



2019-2020 Student Information Release Authorization

If you would like a third party to have access to your educational records at Coastline, Orange Coast, or Golden West Community College, please complete all items below and **return this authorization form to the Enrollment Center 1st Floor Watson Hall – IN PERSON.** (*Exception: Military Personnel can fax in this form with photocopy of id.*)

****If you are submitting this form via email (due to COVID-19), it must be sent from your student email address along with a photo ID (student or government issued).*****

You, the student, must initial each area that you are granting access to a third party.

Student Financial Aid Records Fall 2019-Summer 2020

Student Records/Registration

Student Conduct

(This may include, but is not limited to, disbursement methods and amounts, FAFSA information, student grades and any other documentation on file.)

Student Information <i>This form may be revoked by the student at any time by notifying the Enrollment Center in writing.</i>			
Name (last, first, middle initial)	Student ID Number	Phone Number	
Street Address	City	State	Zip Code
Third Party Information:			
Name or Agency		Street Address	
City	State	Zip Code	Phone Number
Email Address for communication with Authorized Party:			
Release Authorization			
I hereby authorize the office indicated above at Coastline, Orange Coast, or Golden West Community College to release information pertaining to those records to the individual named above, <u>IN PERSON.</u> A photo ID is required prior to the release of any information. I understand I MUST complete this form every academic year. _____ initial			
Student signature			Date
Parent signature (Dependent Student Status - Financial Aid records only) **			Date
<i>** Parent signature required if release is for Student Financial Aid records; not required if release is for Student Records, Student Registration or Student Conduct.</i>			