

## BRIAN SMITH

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September 23, 2019

Ms. Sarah Collins  
Ascent Aerospace  
1395 S. Lyon St.  
Santa Ana, CA 92705

Dear Ms. Collins,

Please consider my attached resume for the position of **Welder 2** with Ascent Aerospace, which I found on Glassdoor. In looking at your company website, I was impressed that Ascent Aerospace is the largest aerospace tooling business in the world, which provides customers what they need without compromising on excellence. With several years of welding experience, both in a professional/work environment as well as an educational one, I am confident that my skill set and background make me the right fit for this role. Some highlights from my experience that are aligned with your job posting are as follows:

- **Welding experience:** I have 3 years of welding experience, including one professional welding job, certifications in SMAW, FCAW, and GTAW, and a Certificate of Achievement in Welding Technology (expected Spring 2020). Through these experiences, I have developed many skills that will allow me to excel in this position, such as common welding practice and procedures, manual inspection equipment and techniques, reading schematics and interpreting drawings/blueprints, and in-depth knowledge of material types and filler materials for welding processes.
- **Dependability and safety:** Throughout my Welding Technology program at Orange Coast College, safety and security have been of the utmost importance. In each class I've taken and each project I work on, our instructors ensured that we follow all safety guidelines and processes, including proper machine guarding and lockout and tagout procedures. My detail-oriented nature and dependability allow me to be diligent, careful, and responsive, and I know these traits will serve me and my colleagues well at Ascent Aerospace.
- **Interpersonal and communication skills:** In addition to my professional and educational welding experiences, I previously served as a Youth Mentor for a group home as well as a Server at a fast-paced restaurant. These positions were dedicated to interpersonal skills, the ability to communicate to a wide range of people, and to ensure customer/client satisfaction. I learned how to work on a team, communicate effectively, and address needs and concerns. These experiences allow me to bring a collaborative approach to this position as well as a positive attitude.

I am very excited for the opportunity to bring my welding experience, education, and skills to such a large, innovative, and client-driven company such as Ascent Aerospace. Thank you for taking the time to read this letter and I look forward to speaking with you soon.

Sincerely,  
*Brian Smith*  
Brian Smith