



2018-2019 Student Information Release Authorization

If you would like a third party to have access to your educational records at Coastline, Orange Coast, or Golden West Community College, please complete all items below and **return this authorization form to the Enrollment Center 1st Floor Watson Hall – IN PERSON.** (*Exception: Military Personnel can fax in this form with photocopy of id.*)

You, the student, must initial each area that you are granting access to a third party.

Student Financial Aid Records Fall 2018-Summer 2019
 Student Records/Registration
 Student Conduct
 (This may include, but is not limited to, disbursement methods and amounts, FAFSA information, student grades and any other documentation on file.)

This form may be revoked by the student at any time by notifying the Enrollment Center in writing.

Student Information			
Name (last, first, middle initial)	Student ID Number	Phone Number	
Street Address	City	State	Zip Code
Third Party Information:			
Name or Agency		Street Address	
City	State	Zip Code	Phone Number
Release Authorization			
I hereby authorize the office indicated above at Coastline, Orange Coast, or Golden West Community College to release information pertaining to those records to the individual named above, <u>IN PERSON.</u> A photo ID is required prior to the release of any information. I understand I MUST complete this form every academic year. _____ initial			
Student signature		Date	
Parent signature (Dependent Student Status - Financial Aid records only) **		Date	

*** Parent signature required if release is for Student Financial Aid records; not required if release is for Student Records, Student Registration or Student Conduct.*