	05/29/16	EXH	\$35.00

DEPARTMENT OF EDUCATION REVIEW

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ahmed, Shariq	12/01/15	12/31/15	EXH	\$30.49
Alves, Mitchell	12/01/15	12/31/15	EXM	\$45.07
Alweheiby, Julie	12/01/15	12/31/15	EXH	\$30.49
Aubry, Michael	12/01/15	12/31/15	EXH	\$30.49
Bai, Hannah	12/01/15	12/31/15	EXH	\$30.49
Baitoo, Hilda	12/01/15	12/31/15	EXH	\$30.49
Basabe, Sandra	12/01/15	12/31/15	EXM	\$45.07
Berggren, Gayle	12/01/15	12/31/15	EXM	\$45.07
Boehler, Connie	12/01/15	12/31/15	EXH	\$30.49
Bouley, Harold	12/01/15	12/31/15	EXH	\$30.49
Brock, Marilyn	12/01/15	12/31/15	EXH	\$30.49
Bund, Stefan	12/01/15	12/31/15	EXH	\$30.49
Campbell, Gregory	12/01/15	12/31/15	EXH	\$30.49
Campbell, Linda	12/01/15	12/31/15	EXH	\$30.49
Cao, Thomas	12/01/15	12/31/15	EXH	\$30.49
Carlucci, Michael	12/01/15	12/31/15	EXH	\$30.49
Chapman, Cheryl	12/01/15	12/31/15	EXH	\$30.49
Chow, Brian	12/01/15	12/31/15	EXH	\$30.49
Cisneros, Mark	12/01/15	12/31/15	EXH	\$30.49
Covert, Robert	12/01/15	12/31/15	EXH	\$30.49
Cratty, William	12/01/15	12/31/15	EXH	\$30.49
Crowley, Debra	12/01/15	12/31/15	EXH	\$30.49
Cummins, Megan	12/01/15	12/31/15	EXH	\$30.49
Davis, Scott	12/01/15	12/31/15	EXM	\$45.07
Del Carmen, George	12/01/15	12/31/15	EXH	\$30.49
DeVoe, Todd	12/01/15	12/31/15	EXH	\$30.49
DeWitt, Stanley	12/01/15	12/31/15	EXH	\$30.49
Diaz-Brown, William	12/01/15	12/31/15	EXH	\$30.49
Eber, Lori	12/01/15	12/31/15	EXH	\$30.49
Erdkamp, Kevin	12/01/15	12/31/15	EXM	\$45.07
Escobar, Amy	12/01/15	12/31/15	EXH	\$30.49
Everett, Michael	12/01/15	12/31/15	EXH	\$30.49



Farnham, Paul	12/01/15	12/31/15	EXH	\$30.49
Farrington, Brenda	12/01/15	12/31/15	EXH	\$30.49
Feiner, Henri	12/01/15	12/31/15	EXH	\$30.49
Feldon, Fred	12/01/15	12/31/15	EXM	\$45.07
Flores, Robert	12/01/15	12/31/15	EXH	\$30.49
Forbes, Junko	12/01/15	12/31/15	EXH	\$30.49
Gabela, Jose	12/01/15	12/31/15	EXH	\$30.49
Garvin, Timothy	12/01/15	12/31/15	EXH	\$30.49
Gill, Tina	12/01/15	12/31/15	EXH	\$30.49
Go, Marianne	12/01/15	12/31/15	EXH	\$30.49
Godfrey, Donald	12/01/15	12/31/15	EXH	\$30.49
Gutierrez, Pedro	12/01/15	12/31/15	EXM	\$45.07
Henry, Charles	12/01/15	12/31/15	EXH	\$30.49
Hester, Donald	12/01/15	12/31/15	EXH	\$30.49
Hill, Kevin	12/01/15	12/31/15	EXH	\$30.49
Hoekstra, Thomas	12/01/15	12/31/15	EXH	\$30.49
Ildefonso, Nelson	12/01/15	12/31/15	EXH	\$30.49
Irvin, Teresa	12/01/15	12/31/15	EXH	\$30.49
Isbell, Donald	12/01/15	12/31/15	EXH	\$30.49
Jaber, Jihad	12/01/15	12/31/15	EXH	\$30.49
Jarvis, Justin	12/01/15	12/31/15	EXH	\$30.49
Jereb, Claudia	12/01/15	12/31/15	EXH	\$30.49
Johnson, Daniel	12/01/15	12/31/15	EXM	\$45.07
Kabaji, Noha	12/01/15	12/31/15	EXH	\$30.49
Kelsey, David	12/01/15	12/31/15	EXH	\$30.49
Kerr, Jeffrey	12/01/15	12/31/15	EXH	\$30.49
Klingenmaier, Brenda	12/01/15	12/31/15	EXH	\$30.49
Kroll, Stephen	12/01/15	12/31/15	EXH	\$30.49
Kuang, Jessica	12/01/15	12/31/15	EXH	\$30.49
Lee, David	12/01/15	12/31/15	EXM	\$45.07
Lee, Lisa	12/01/15	12/31/15	EXM	\$45.07
Leighton, Kenneth	12/01/15	12/31/15	EXM	\$45.07
Letterman, Bryce	12/01/15	12/31/15	EXH	\$30.49
Lieu, Thanhthuy	12/01/15	12/31/15	EXH	\$30.49
Long, Barbara	12/01/15	12/31/15	EXH	\$30.49
Lopez, Ellen	12/01/15	12/31/15	EXH	\$30.49
Mai, Maria	12/01/15	12/31/15	EXH	\$30.49
Mai, Van Trang	12/01/15	12/31/15	EXH	\$30.49
Marin, Iliana	12/01/15	12/31/15	EXH	\$30.49
Marks, Karen	12/01/15	12/31/15	EXH	\$30.49
Matar, Fadi	12/01/15	12/31/15	EXH	\$30.49
McLucas, Karen	12/01/15	12/31/15	EXH	\$30.49
McManus, Paul	12/01/15	12/31/15	EXH	\$30.49
McNamara, John	12/01/15	12/31/15	EXH	\$30.49
Mihatov, Steven	12/01/15	12/31/15	EXH	\$30.49
Moeck, Heather	12/01/15	12/31/15	EXH	\$30.49
Motter, Karen	12/01/15	12/31/15	EXH	\$30.49
Muir, Jerry	12/01/15	12/31/15	EXH	\$30.49
Nguyen, Ailene	12/01/15	12/31/15	EXM	\$45.07
Nguyen, Diem	12/01/15	12/31/15	EXH	\$30.49

Nguyen, Linda	12/01/15	12/31/15	EXH	\$30.49
Nichols, Kristen	12/01/15	12/31/15	EXH	\$30.49
Oase, Daniel	12/01/15	12/31/15	EXH	\$30.49
Oelstrom, Jeanne	12/01/15	12/31/15	EXH	\$30.49
Ondracek, Theodore	12/01/15	12/31/15	EXH	\$30.49
Ostrowski, Kenneth	12/01/15	12/31/15	EXH	\$30.49
Palmer, Catherine	12/01/15	12/31/15	EXH	\$30.49
Parent, Nancy	12/01/15	12/31/15	EXH	\$30.49
Perez, Elena	12/01/15	12/31/15	EXH	\$30.49
Pinto, Anthony	12/01/15	12/31/15	EXH	\$30.49
Pittaway, Daniel	12/01/15	12/31/15	EXM	\$45.07
Quast, Gerald	12/01/15	12/31/15	EXH	\$30.49
Reagan, Evette	12/01/15	12/31/15	EXM	\$45.07
Rogoff, Meri	12/01/15	12/31/15	EXH	\$30.49
Ruppert, Kelly	12/01/15	12/31/15	EXH	\$30.49
Ryan, John	12/01/15	12/31/15	EXH	\$30.49
Ryan, Mutsuno	12/01/15	12/31/15	EXH	\$30.49
Salvi, Lisa	12/01/15	12/31/15	EXH	\$30.49
Sampson, Kevin	12/01/15	12/31/15	EXH	\$30.49
Schindelbeck, Judy	12/01/15	12/31/15	EXH	\$30.49
Schubel, Katherine	12/01/15	12/31/15	EXH	\$30.49
Secord, Debra	12/01/15	12/31/15	EXM	\$45.07
Shalat, Andrew	12/01/15	12/31/15	EXH	\$30.49
Shi, Nigie	12/01/15	12/31/15	EXH	\$30.49
Shiring, Richard	12/01/15	12/31/15	EXH	\$30.49
Shoro, Natasha	12/01/15	12/31/15	EXH	\$30.49
Smith, Ronald	12/01/15	12/31/15	EXH	\$30.49
Smith-Jones, Lisa	12/01/15	12/31/15	EXH	\$30.49
Talmage, Dorrie	12/01/15	12/31/15	EXH	\$30.49
Taylor, Krista	12/01/15	12/31/15	EXH	\$30.49
Tran, Chau	12/01/15	12/31/15	EXH	\$30.49
Villalobos, Jose	12/01/15	12/31/15	EXH	\$30.49
Wahba, Remon	12/01/15	12/31/15	EXH	\$30.49
Walker, Heather	12/01/15	12/31/15	EXH	\$30.49
Warner, Michael	12/01/15	12/31/15	EXM	\$45.07
Washington, Warren	12/01/15	12/31/15	EXH	\$30.49
Watson, Katherine	12/01/15	12/31/15	EXH	\$30.49
Wegter, Rachel	12/01/15	12/31/15	EXH	\$30.49
Wen, Zhong	12/01/15	12/31/15	EXH	\$30.49
Whitson, Stephen	12/01/15	12/31/15	EXH	\$30.49
Windsor, Adrian	12/01/15	12/31/15	EXH	\$30.49
Winterbourne, Susan	12/01/15	12/31/15	EXM	\$45.07
Xu, May	12/01/15	12/31/15	EXH	\$30.49
Zawahreh, Luai	12/01/15	12/31/15	EXH	\$30.49

CURRICULUM COMMITTEE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Chapman, Cheryl	01/30/16	05/29/16	EXH	\$35.00
Davis, Loretta	01/30/16	05/29/16	EXH	\$35.00

Ferry, Michelle	01/30/16	05/29/16	EXH	\$35.00
Fry, Marilyn	01/30/16	05/29/16	EXH	\$35.00
Khan, Mabubur	01/30/16	05/29/16	EXH	\$35.00
Lovig, Margaret	01/30/16	05/29/16	EXH	\$35.00
Oelstrom, Jeanne	01/30/16	05/29/16	EXH	\$35.00
Parent, Nancy	01/30/16	05/29/16	EXH	\$35.00
Ryan, Mutsuno	01/30/16	05/29/16	EXH	\$35.00
Shoro, Natasha	01/30/16	05/29/16	EXH	\$35.00

**FAIRVIEW AND DSPTS PROGRAM**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Reagan, Evette	12/14/15	01/04/16	EXM	\$45.07

**VITA TRAINING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ryan, Mutsuno	10/31/15	12/31/15	EXH	\$30.49
Ryan, Mutsuno	01/21/16	06/30/16	EXH	\$35.00

**MATH LAB TRAINING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Lee, Lisa	12/01/15	12/31/15	EXM	\$45.07
Nguyen, Son	12/01/15	12/31/15	EXM	\$45.07

**TENURE EVALUATION REVIEW COMMITTEE**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Isonio, Steven	01/27/16	01/30/16	EXM	\$45.07

**TSA CONTRACT EDUCATION PROGRAM**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Lopez, Ellen	02/29/16	05/29/16	MTH	\$48.20
Sampson, Kevin	02/29/16	05/29/16	MTH	\$48.20
Tzakias, Nicholas	02/19/16	05/29/16	MTH	\$48.20

**District Office**

**ADULT EDUCATION BLOCK GRANT PROJECT**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ardinger, Charles	01/19/16	05/26/16	EXH	\$35.00
Ardinger, Charles	02/02/16	05/26/16	EXH	\$45.90
Ardinger, Charles	02/02/16	05/26/16	EXH	\$35.00
Denaro, Kameryn	01/04/16	05/27/16	EXH	\$35.00

Denaro, Kameryn      02/22/16      04/08/16      EXH      \$45.90

**Golden West College**

**DEPARTMENT CHAIR**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Russell, Michael	01/30/16	05/29/16	IUM	\$1567.00	Auto, & Env Studies
Sekins, Denise	01/30/16	05/29/16	IUM	\$1567.00	Nursing
Speakman, Teresa	01/30/16	05/29/16	IUM	\$1567.00	Physical Science
Watkins, Derrick	01/30/16	05/29/16	IUM	\$1567.00	Criminal Justice

**COUNSELING AND ACADEMIC ADVISEMENT - INTERSESSION**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Dickerson, Karen	01/04/16	01/29/16	INT	\$97.84
Dumont, Stephanie	01/04/16	01/29/16	INT	\$104.73

**Orange Coast College**

**PART TIME LIBRARIAN**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Goto, David	01/30/16	05/29/16	UNT	\$67.89
Krause, Alana	01/30/16	05/29/16	UNT	\$76.55
Moore, Shiloh	01/30/16	05/29/16	UNT	\$64.11
Schenk, Lauren	01/30/16	05/29/16	UNT	\$64.11
Sproat, Barbara	01/30/16	05/29/16	UNT	\$72.11
Varela, Anita	01/30/16	05/29/16	UNT	\$59.50

**2. Ratification of Appointment of Substitutes, Academic Staff**

None.

**3. Approval of Appointment of Full Time Faculty**

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

**Revision to Revise Placement due to Additional Education**

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Date</u>	<u>Plcmt</u>
La, Bill	GWC	Counselor, DSPS	01/04/16	Q-III-03*

Rojas, OCC Counselor, Veteran/Student Equity  
Alexandria  
\*From Q-II-03  
\*\* From Q-III-05

11/16/15 Q-IV-05\*\*

#### 4. Ratification of Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

##### SPRING

Assignments during the period **01/30/16-05/29/16** for Coastline Community College, Golden West College and Orange Coast College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

##### Coastline Community College

<u>Name</u>	<u>LHE</u>
Breslaw, Cathy	4.500
Carballada, Claudia	9.999
Lemus, Irving	3.800

##### Golden West College

<u>Name</u>	<u>LHE</u>
Charles-Bohannon, Christine	5.000
Chidester, Matthew	3.730
Dillard, Allison	6.000
Fay, Aaron	9.000
Hosseini Qanatqazi, Abbas	5.000
Lackpour, Matin	10.000
Vu, Derrick Dung Quoz	7.500

##### Orange Coast College

<u>Name</u>	<u>LHE</u>
Abachi, Shahriar	7.200
Arendse, Erin	8.000
Bogle, Dennis	3.000
Burke, Peggy	5.600
Cortes, Mabel	7.200
Dinh, Minhan	2.500
Doherty, Michelle	8.000
Dory, Ken	4.100
Fitzgerald, Megan	4.800
Flecky, Allison	4.500
Fonken, Brian	4.000
Kanokohata, Shoshi	5.250
Kemble, Steve	3.000
Law, Dennis	5.000

McClure, David	6.000
Mofazzali, Azindokht	6.800
Wright, Patrick	4.700

**5. Approval of Appointment of Educational Administrators**

None.

**6. Approval of Appointment of Classified Management**

None.

**7. Approval of Appointment of Classified Staff**

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Garcia, Jose	OCC	Custodian	02/04/16	E-38-01	O-034-16
Flores, Angel	OCC	Custodian	02/04/16	E-38-01	O-046-16
Harlan, Susan	OCC	Instructional Associate-Online	02/04/16	E-48-02	O-016-16
Rodriguez, Teresa	OCC	Student Financial Aid-BFAP	02/04/16	E-50-01	O-032-16

**8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff**

None.

**9. Ratification of Temporary Out of Class Assignments, Classified Staff**

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Alcala, Norma	OCC	Acctg Asst III	Special Assignment	12/18/15	02/29/16	E-46-05
Bach, Bebe	OCC	HR Specialist	Special Assignment	01/11/16	03/04/16	E-48-05
Ha, Tran	CCC	Acctg Coord Sr	Fin/Grant Acctg Analyst	01/18/16	04/18/16	E-60-05
Humerian, Katie	DIST	Office Coord	Special Assignment	01/21/16	02/19/16	E-42-01
Latham, Karen	OCC	Staff Asst	Special Assignment	12/18/15	02/29/16	E-52-05
Sanchez, Jorge	OCC	Maintenance, Lead	Special Assignment	12/18/15	02/29/16	E-53-05

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Area, Sheryl	OCC	Admin Asst to the VP	Campus HR Analyst	Extend from 10/31/15 to 01/20/16	E-58-05
Yagerman, Christopher	OCC	Reprographics Tech	Special Assignment	Extend from 08/31/15 to 02/29/16	E-42-03

**10. Ratification of Appointment of Short Term Hourly Staff**

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Alcantar, Ashley	CCC	02/04/16	06/30/16	124044-859301	M,T,W,Th,F
Bridle, Jamey	GWC	12/14/15	06/30/16	813001-361801	M,T,W,Th,F
Encarnacion, Veronica	DIST	01/15/16	06/30/16	110001-160700	M,T,W,Th,F
Ernandes, Monica	GWC	02/02/16	06/30/16	124073-353224	M,T,W,Th,F
Fiorella, Soria	CCC	02/04/16	06/30/16	124044-859301	M,T,W,Th,F
Gholamzadeh, Parisa	OCC	01/25/16	06/30/16	110001-181600	M,T,W,Th,F
Nunez, Alexa	CCC	02/04/16	06/30/16	818080-847515	M,T,W,Th,F
Vu, Ann	GWC	02/04/16	06/30/16	110001-349104	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring

tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Au, Tam	CCC	01/28/16	06/30/16	110001-804513	M,T,W,Th,F
Cisse, Heaven	GWC	01/21/16	06/30/16	110001-347101	M,T,W,Th,F
Diaz, Emily	GWC	01/15/16	06/15/16	110001-311203	M,T,W,Th,F
Heflin, James	OCC	01/22/16	06/30/16	812001-201592 110001-201591	M,T,W,Th,F
Levinson, Alexander	GWC	01/21/16	06/30/16	110001-347101	M,T,W,Th,F
Huggett, Danelle	CCC	01/21/16	06/30/16	110001-804513	M,T,W,Th,F
Levy, Rebeca	GWC	01/21/16	06/30/16	110001-347101	M,T,W,Th,F
Rodriguez, Marisol	CCC	01/21/16	06/30/16	110001-804513	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Castellon, Marisol	OCC	01/15/16	06/30/16	812020-205405	M,T,W,Th,F
Falessi, Alex	OCC	01/15/16	06/30/16	812020-205404	M,T,W,Th,F
Fradella, Garrison	OCC	01/04/16	06/30/16	127005-258900	M,T,W,Th,F
Huynh, Paul	OCC	01/04/16	06/30/16	127005-258900	M,T,W,Th,F
Lu, Peter	OCC	01/15/16	06/30/16	812020-205405	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
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Armendaris, Francesca	GWC	01/30/16	06/30/16	110001- 347151	M,T,W,Th,F
Buehler, Jamie	GWC	01/30/16	06/30/16	110001- 347151	M,T,W,Th,F
Iriarte, Kimberly	OCC	02/08/16	06/30/16	127001- 261302	M,T,W,Th,F
Lames, Cameron	GWC	01/21/16	06/30/16	813001- 324501	M,T,W,Th,F
Patapoff, Jessica	GWC	01/30/16	06/30/16	110001- 347151	M,T,W,Th,F

### 11. Ratification of Appointment of Substitute Classified

None.

### 12. Ratification of Appointment of Student Workers

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

#### Golden West College

Meraz, Steve  
 Nguyen, Nguyen Bao  
 Saturnino, Alexandra  
 Whiley, Aszaun

#### Orange Coast College

Bast, Taylor  
 Casillas, Brianna  
 Castro, Jessica  
 Dong, Van  
 Flores, Melissa  
 Hanna, Madonna  
 Lac, Christine  
 Le, Ngoc  
 Le, Son Kim  
 Nunez, Daniel  
 Pouladian, Soroosh  
 Ventura, Victoria  
 Zhang, Kaiwen

DRAFT

**Regular Meeting**  
Board of Trustees  
Coast Community College District

District Board Room

4:00 p.m. Closed Session, 6:00 p.m. Open Session

Wednesday, February 17, 2016

**MINUTES\***

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on February 17, 2016 in the Board Room at the District Office.

**1.00 Preliminary Matters**

**1.01 Call to Order**

Board President Grant called the meeting to order at 4:00 p.m.

**1.02 Roll Call**

Trustees Present: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno  
Student Trustee Cronk joined the meeting at 6:00 p.m.

Trustees Absent: None

**1.03 Public Comment (Closed Session - Items on Agenda)**

There were no requests to address the Board.

**1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public)

The Board recessed to Closed Session at 4:02 p.m. to discuss the following:

**a. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Ms. Crystal Crane, District Director of Human Resources and Employee/Employer Relations

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

**b. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**b. Public Employment** (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
  - Admissions and Records Tech II
  - Graphic Designer
  - Accounting Analyst
  - Staff Aide – EOPS
  - HR Specialist
  - Executive Assistant to the Vice Chancellor, Admin Services
  - Support Services Associate – DSPS
  - Campus Security Officer
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
  - HR Professional Development Specialist
9. Ratification of Temporary Out of Class Assignments, Classified Staff
  - Accounting Tech, Senior
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff

12. Ratification of Appointment of Student Workers

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of Government Code Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration  
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181  
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441  
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564  
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665  
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480-2014-00049  
Kimlan Nguyen vs. Coast Community College District, Equal Employment Opportunity Commission Charge No. 480-2016-00823  
Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00700920  
Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842  
Reginald Lewis vs. Coast Community College District et al., DFEH Case No. 359115-125003  
Connie Judson vs. The Chicago School of Professional Psychology et al., Orange County Superior Court Case No. 30-2014-00756749  
Evangalina Ramirez vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00777176  
Constance George vs. Coast Community College District, Department of Fair Employment and Housing Case No. 604515-169492  
Jorge Ascencio vs. Coast Community College District, et al., Department of Fair Employment and Housing Case No. 525092-154013  
Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631  
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677

**f. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to *Government Code* Section 54956.9 (d)(2). Three cases.

Claim by Linda Morin

**g. Conference with Real Property Negotiators** (*Government Code* Section 54956.8)

Property: 17075 Newhope St., Fountain Valley, CA 92708  
District Negotiator: Christine Nguyen, Vice President of Administrative Services, Coastline Community College  
Property Negotiator: Greenlaw Partners, Inc. 4440 Von Karman, Newport Beach, CA  
Under Negotiation: Both price and terms of payment

**1.05 Reconvene to Open Session**

The meeting was reconvened by Board President Grant at 6:00 p.m.

## 1.06 Pledge of Allegiance

Trustee Moreno led the Pledge of Allegiance.

## 1.07 Report of Action in Closed Session

District Director of the Office of the Board of Trustees/Secretary of the Board, Ms. Julie Frazier-Mathews reported the following action from Closed Session:

For **Item 1.04 d. Public Employment**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve all personnel items as amended. (See Appendix pages 17-25)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno  
Noes: None  
Absent: Student Trustee Cronk  
Abstain: None

For **Item 1.04 e. Conference with Legal Counsel – Existing Litigation (Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00700920)**, on a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the settlement agreement.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno  
Noes: None  
Absent: Student Trustee Cronk  
Abstain: None

## 1.08 Public Comment

There were no requests to address the Board during Public Comment.

## 2.00 Informative Reports

### 2.01 Faculty/Student/Program Highlight

Mr. Alex Miranda, Dean, Learning Resources at Golden West College, highlighted the Remedial Math Program.

### 2.02 DIS – Annual Coast Colleges' Foundation Reports

The Foundation Directors from Coastline College, Golden West College, Orange Coast College and the District provided updates on the Foundation Boards, activities, financials and plans for the upcoming year. It was requested that at a future Board Meeting the Chancellor make a recommendation to find the Foundations in good standing and that this report be forwarded to the State Chancellor.

### 2.03 DIS – Information Presentation on OCC Student Housing

Mr. Matt Bohannon from Brailsford and Dunlavey provided a presentation to the Board on Orange Coast College’s Student Housing. He and Vice Chancellor Dunn responded to Trustees’ questions. At this time, **Item 21.01 DIS – Authorize Staff to Issue RFQ/RFP Seeking Public-Private Partnership Developers for Orange Coast College Student Housing, Pursuant to the Vision 2020 Master Plan and Orange Coast College Environmental Impact Report** was moved forward.

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to direct staff to proceed with the preparation of an RFQ/RFP and solicitation of a long-term ground lease agreement for the planning, financing, construction, and operation of student housing at Orange Coast College, consistent with the Vision 2020 Master Plan and subsequent Orange Coast College Environmental Impact Report. In the spring of 2011, the Vision 2020 Facilities Master Plan was completed. This plan identified potential opportunities for mixed-use “College Village” and Student Housing development at Orange Coast College. Since that time, Brailsford & Dunlavey (B&D) had been assisting the College to further assess potential opportunities, address operational and community impacts, and develop a strategic plan for the implementation of these projects. As a result of this extensive study, it was concluded that a student housing development had strong financial, social, and programmatic viability at Orange Coast College.

**Fiscal Impact:** This item did not authorize any contractual or financial commitments.

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

### 2.04 DIS – Presentation and Discussion of the District-wide Annual Institutional Effectiveness Report 2014-2015

Dr. Andreea Serban, Vice Chancellor Educational Services and Technology, Mr. Dwayne Thompson, Dr. Aeron Zentner, Dr. Kay Nguyen and Ms. Sheri Sterner provided a presentation on the District-wide Annual Institutional Effectiveness Report for 2014-2015. The evaluation reflected the commitment of the District to examine its institutional strengths and identify areas for improvement and the report was divided into five major areas related to the District’s and Coast Colleges’ missions, goals, functions and resources. The topic areas included Student Learning; Achievement and Development; Student Outreach and Responsiveness to the Community; Faculty, Staff and Administrators/Managers; Fiscal Support, and Facilities. It was noted that we had performed at or above the State rates in five of the seven Scorecard measures: completion of 30 units, degrees and certificates completion, remedial English and ESL and completion of CTE Programs. In the remaining two measures, fall to fall persistence and remedial math, the Districtwide numbers were no more than one percentage point lower than the State rates.

### **3.00 Matters for Review, Discussion and/or Action**

#### **3.01 Board Meeting Dates**

The Board reviewed upcoming meeting dates.

#### **3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

The Board reviewed the meetings and conferences of the ACCT, AACC, CCLC and CCCT.

#### **3.03 Board Directives Log**

The Board reviewed the Board Directives Log.

#### **3.04 Board Policy for First Reading**

Revisions to **Board Policy 2220, Committees of the Board**, was brought to the Board for first reading. The policy would be returned to the next agenda for discussion with the additional recommended revisions:

Page 3, "Composition of the Audit and Budget Committee" The first sentence to read "The committee shall consist of two Trustees. The two Committee members shall determine who between them shall be the Chair and the Vice Chair of the Committee." The same change was recommended page 9 for "Composiion of the Legislative Committee."

Page 3, Goals and Objectives: the end of first paragraph to read ".....concerning all budgetary **and audit matters**".

Page 3, Bullet 7 to read: Support for measures to improve financial **and operational** performance and internal controls;

Page 4. "Responsibilities", second sentence of the first paragraph to read "This is to include financial reporting, internal controls, **internal and external audit**,...."

Page 4, Bullet 9 to read: "**Work with Internal Audit Director to review and discuss internal audit matters, and** coordinate the efforts of the internal Audit Department so that their work is consistent with the goals and objectives of the Committee **and the District.**"

Additional bullet to read: "**Reviews and refers the Internal Auditor's Quarterly Reports and Annual Strategic Plan to the Board of Trustees.**"

Trustee Moreno requested additional consideration be given to the Career Technical Education Committee and looked forward to receiving a report from the Chancellor on the budget and CTE Programs with the State's input.

### **4.00 Consent Calendar (Items 5.01 – 16.01)**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Consent Calendar.



Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**17.00 DISCUSSION CALENDAR**

**18.00 Approval of Standard Agreements in Excess of \$87,800**

**18.01 DIS - Approve Addendum No. 2 to Standard Architectural Services Agreement with tBP Architecture for the Golden West College Student Services Center Project**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Addendum No. 2 to Standard Architectural Services Agreement between tBP Architecture, Inc. and the Coast Community College District. On June 18, 2014, the Board approved an architectural services agreement with tBP Architecture in the amount of \$1,119,800 for the design of a 44,000 square foot Student Services Center at Golden West College. Due to expanded programming, as directed by the District/College, several additional student service programs were incorporated into the building and the building increased to 51,500 square feet.

Services were amended as follows: Additional design and procurement services requested by GWC for space planning, selection, specification and procurement assistance of the furniture, fixtures and equipment (FF&E) for the new Student Services Center not included in the original scope of services.

Compensation for additional fees shall be amended: \$78,800

**Fiscal Impact:** \$78,800 Previous Contract Amount: \$1,775,000; New Contract Amount: \$1,853,800 (Measure M Bond Fund)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**18.02 DIS - Approve Addendum No. 3 to Standard Architectural Services Agreement with HMC Architects for the Golden West College Mathematics and Science Building Project**

On a motion by Trustee Hornbuckle, seconded by Student Trustee Cronk, the Board voted to approve Addendum No. 3 to Standard Architectural Services Agreement between HMC Architects and the Coast Community College District. On January 14, 2015, the Board of Trustees had approved the standard architectural services agreement with HMC Architects in the amount of \$4,021,760, for the design of the new three story, 120,000 square foot Mathematics and Science Building at Golden West College. The program area would consist primarily of science teaching, labs for biology, chemistry, physics, anatomy, zoology, general

science, geology, and math classrooms. This addendum would increase the scope of work for the following items which were not requested in the original RFP:

**(A)** Space planning, selection, specification and procurement assistance of the furniture, fixtures and equipment (FF&E); and,

**(B)** Storm Water Pollution Prevention Plan (SWPPP) preparation services in accordance with the National Pollutant Discharge Elimination System (NPDES) program required per the new Construction General Permit requirements.

Additional services requested by GWC for space planning, selection, specification and procurement assistance of the furniture, fixtures and equipment (FF&E) and Storm Water Pollution Prevention Plan (SWPPP) preparation service for the new Mathematics and Science Building not included in the original scope of services.

Compensation was amended to include the following:

**(A)** Fixed Fee Amount (FF& E): \$160,675

**(B)** Fixed Fee Amount (SWPPP): \$ 5,700

Total Fee Amount: \$166,375

Estimated Reimbursable Expenses: \$12,500

**Fiscal Impact:** \$178,875 Previous Contract Amount: \$4,066,240; New Contract Amount: \$4,245,115 (Measure M Bond Funds)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

**18.03 DIS -- Approve Change Order No 1 to Standard Professional Services Agreement with TYR, Inc. for Division of State Architect (DSA) Inspection Services; Golden West College Public Safety Project**

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve Change Order No. 1 to Standard Architectural Services Agreement between TYR, Inc. and the Coast Community College District. The President of the Board of Trustees, or designee, was authorized to sign related documents, indicating approval by the Board of Trustees. On October 1, 2014, the Board of Trustees approved the standard professional services agreement for TYR, Inc. in the amount of \$118,248.00 for DSA Inspection service for the new Golden West College Public Safety building. The additional fee for Inspection Services was due to unforeseen conditions and schedule delays. The project was originally

scheduled to finish at the end of October 2015, the estimated duration is now through February 29, 2016. Compensation to be amended to include the following: NTE inspection services amount: \$22,464.

**Fiscal Impact:** \$22,464 Previous Contract Amount: \$118,248; New Contract Amount: \$140,712 (Measure M Bond Funds)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**18.04 DIS - Approval of Standard Professional Services Agreement with Pricon Enterprise Technologies and the Coast Community College District**

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to approve the Standard Professional Services Agreement with Pricon Enterprise Technologies to consolidate all existing maintenance and support contracts into one agreement that is subject to review and renew annually. By consolidating, the Coast Community College District would receive a significant cost savings on these maintenance and support charges, and the terms of the new services agreement would place the colleges and District equipment on the same renewal cycle.

**Term:** February 18, 2016 to July 31, 2016. Annual cost going forward would be approximately \$200,000.

**Fiscal Impact:** \$92,841.24 (General Fund). Maintenance costs to be ongoing and renewed annually with the costs of coverage dependent upon the "end of life" status of the equipment.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**19.00 Revenue Generating Agreements/Contracts Over \$87,800**

**19.01 DIS – Funded Programs**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to approve participation in the following funded program as outlined below:

**Coast Community College District** received funding from the California Community Colleges Chancellor's Office titled "**Adult Education Block Grant.**" Coast Community College District serves as the fiscal agent for the Coast Adult Education Consortium consisting of the three

Coast CCD colleges, Huntington Beach Union High School District, Newport-Mesa Unified School District, Garden Grove Unified School District, Coastline ROP, and the Orange County Department of Education. The Coast Adult Education Consortium would implement an annual regional education and workforce service plan for adults within the geographic boundaries of the Coast Community College District.

**Fiscal Impact:** Coast Community College District to receive \$2,283,398 from July 1, 2015 to December 30, 2017. No matching funds required.

**Golden West College** received an amendment to a grant from the California Community Colleges Chancellor's Office titled "**Orange County Deputy Sector Navigator for Health.**" The Deputy Sector Navigator facilitates collaboration in the health occupations sector, bringing together education and industry partners to achieve the goals of both Economic and Workforce Development Program (SB1402) and the Career Technical Education Pathways Program (SB1070).

**Fiscal Impact:** Golden West College will receive ~~\$200,000~~ \$300,000 from ~~July 1, 2015 to June 30, 2016~~ January 1, 2016 to December 31, 2016. Matching funds of \$200,000 are required, sources of funds are industry match for the New Graduate RN Transition program and revenue generated from projects. (Previous Board Date: June 17, 2015)

Motion carried with the following vote:

Ayes:	Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

It was suggested that a press-release be considered on the Adult Education Block Grant.

## **20.00 Approval of Non-Standard Agreements in Excess of \$87,800**

### **20.01 DIS - Approval of Non-Standard Joint Powers Agreement and Memorandum of Understanding with California Association of Counties Excess Insurance Authority for Measure M projects Owner-Controlled Insurance Program**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve the selection of the California Association of Counties Excess Insurance Authority's owner-controlled insurance program (CSAC-EIA OCIP) for Measure M construction projects for the years 2016 through 2022. The Board also approved the District's participation in the CSAC-EIA Joint Powers Authority, a prerequisite to participating in the CSAC-EIA owner-controlled insurance program, and approved the Memorandum of Understanding for the District to participate in the Master Rolling Owner Controlled Insurance Program, a prerequisite for the District to participate in the CSAC-EIA OCIP. The Board authorized the Board President to sign the Joint Powers Agreement, and authorized the Interim Chancellor, or designee, to execute all other documents necessary to participate in the CSAC-EIA owner-controlled insurance program.

**Term:** CSAC-EIA OCIP participation for the period commencing March 1, 2016 through December 31, 2022, or upon completion of construction projects under Measure M, whichever later occurs.

**Fiscal Impact:** \$7,010,514 insurance costs for the \$406,709,673 (hard cost value) of construction projects scheduled for construction for the period March 2016 through December 2022 under its Measure M bond. This represented an estimated savings of \$4,357,794 over SEWUP, the District's existing owner-controlled insurance program.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

**21.00 Ratification/Approval of General Items of Business**

**21.01 DIS - Authorize Staff to Issue RFQ/RFP Seeking Public-Private Partnership Developers for Orange Coast College Student Housing, Pursuant to the Vision 2020 Master Plan and Orange Coast College Environmental Impact Report**

This item was heard earlier in the agenda.

**21.02 DIS - Bid Tabulations and Award of Contract For Coastline Community College Center Restroom Renovation Project Bid No. 2072**

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to award Bid No. 2072 to the lowest responsive and responsible bidder KG Axis, Inc. The President of the Board of Trustees, or designee, was authorized to sign any related documents indicating approval by the Board of Trustees. Coastline College was renovating the existing restrooms at the College Center location to include enlarging the restroom to meet current ADA codes. This project was part of the Vision 2020 Plan. Modernization restroom to meet current ADA code requirements. Project to commence in February 2016 and be completed by July 30, 2016.

Notices were published on November 6 2015 and November 13, 2015. Fourteen prospective bidders attended the mandatory job walk on Tuesday November 16, 2015, and eight bids were received and opened on November 24, 2015. Bid Results were as follows:

	<u>Total Bid</u>
<b>KG Axis, Inc 21 Gramercy Ave Suite #221 Gardena, CA 90248</b>	<b>\$369,400.00</b>
St George Group Ontario, CA	\$442,000.00
Cabo Construction Glendale, CA	\$513,236.00
Enco Construction Placentia, CA	\$546,163.11

Dalke & Son's Riverside, CA	\$579,890.00
A.J. Fistes Corporation Long Beach, CA	\$595,400.00
Astra Builders Anaheim, CA	\$667,000.00
ENL Service South Gate, CA	NO BID

**Fiscal Impact:** \$368,400 (Measure M Bond Funds)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
 Noes: None  
 Absent: None  
 Abstain: None

**21.03 DIS - Bid Tabulations and Award of Contract For Orange Coast College Storm Drain Improvements Phase 2 Project Bid No. 2078**

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to award Bid No. 2078 to the lowest responsive and responsible bidder, Hunter General Engineering, Inc. The President of the Board of Trustees, or designee, was authorized to sign any related documents indicating approval by the Board of Trustees. Using state Scheduled Maintenance Funds, these necessary improvements would rectify present and historic campus storm drain deficiencies, and improve system gravitational flow, pumping capabilities, and runoff drainage issues campus wide. The project was expected to commence in February 2016 and be completed by July 15, 2016.

Notices were published on January 13, 2016 and January 20, 2016. Thirteen prospective bidders attended the mandatory job walk on Thursday January 21, 2016, and seven bids were received and opened on February 3, 2016. Bid Results were as follows:

	<u>Total Bid</u>
<b>Hunter General Engineering, Inc.</b> <b>1454 Pine Ridge Road</b> <b>Oceanside, CA 92056</b>	<b>\$523,980</b>
Kordich Construction Cypress, CA	\$592,002
Ferreira Construction Chino, CA	\$644,069

Excel Paving  
Long Beach, CA \$677,789

Ramona, Inc.  
Arcadia, CA \$742,658

Minco Construction  
Gardena, CA \$877,000

Fata Construction & Development  
Riverside, CA \$894,000

**Fiscal Impact:** \$523,980 (State Scheduled Maintenance Funds)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

#### **21.04 DIS - College Midterm Accreditation Reports for Adoption**

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve Midterm Accreditation Reports for submission to the Accrediting Commission for Community and Junior Colleges (ACCJC). The Midterm Report included the following:

##### **Response to Team Recommendations and the Commission Action Letter**

Each recommendation identified by the previous evaluation team must be addressed. This section of the Report must include the following items:

- Demonstration that the institution has resolved the deficiencies identified in the evaluation team report; that the institution meets the Eligibility Requirements, Accreditation Standards, and Commission policies (together Commission's Standards); and that the changes/improvements have been sustained.

- Description of the institutional response to the recommendations of the evaluation team meant to increase institutional effectiveness.

##### **Response to Self Identified Improvement Plans**

This section reports on the progress the institution has made on the self-identified Improvement Plans (formerly planning agendas) from the Institutional Self Evaluation Report. The institution will specify timelines for completion and responsible parties for those plans that are not yet completed or are continuing.

## **Evidence**

All Midterm Reports need to include appropriate evidence to support the information provided in the Report.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

## **22.00 Resolutions**

### **22.01 Resolution #16-03 to Increase Income and Expenditure Budget for 2015-2016**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #16-03 to increase income and expenditure budget for 2015-2016.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

### **22.02 Resolution #16-04 to Approve Budget Transfers from September – December 2015**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to adopt Resolution #16-04 to approve budget transfers from September – December 2015.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None

## **23.00 Approval of Minutes**

### **23.01 DIS – Approval of Minutes**

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the minutes of the Regular Meeting of February 3, 2016.

Motion carried with the following vote:

Ayes: Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk  
Noes: None  
Absent: None  
Abstain: None



## 24.00 Close of Meeting

### 24.01 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting in memory of Supreme Court Justice Antonin Scalia at 8:18 p.m.

Motion carried with the following vote:

Ayes:	Trustees Prinsky, Grant, Hornbuckle, Patterson, Moreno and Cronk
Noes:	None
Absent:	None
Abstain:	None

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Julie Frazier-Mathews

District Director of the Office of the Board of Trustees/Secretary of the Board

*\*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*

**APPENDIX**

	Pages
Public Employment.....	17-25

DRAFT

**CLOSED Session 02/17/19 Board Revised Approved**

**1. Ratification of Special Assignments, Academic Staff**

It is recommended that ratification be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: IUM = Full Time Certificated Department Chairman, IUH = Part Time Certificated Department Chairman, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, ACS = Academic Senate, MTM = Full Time Miscellaneous Teaching Rate, MTH = Part Time Miscellaneous Teaching Rate, MIL= Military/Contract Education Teaching Rate, INT= Intersession

**Coastline Community College**

**ABI PROGRAM AND ADAPTIVE FITNESS PROGRAM**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Ryan, Celeste	08/24/15	12/14/15	EXM	\$108.17
Ryan, Celeste	01/30/16	05/29/16	EXM	\$108.17

**Golden West College**

**AUDIO RECORDING STUDIO**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Almada, Andres	02/04/16	03/31/16	EXH	\$35.00

**DEVELOPMENTAL MATH FACULTY TRAINING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Alemansour, Gita	01/04/16	01/28/16	EXM	\$45.07
Armstrong, David	01/04/16	01/28/16	EXH	\$35.00
Ausmus, Brandon	01/04/16	01/28/16	EXH	\$35.00
Ausmus, Elisabeth	01/04/16	01/28/16	EXH	\$35.00
Barsha, Anthony	01/04/16	01/28/16	EXH	\$35.00
Craig, Erin	01/04/16	01/28/16	EXM	\$45.07
Denaro, Kameryn	01/04/16	01/28/16	EXH	\$35.00
Huynh, Dwan	01/04/16	01/28/16	EXH	\$35.00
Huynh, Tim	01/04/16	01/28/16	EXH	\$35.00
Khakbazan, Maryam	01/04/16	01/28/16	EXM	\$45.07
Korneff, Deborah	01/04/16	01/28/16	EXH	\$35.00
Manafi, Sima	01/04/16	01/28/16	EXH	\$35.00
Nguyen, Hang	01/04/16	01/28/16	EXH	\$35.00
Oveisi, Amirali	01/04/16	01/28/16	EXH	\$35.00
Phan, Vu Huynh	01/04/16	01/28/16	EXH	\$35.00
Quan, Stephanie	01/04/16	01/28/16	EXH	\$35.00
Ritter, Kerry	01/04/16	01/28/16	EXH	\$35.00
Taylor, Shawn	01/04/16	01/28/16	EXH	\$35.00
Tucker, Mark	01/04/16	01/28/16	EXH	\$35.00
Vu, Derrick	01/04/16	01/28/16	EXH	\$35.00
Yi, Sally	01/04/16	01/28/16	EXH	\$35.00

**COUNSELING**

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Acosta, Jorge	01/30/16	05/29/16	UNT	\$67.89
Aguirre, Elsa	01/30/16	05/29/16	UNT	\$64.11

Akosia, Ngozi	01/29/16	05/29/16	UNT	\$72.11
Baird, David	01/04/16	01/29/16	INT	\$103.75
Conrad, Bradley	01/30/16	05/29/16	UNT	\$67.89
D'Amico, Brandon	01/30/16	05/29/16	UNT	\$64.11
Jordan, Damien	01/04/16	01/29/16	INT	\$75.49
Martinez, Julie	01/30/16	05/29/16	UNT	\$59.50
Nguyen, Jimmy	01/04/16	01/29/16	INT	\$88.69
Nguyen, Kathleen	01/30/16	05/29/16	UNT	\$67.89
Nguyen, Tri	01/04/16	01/29/16	INT	\$108.17
Olson, Tarin	01/04/16	01/29/16	INT	\$108.17
Rosales, Alexandria	01/04/16	01/29/16	INT	\$67.89
Rosales, Alexandria	01/30/16	05/09/16	UNT	\$67.89
Sambrano, Michelle	01/04/16	01/29/16	INT	\$101.29
Tran, Phien	01/04/16	01/29/16	UNT	\$64.11

DEPARTMENT CHAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per LHE</u>	<u>Discipline</u>
Carr, Gregg	01/30/16	05/29/16	IUM	\$1567.00	Learning Resources
Kasabian, John	01/30/16	05/29/16	IUM	\$1567.00	Automotive

NEW FACULTY ORIENTATION WORKSHOPS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Bennett, Jaima	02/01/16	05/29/16	EXM	\$45.07

MATH WINTER JUMPSTART PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Alemansour, Gita	01/04/16	01/29/16	EXM	\$45.07
Khakbazan, Maryam	01/04/16	01/29/16	EXM	\$45.07

FACULTY TRAINING SKILLS WORKSHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Acevedo, Cristina	01/05/16	01/07/16	EXH	\$35.00
Alves, Mitchell	01/05/16	01/07/16	EXM	\$45.07
Boyer, Nancy	01/05/16	01/07/16	EXM	\$45.07
Bruns, Katie	01/05/16	01/07/16	EXH	\$35.00
Chandra, Jyoti	01/11/16	01/14/16	EXH	\$35.00
Crescimanno, A.	01/11/16	01/14/16	EXM	\$45.07
Do, Coco	01/11/16	01/14/16	EXM	\$45.07
Duvall, Laura	01/11/16	01/14/16	EXM	\$45.07
Evanshine, Sharon	01/11/16	01/14/16	EXH	\$35.00
Fini, Andrea	01/05/16	01/07/16	EXH	\$35.00
Frohman, Deborah	01/05/16	01/07/16	EXH	\$35.00
Goldstick, Deborah	01/05/16	01/07/16	EXM	\$45.07
Heidelbaugh, Todd	01/05/16	01/07/16	EXH	\$35.00
Hill, Doug	01/11/16	01/14/16	EXH	\$35.00
Kelly, Darla	01/11/16	01/14/16	EXM	\$45.07
Korneff, Deborah	01/05/16	01/07/16	EXH	\$35.00
Kowalski, Victor	01/11/16	01/14/16	EXH	\$35.00
Krause, Alana	01/05/16	01/07/16	EXH	\$35.00
Landa, Sabrina	01/05/16	01/07/16	EXH	\$35.00
Mages, Dan	01/05/16	01/07/16	EXH	\$35.00
Mages, Dan	01/11/16	01/14/16	EXH	\$35.00
Manfi, Sima	01/11/16	01/14/16	EXH	\$35.00
Mendoza, Mariela	01/05/16	01/07/16	EXH	\$35.00
Morales, Irma	01/05/16	01/07/16	EXM	\$45.07
Nguyen, Tyler	01/05/16	01/07/16	EXH	\$35.00

Nobles, Stephanie	01/11/16	01/14/16	EXH	\$35.00
Orme, Denise	01/11/16	01/14/16	EXH	\$35.00
Oveisi, Amiriali	01/05/16	01/07/16	EXH	\$35.00
Pate, Kira	01/05/16	01/07/16	EXH	\$35.00
Pham, Viethang	01/05/16	01/07/16	EXH	\$35.00
Ray, Shatarupa	01/05/16	01/07/16	EXH	\$35.00
Reyes, Lourdes	01/05/16	01/07/16	EXH	\$35.00
Reyes, Lourdes	01/11/16	01/14/16	EXH	\$35.00
Schenk, Lauren	01/05/16	01/07/16	EXH	\$35.00
Seans, Marisol	01/05/16	01/07/16	EXH	\$35.00
Sharar, Erica	01/05/16	01/07/16	EXH	\$35.00
Sharar, Erica	01/11/16	01/14/16	EXH	\$35.00
Shoar, Peggy	01/05/16	01/07/16	EXH	\$35.00
Smith, Lynda	01/05/16	01/07/16	EXH	\$35.00
Tahir, Mujib	01/05/16	01/07/16	EXH	\$35.00
Tucker, Mark	01/05/16	01/07/16	EXH	\$35.00
Vail, Travis	01/11/16	01/14/16	EXM	\$45.07
Williams, Niama	01/05/16	01/07/16	EXH	\$35.00
Winston, Greg	01/05/16	01/07/16	EXH	\$35.00
Zelaya, Iris	01/05/16	01/07/16	EXM	\$45.07

READER/EVALUATOR – ASSESSMENT CENTER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Bouzar, Pete	01/04/16	01/29/16	EXM	\$45.07
Bouzar, Pete	01/30/16	05/29/16	EXM	\$45.07
Boyer, Nancy	01/04/16	01/29/16	EXM	\$45.07
Boyer, Nancy	01/30/16	05/29/16	EXM	\$45.07
Camacho, Daisy	01/04/16	01/29/16	EXH	\$35.00
Camacho, Daisy	01/30/16	05/29/16	EXH	\$35.00
Kelly, Darla	01/04/16	01/29/16	EXM	\$45.07
Kelly, Darla	01/30/16	05/29/16	EXM	\$45.07
Lopez-Rodriguez, A.	01/04/16	01/29/16	EXM	\$45.07
Lopez-Rodriguez, A.	01/30/16	05/29/16	EXM	\$45.07
Moore, Sacha	01/04/16	01/29/16	EXM	\$45.07
Moore, Sacha	01/30/16	05/29/16	EXM	\$45.07
Pascoe, Kimberly	01/04/16	01/29/16	EXM	\$45.07
Pascoe, Kimberly	01/30/16	05/29/16	EXM	\$45.07
Speakman, Teresa	01/04/16	01/29/16	EXM	\$45.07
Speakman, Teresa	01/30/16	05/29/16	EXM	\$45.07
Tran, Tammie	01/04/16	01/29/16	EXM	\$45.07
Tran, Tammie	01/30/16	05/29/16	EXM	\$45.07

LIBRARIAN

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Krause, Alana	01/30/16	05/29/16	UNT	\$76.55
Morales, Irma	01/30/16	05/29/16	UNT	\$76.55
Palmer, Leslie	01/12/16	01/14/16	UNT	\$76.55

PUENTE PROJECT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Patapoff, Jessica	01/30/16	05/29/16	EXH	\$35.00

THEATER COSTUME SHOP

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Jacobs, Carin	01/30/16	05/29/16	EXH	\$35.00

STEM GRANT PROPOSAL

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Roohk, Bonita	01/07/16	05/29/16	EXH	\$35.00

**Orange Coast College**

COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate per Hr</u>
Codding, Heather	01/04/16	01/29/16	UNT	\$67.90
Codding, Heather	02/01/16	05/27/16	UNT	\$67.90
Lam, Mymy	01/30/16	05/27/16	UNT	\$76.55
Nguyen, Steve	01/30/16	05/27/16	UNT	\$76.55
Rachman, Jennifer	01/04/16	01/29/16	UNT	\$59.50
Rachman, Jennifer	01/30/16	06/30/16	UNT	\$59.50
Reese, Laura	01/04/16	01/29/16	UNT	\$55.00
Reese, Laura	01/30/16	05/30/16	UNT	\$55.00
Ridley, Gabrielle	02/01/16	05/27/16	UNT	\$55.00

**2. Ratification of Appointment of Substitutes, Academic Staff**

Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.90/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2015-16 academic year.

Golden West College

Abella, Dori  
Augugliaro, Mary  
Bornemann, Chung  
Chambliss, Tasha  
Christie, Joan  
Cordiero, Judy  
Cousins, Sadie  
Hensman, Michele  
Holland, Jon  
Krause, Alana  
Lahham, May  
Long, Judith  
Ly, Lillian  
Moore, Sean  
Morales, Irma  
Oberlin, Masumi  
Palmer, Leslie  
Peterson, Charles  
Rangel, Paz  
Reyna, Edward  
Rosales, Evangelina  
Runyen, Amy  
Salazar, Yvonne  
Schenk, Lauren  
Smith, Jane  
Smith, Lynda  
Snedeker, Mary

Vogel, Karen  
Zach, Alicia

Orange Coast College  
Lee, Ho Jin

### 3. Approval of Appointment of Full Time Faculty

None.

### 4. Ratification of Appointment of Part Time Faculty

It is recommended that the following assignments be ratified:

#### SPRING

Appointments during the period **01/30/16-05/29/16** for Coastline Community College, Golden West College and Orange Coast College and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

#### Coastline Community College

<u>Name</u>	<u>LHE</u>
Jian, Michael	3.000
Labra, Julio	5.499
Mattar, Mary Anne	3.000
Sabet, Sarah	3.000

#### Golden West College

<u>Name</u>	<u>LHE</u>
Alford, Allison	3.330
Augur, Zanne	3.000
Boukour, Abderrahman	5.625
Cosby, Erica	5.160
Francis, Kirk	8.000
Ghosh Roy, Saurabh	7.800
Hollow, Anthony	7.080
Mancina, Dean	3.000
Moss, Jason	6.000
Overman, Julia	9.300
Raitt, Donovan	6.500
Ritter, Kerry	7.500
Smyth, Laura	3.000
Winston, Greg	4.800
Wise, Lorna	1.200

#### Orange Coast College

<u>Name</u>	<u>LHE</u>
Black, Charles	5.400
Cotman, Cheryl	4.749
Crawford, Suzanne	4.000
Darnell, David	3.000
Durand, Ross	5.400
Erbstoesser, Rebecca	4.750

Fantozzi, Joanna	5.400
Garcia, Steven	3.400
Gutierrez, Victor	3.000
Haton, Kristina	3.750
Hickman, Gary	3.000
Karunaratne, Nuwan	5.200
McDonald, Trevor	3.000
McIntosh, Mark	6.998
Melrose, Charlene	4.500
Motta, Fred	6.900
Safarzadeh, Sasha	4.500
Sohl-Ellison, Linda	5.250
Tennant, Joan	3.800
Wilson, Sterling	5.600
Yousef, Mohannad	4.000

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2016-17 school year for the period 02/01/16 to 05/29/16, not to exceed 498 hours:

Gallaughner, Kain  
 Junginger, Michael Craig  
 Wheatley, Debra

**5. Approval of Appointment of Educational Administrators**

None.

**6. Approval of Appointment of Classified Management**

None.

**7. Approval of Appointment of Classified Staff**

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Burns, Ava	GWC	Admissions & Records Tech II (SSSP funded)	02/18/16	E-45-02	G-016-16
Hill, Kristen	GWC	Graphic Designer	02/23/16	E-54-02	G-017-16
Cao, Ngoc-Anh	DIST	Accounting Analyst	03/14/16	E-60-01	D-013-16
Tran, Angelyn	OCC	Staff Aide-EOPS	03/03/16	E-48-05	O-044-16

Voluntary Transfers

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Hill, Midge	DIST	HR Specialist	02/18/16	E-48-05	D-016-16
Olson, Lyndsey	DIST	Executive Asst to the Vice Chancellor, Admin Services	02/29/16	J-58-02	D-014-16
Ortega, Norma	GWC	Support Services Associate-DSPS	02/19/16	E-45-03	G-021-16



Revision to Revise Start Date

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Munoz, Sahira From 01/25/16	CCC	Campus Security Officer	02/08/16	E-41-01	C-014-16

**8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff**

It is recommended that the following changes for Classified Staff be ratified:

Reclassification

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Montoya-Andrews, Claudia	OCC	HR Specialist	HR Professional Dev Specialist	10/01/15

**9. Ratification of Temporary Out of Class Assignments, Classified Staff**

It is recommended that the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential) be ratified:

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Nguyen, Trang	CCC	Acctg Tech	Acctg Tech, Sr	01/18/16	04/18/16	E-50-05

**10. Ratification of Appointment of Short Term Hourly Staff**

It is recommended that the following **short term** hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees be ratified. **These assignments will vary in hours and days depending on shift availability and assigned duties.** (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Taylor, Asha Deneé	CCC	02/22/16	06/30/16	818030-847515	M,T,W,Th,F
Vu, Ann Kim	GWC	02/04/16	06/30/16	110001-349104	M,T,W,Th,F
Vu, Mary Nga	CCC	02/18/16	06/30/16	818030-847515	M,T,W,Th,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Balo, Melissa	CCC	02/01/16	06/30/16	124007-856101	M,T,W,Th,F
Duong, Tiffany	CCC	02/18/16	06/30/16	110001-804513	M,T,W,Th,F
Frederick, Keegan	OCC	02/04/16	06/30/16	812001-201592 110001-201591	M,T,W,Th,F
Hensley, Tyler	GWC	02/01/16	04/30/16	124028-356042	M,T,W,Th,F
Hicks, Jazzmin	GWC	01/21/16	06/30/16	110001-347101	M,T,W,Th,F
Lowrey, Shelley	OCC	01/25/16	06/30/16	124402-246000	M,T,W,Th,F
Martin, Marlys	CCC	02/18/16	06/30/16	110001-804513	M,T,W,Th,F
Newman, Whitney	GWC	02/01/16	04/30/16	124028-356042	M,T,W,Th,F
Nguyen, Julie Uyen	CCC	02/18/16	06/30/16	110001-804513	M,T,W,Th,F
Shucker, Alan	GWC	02/01/16	04/30/16	124028-356042	M,T,W,Th,F
Solomon, Whitney	GWC	01/21/16	06/30/16	110001-347101	M,T,W,Th,F
Tigranuhi, Arakelyan	CCC	02/01/16	06/30/16	124007-856101	M,T,W,Th,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Ha, Devon	OCC	01/10/16	06/30/16	812015-263750	M,T,W,Th,F
Maddox, Garrett	OCC	01/10/16	06/30/16	812001-261605	M,T,W,Th,F
Melchor, Stephanie	OCC	01/10/16	06/30/16	812020-205401	M,T,W,Th,F
Meraud, Morgan	OCC	01/25/16	06/30/16	812030-212702 812010-266851	M,T,W,Th,F
Nguyen, Derek	OCC	01/10/16	06/30/16	812015-263750	M,T,W,Th,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work as Assigned</u>
Carrigan, Claire	GWC	02/17/16	06/30/16	813001-324504	M,T,W,Th,F
Maeda, Mitchell	OCC	01/25/16	06/30/16	124005-256401	M,T,W,Th,F

#### **11. Ratification of Appointment of Substitute Classified**

None.

#### **12. Ratification of Appointment of Student Workers**

It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

Coastline College  
Haggard, Deborah  
Ruiz, Jose Armando

Golden West College

Bouronich, Arelia Cottrell,  
Louisa Flores, Edwin  
Griffiths, Colin Gutierrez,  
Brooke Guzman, Ricardo  
Hastings, Matthew  
Huynh, Andrew Meskal,  
Mark  
Naus, Amy  
Ojelabi, Alexander  
Petty, Sarah

Orange Coast College

Bui, Linh  
Do, Lan  
Do, Tuong Thi Ngoc  
Hayel, Ammar Yasser  
Kordnavahsi, Peyman La,  
Kieu  
Le, Truong May,  
Emily Nguyen,  
Son Pham, Leah