

ORANGE COAST COLLEGE

Academic Senate Meeting | 09/15/20 | 11:30 am - 12:30 pm | Zoom Meeting

Academic Senator Attendance

Jessica A. Alabi, <i>at-Large</i>	Present	Lee Gordon, <i>at-Large, Vice President</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Marilyn Kennedy, <i>Lit & Lang, PDI Chair, Secretary</i>	Present
Jamie Blair, <i>at-Large</i>	Present	Jodie Legaspi, <i>Athletics & Kinesiology</i>	Present
Tyler Boogar, <i>Math & Sciences</i>	Present	Doug Lloyd, <i>at-Large, Parliamentarian</i>	Present
Sean Connor, <i>at-Large</i>	Present	Leland Means, <i>Visual & Performing Arts</i>	Absent
Eric Cuellar, <i>at-Large</i>	Present	Jeanne Neil, <i>Business & Computing</i>	Present
Tina De Shano, <i>Consumer & Health Sciences</i>	Present	Charles Otwell, <i>Curriculum</i>	Present
Jodi Della Marna, <i>Library</i>	Present	Max Pena, <i>at-Large</i>	Present
Matt Denney, <i>Technology</i>	Present	Clyde Phillips, <i>at-Large</i>	Present
Rendell Drew, <i>at-Large</i>	Present	Loren Sachs, <i>at-Large, President</i>	Present
Cyndee Ely, <i>Part-Time Faculty</i>	Present	Jordan Stanton, <i>Social & Behavioral Sciences</i>	Present
Diogba G'bye, <i>Part-Time Faculty</i>	Present	Stella Tsai, <i>SGOCC Representative</i>	Present

Guests (Optional & Voluntary Sign-In): President Dr. Angelica Suarez, Anna Hanlon, Arabian Morgan, Eduardo Arismendi-Pardi, Jaki Kamphuis, John Taylor, Katie McCarroll, Larissa Nazarenko, Madjid Niroumand, Maricela Sandoval, Nathan Jensen, Rebecca Morgan, Renee DeLong, Rich Pagel, Sheri Sterner, and Tara Giblin.

1. Preliminary Matters

- A. **Call to Order:** President Loren Sachs called the meeting to order at 11:30 A.M.
- B. **Approval of the Minutes – September 08, 2020:**
Motion 1: Secretary Kennedy moved to approve the September 8, 2020, minutes; seconded; minutes held and reviewed per a senator request for Item 4.B. Minutes will be resent out next week.
- C. **Opportunity for Public Comment:** John Taylor.
- D. **For the Good of the Order Announcements:**
Dr. Rendell Drew: Presented a flyer about Constitution Day, passed as a rider on a bill in Congress. With Constitution Day, institutions that receive federal funding must have a celebration of government or the Constitution. This is done every year at OCC working closely with the social behavioral sciences, ASOCC, and Mike Morvice. Brent Rudmann will be a co-presenter this year. The talk will include an overview of the Constitution, the California voter Bill of Rights, and other current issues related to voting. Right now, there are a lot of issues about the ballots, mail-in ballots, etc. This is a way to present the information and allow students to talk, as well. The Zoom link is on the flyer.

2. Consent Agenda

Motion 2: Senator Drew moved to approve the consent agenda; motion seconded; motion approved unanimously.

Tenure-Track Faculty Committees

- **Technology, Environmental Control/HVACC, for Matthew Denney, fall 2017, tenure-track year four:** Dean Daniel Shrader; ~~John Stuart~~ Dean Abernathy, Timothy Peters, Loren Sachs.
- **Technology, HVAC, for Jacob Riddle, fall 2019, tenure-track year two:** Dean Daniel Shrader, ~~John Stuart~~ Michael Lannom, Dean Abernathy, Anna Hanlon.

3. Officer, Senator, & Committee Reports

A. Academic Senate President – Loren Sachs:

- District Consultation Council met yesterday, and we had an overview of what is going on as far as the District; there were positive comments made about OCC.
- The Academic Senate presidents had their regular meeting with the Chancellor. The purpose of that was to provide an update on the things that are happening on each campus, as far as the Equity Task Force, Credit for Prior Learning (CPL) and Distance Education.

B. Budget Report – Cyndee Ely (see formal written report appendix at the end of these minutes):

District Budget: The DCC subcommittee met on August 20th to review the budget. The main discussion points were the state budget May revise changes, statewide changes to the students' funding formula, and the current budget adoption timeframe.

There was a direct 8% cut to the funding formula originally and it was removed in favor of using deferrals, which means that Coast District will have to potentially borrow money. It would borrow \$20 million if it receives federal aid, or \$40 million if it does not get federal relief. At the time of that meeting federal relief was not expected. From the budget update with OCC, it is still not necessarily expected. What they are doing is pushing funding to future years, but payroll still has to be made. None of the expenses are going away, it is just the income that gets deferred. It is an IOU from the state.

On September 9, Dr. Dunn updated those numbers to be \$6.15 million with federal aid and \$12.3 million without federal aid.

Fall enrollment on August 20 was down by 18%. The current three-year FTE which is the Full Time Equivalent unit average is helping because it is a three-year average, but next year is the drop off. The FTE funding, which is the base funding, will change.

The retirement incentive in hindsight looks like it needed to have a two-to-one faculty to admin ratio, which did not happen. We are getting very close to the district-wide 50% law. It is currently at 50.23% and that is the ratio of instructional to non-instructional. Historically, it has been very close on either side of 51% so there is a potential second offering of the retirement incentive. That along with the hiring freeze in place is the plan for reducing labor costs.

Health benefit costs have increased 1.3% but that was less than expected. The pension costs have been reduced slightly due to relief from the Governor and that will run for one more year, but the impact of investment value decline has not been fully vetted.

The July 15 preliminary budget was approved by the Board and reflected the cuts of approximately \$20 million borrowing in order to make the payroll with dollars being delayed through taxes and everything else. The current cost of short-term temporary borrowing for the District is at 2% interest.

The final budget is expected to be presented at the board meeting on October 2.

OCC Budget: The OCC Budget Committee met on September 9 and Dr. Dunn was a speaker. He presented the District budget development assumption. This is the same report just presented but with the updated amounts for the potential borrowing for deferrals.

District-wide, the fill rate is down from 84% in 2015-2016 to 77% in 2019-2020 of the academic years. The classes are not filling at the same rate that they used to. OCC is down from 92% to 80%. It is still carrying the majority of the load, both in section count and in fill rate.

The deferral amounts were discussed and updated. The District ended 2019-2020 school year with salaries and benefits at 91.4% encroachment on the unrestricted general fund. That is the biggest target. OCC ended the 2019-2020 school year with a deficit of \$3.1 million. It was offset by a \$566, 768 of dedicated revenue. That is the OCC specific revenue that stays at OCC which ended with approximately a \$2.6 million deficit for last year.

There was a big impact the end of the year on the general fund of items that were usually self-funding, like the early childhood lab, the children's center and parking and safety. Those entities typically create their own revenue and they were not able to continue to make their payroll do to COVID. OCC is working with the City of Costa Mesa and the Fairgrounds to open the swap meet in a limited capacity. There is a plan in place, but there is a caution that adding and opening the swap meet with the limited capacity and the additional precautions could actually cost money instead of generating revenue.

Parking fees for outside events is a topic of discussion that when outside entities rent any of the facilities, currently, they do not pay a parking fee. OCC is looking at potentially recouping some of those ongoing costs for parking and safety through that.

Another option that was brought up was dual enrollment. It can be used to bring in other revenue and it should be a lot easier to accomplish now in the current state of everybody being online.

The recycling center is ready to open safely and that typically provides funds to ASOCC.

It was reviewed how the COVID and CARES money was spent. Mostly, it has gone to the required portion to students and then to the self-supporting units that have not been able to make payroll. It will be on each month's agenda. They want to be very transparent of where all that money is going.

Currently, OCC has \$6 million in the Rainy-Day fund. It is dedicated revenue from the swap meet and other areas that has been pulled out of the general budget and put aside just for situations like this. The fact that OCC ended at about \$2.6 deficit last year, that will be impacting the \$6 million in that Rainy-Day fund.

4. Unfinished Business

- A. Emergency Remote Teaching (ERT) Addendum Update – Curriculum Chair Charles Otwell:** The Curriculum Committee heard back from the statewide Academic Senate and from the Chancellor's Office. The Chancellor's Office said that the Emergency Teaching Addendum will pass. What they are looking for going forward is that the college has a plan in place to deal with future campus closures. The Curriculum Committee is talking about putting all of the addenda in CurricUNET. They are simply going to remove the temporary designation from those that were unlaunched and going to launch everything approved. Those faculty who have indicated that they want

these only for emergencies will use that in the justification and it will state that that particular course can be taught as a distance course only in case of campus closure. They will then take the information from the ERTs, populate Distance ED addenda, then check those off as live interactive two-way.

On the DE Addendum form there are some checkboxes for hybrid and online. The Curriculum Committee has a way of working it out and then tracking it through Banner. The Curriculum Chair will talk about it at Tech Review and then with the Curriculum Committee one more time but they are zeroing in on a plan that will allow them to have the addenda in place in case of another emergency but also have faculty purview. If any department wants to remove an addendum, they can always do that.

B. President's Taskforce in Equity and Inclusion; Selection Criteria for Faculty Volunteers – Dr. Eduardo Arismendi-Pardi, President Angelica Suarez, and Academic Senate President Loren Sachs:

Dr. Eduardo Arismendi-Pardi: Thanked the Senate for letting him speak about the 10+1 during the meeting, which is the heart of the Academic Senate and shared governance. Dr. Arismendi-Pardi stated that he did not have complete and accurate information last week concerning the Taskforce Document created by Dr. Suarez, which in itself has no link to the 10+1 or faculty purview, as defined by Section 53200 of the California Code of Regulations. Additionally, he hopes that management will be respectful of faculty input as subject matter experts who, by virtue of their calling, have a higher probability of knowledge about the most efficacious way of serving the students that come to this institution.

His concern is primarily related to page 13 of the state Chancellor's Office [memo] on the Taskforce because on key finding number four; there is a reference that faculty are going to be held accountable and that they need to incorporate issues that are related to diversity and inclusion into their pedagogy. He believes that that statement from the state Chancellor's Office, not the OCC College President, could be problematic in regards to the 10+1 and academic freedom.

He recommends that that the Senate invite experts from the state Academic Senate to give training on shared governance. He has also written a number of documents that displays and explains how the Academic Senate works in terms of the 10+1 and shared governance.

OCC President Dr. Angelica Suarez: Thanked Dr. Arismendi-Pardi for his comments. She reiterated that the Taskforce does not intend to misalign with the principles of shared governance and faculty purview under 10+1. President Suarez focused on the goals of the Taskforce. Part of the focus of the Taskforce is to look at the campus climate, campus environment, policies, practices, structures to address equity and inclusion and continue to promote that. None of the terms used on the document are designed to be political in any way. She referred to the Task Force document:



PRESIDENT'S TASKFORCE ON EQUITY & INCLUSION

Purpose and Goals:

The taskforce will focus its work through a racial justice and equity lens to advance Orange Coast College's efforts to create a culture of inclusion and belonging for all OCC students, faculty, staff and administrators.

Consistent with the college's Educational Master Plan's strategic priorities, the taskforce will work to create a culture of meaningful engagement and incorporate equity and inclusion in its work. This work will run in parallel with the development of OCC's 2021 – 27 Educational Master Plan beginning Fall 2020 semester and creates an opportunity to embed the work of the President's Task Force into the long-term planning for Orange Coast College.

During the President's listening sessions in Fall 2019 (*Cookies and Conversation*) and our defining moments of 2020, an important theme emerged, among others, that focused on creating a culture of inclusive excellence by uplifting employees and students through an environment that is equitable, diverse and inclusive.

To that end, the Taskforce will be charged with the following goals:

1. Conduct an assessment of campus climate (e.g., racial, equitable, inclusive experiences)
2. Utilize assessment results to develop strategic objectives that promote and advance diversity, equity, access, and inclusion across the institution
3. Align action plan with the college's Educational Master Plan
4. Identify similar initiatives currently underway at OCC and other institutions that advance this work and build upon this work.
5. Recommend tangible, measurable, and implementable interventions that advance the college's values of fostering an equity minded and inclusive campus climate

Taskforce Membership:

- 4 Faculty
- 4 Classified Professionals
- 4 Management
- 2 Students

Resource Members:

- Vice President
- Faculty Coordinator, Multicultural Center
- Manager, Student Equity
- Representative from PDAC
- Dean, Institutional Effectiveness
- Director, Human Resources

Endorsed by College Council on 9/2/2020

Another goal of the Taskforce is to have some training around shared language to make sure that everybody is on the same page. Part of the goals includes coming up with tangible and implementable interventions that advance those values.

President Suarez wants to make clear that as recommendations come forward from the Taskforce, they follow the shared governance process and structure that have been established at OCC ensuring that any recommendations that fall under the faculty purview under 10+1 flow through those structures.

President Suarez stated that it might be beneficial to add a note to number five on the document to state that any actions or recommendations of the Taskforce will flow through the established shared governance process and as appropriate to the 10+1 agreement with the faculty AP 2510.

Senator 1: Stated that as a critical thinking teacher, the number one issue that drives arguments is regarding the definition of terms due to variations of interpretations. Right now, the Taskforce is mostly just a mission statement; however, the State Chancellor's statement is very explicit of specific actions, such as actions and words like *teaching*, *hiring*, and *academic freedom* which are 10 + 1. Academic freedom also touches on constitutional rights, as well. The definition of "diversity" on page 35 of the State Chancellor's memo, is very inclusive of much more than what we are narrowing our discussion to.

Senator 2: President Suarez, where is the conversation and reference to the possibility or potential policy of adding more faculty as part of the constituency groups to the Taskforce?

OCC President Dr. Angelica Suarez: For now, the makeup of the Taskforce will remain at the four, four, four. As the Taskforce starts to work together, the Taskforce will have work groups. There will probably be work groups with faculty because that would fall under 10+1. At that point, that could be as inclusive as the Senate or faculty believes they needs to be. There is an opportunity to build on the faculty voice or other voices, depending on where this falls, such as classified.

Senator 2: Thanked President Suarez for the way she is addressing the issues that are currently happening, including the issue with COVID-19. He hopes to continue in a positive direction under her leadership to address these issues about racial justice. There is a lot of work that needs to be done to create a culture of inclusiveness for everyone and meaningful engagement. *Multiculturalism* means just that: a multitude of ethnicities, experiences, backgrounds, etc. The Taskforce and the Multicultural Center Coordinator position are evident that there is a commitment here to address those. As faculty, he appreciates that.

OCC President Dr. Angelica Suarez: Appreciates all the comments and recommendations. As the Taskforce comes together some of the recommendations will fall under the 10 + 1, be operational in nature, or related to policy procedures. We have an opportunity to work together collectively.

Senator 3: Stated that having this type of dialogue really helps. She would like more information as the Taskforce moves forward with regard to the State Chancellor's statements and what are being executed on campus. Are we required to do everything he says?

President Sachs: This Taskforce is the campus's response to what Chancellor Eloy has put out. He tends to press against 10 + 1 and he backs away at the end. What is being done here, is starting due diligence. The statewide Academic

Senate will settle that with him in the arena that they typically do. Dr. Pam Walker is on board for the rest of this semester. She has played with both groups, currently, not historically, but she knows the players and is able to navigate this. The college will always do what needs to be done to meet the expectations by the Chancellor's Office. At the local level, our current interpretation is that the college is within the guidelines because what this is about is finding opportunities where we can have an impact. That is what is being done, finding those opportunities, see where they lead and then bring them to the appropriate constituencies to affect change. There are many things that we can do as a college. We have to do the due diligence. We have to look for those opportunities. At the first meeting of the semester, there was a lot of discussion about how data is going to be collected both quantitatively and qualitatively. The data is being captured and a district-wide survey will be released to make sure that an instrument that works well is obtained.

President Sachs: Stated that he would like the senate to look at the selection criteria for the faculty that will serve on the Taskforce.

Senator 4: Stated that she would like to hear more about equity and diversity training as referenced by OCC President Angelica Suarez during her report. As she commented in last week's Senate meeting, the type of vetting she referred to is that members of the Taskforce should have training in diversity, equity, inclusion, and anti-racism. The idea of how we do shared governance—of if you want to get involved even if you don't have experience to just get involved—is problematic when it comes to issues of equity, diversity, and inclusion. She suggested that one of the criteria should either be that the person is committed to training or has a background. The Senate will send that person to training, require the person has had training or background, or the president can talk about the training they are going to be put through.

Senator 1: Expressed concerns that while they want people to be trained, and it's an excellent idea, we should not narrow down who they put on the committee beforehand in terms of training. Once people are on the committee, then they can go through training, rather than having everybody who signs up who may not be selected go through training. Committee requests in general, for any committee, should not be so narrowed down that way to only a small group of people.

President Sachs: President Suarez envisions the training would occur once the Taskforce is established. The commitment to serve the Taskforce would be the willingness to undergo training.

Senator 4: People staying on committees indefinitely and remaining chairs indefinitely is no different than *cherry picking*. We have a problem with that in our shared governance.

President Sachs: Stated he would like to see the four faculty representatives be from as many divisions as possible. He would like to see that, with one faculty member per division to be as wide-reaching as possible.

Senator 2: Commented that part of the selection criteria is to choose someone who has a demonstrated commitment to diversity and who has a background of being involved with organizations, individuals, groups, institutions in the promotion of creating cultures of inclusiveness. Several colleagues have talked to him about the possibility about requiring

training before joining the Taskforce. There are different views on that but if a person has a true commitment and a willingness to serve and learn, then they hope that training is required to be part of the Taskforce. If the person has a true commitment to serve regardless of who they are and their background, then they should have that opportunity. They have to be careful not to create an overbearing roadblock. He supports further training after the Taskforce is established.

Senator 5: Supports President Sachs' comment about academic division representation and also being inclusive of academic divisions from both the instruction and student services wings.

President Sachs: Encouraged all senators to think about the criteria of the faculty representation for the Taskforce. This will be continued at the next meeting.

Senator 1: We should consider elections for these positions. That is what they do with some committee positions and some chairs.

5. New Business

A. AP 5910 & BP 5910 Sexual Misconduct Policy Updates – Senator Kennedy:

Summarized the changes on the AP 5910 as per the federally-required mandated updates of the Title IX regulations which changed last May at the Department of Education. The District needed to comply by August, so they implemented an interim policy, but these are some new requirements the District's response to them; those checked have been complied with:

- ✓ Defines sexual harassment to include sexual assault, dating violence, domestic violence, and stalking, as unlawful discrimination on the basis of sex.
- ✓ Empowers survivors to make decisions about how a school responds to incidents of sexual harassment. *Our policy allows this but allows for the Title IX Coordinator to request investigation of allegations against survivor's wishes if the coordinator deems it serious, important, or necessary.*
- ✓ Restores fairness on college and university campuses by upholding a student's right to written notice of allegations, the right to an advisor, and the right to submit, cross-examine, and challenge evidence at a live hearing. *Ours does this, but some witnesses do not have to attend hearing if both parties agree.*
- ✓ Shields survivors from having to come face-to-face with the accused during a hearing and from answering questions posed personally by the accused.
- ✓ Requires schools to select one of two standards of evidence, the preponderance of the evidence standard or the clear and convincing evidence standard, and to apply the selected standard evenly to proceedings for all students and employees, including faculty: *Yes, but anyone accused of sexual harassment, sexual assault (students, faculty, or staff) will be judged on the same preponderance of evidence standards and employees could be put on leave during an investigation. As per her consultation with expert legal counsel, she learned that our District selected the lowest standard of evidence because of California law [SB 967 Student Safety: Sexual Assault].*
- ✓ Requires schools to offer an equal right of appeal for both parties to a Title IX proceeding.
- ✓ Protects students and faculty by prohibiting schools from using Title IX in a manner that deprives students and faculty of rights guaranteed by the First Amendment.

B. Pirate’s Cove Food Distributions – Maricela Sandoval:

A few weeks ago, the food distribution started back on campus through a campus approval process. It happens every Thursday. Students have to sign up ahead of time at the landing page for Pirate's Cove. They wanted to open up the conversation about potentially allowing students some time to pick up food as some students have reached out and said that they cannot make food distribution because they have class at that time. Some students pick up their food as they are connected to Zoom while sitting in their cars. They want to encourage an open dialogue among faculty and students about what their needs might be and creating some room for that to occur.

C. Equity and Inclusion Resolution – Eric Cuellar: Senator Cuellar presented the Equity and Inclusion Resolution. He stated that the touchstone of this resolution is based on the values of the architecture of care and additive empathy in the hope that these practices can be instituted on the campus community. He read the resolution.

Whereas, OCC is striving to embrace an antiracist and an anti-privilege attitude as evidenced by announcement on the OCC Website;

Whereas, the college's website reference to BLM is well intentioned, a true commitment to ethnic and cultural diversity, as well as racial equity requires action and policies that sustain and uphold claims of support of BLM and others who are disadvantaged;

Whereas, the future administrative and faculty leadership of OCC should ideally mirror the students we enroll and serve and who are, mostly, financially and educationally disadvantaged;

Whereas, the best way to demonstrate a true commitment towards being an inclusive institution that values diversity and culture is to have search committees that are equitable, inclusive, and diverse;

Whereas, culturally diverse administrators and faculty would be much more highly likely to attract highly-qualified future administrators, faculty, and students who are ethnically, culturally, and socio-economically diverse;

Be it Resolved, that all future administrative as well as faculty search committees be ethnically and culturally diverse and comprised of individuals, within those search committees, who are—themselves—ethnically and culturally diverse;

Be it Further Resolved, that the composition of any future search committees be inclusive and reflective of the diverse voices that OCC claims to want to support and welcome.

President Sachs asked if someone would like to second it; it was seconded. He asked for discussion and three senators briefly stated they supported it. Senators should take the resolution to their constituents and be prepared next week for discussion and a possible vote.

6. Adjournment of the Regular Meeting

President Sachs adjourned the meeting at 12:30 P.M.

Approval of the Minutes: September 22, 2020

MINUTES: First draft written by Beatriz Rodriguez, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1 Consent Agenda	Senate Membership
Aye	Alabi, Jessica A.: Senator-at-Large (2020-2023)
Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Boogar, Tyler: Math and Sciences Senator (2020-2023)
Aye	Connor, Sean: Senator-at-Large (2020-2023)
Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Della Marna, Jodi: Library & Learning Support Senator (2020-2023)
Aye	Denney, Matt: Technology Senator (2020-2023)
Aye	De Shano, Tina: Consumer Health Sciences Senator (2020-2023)
Aye	Drew, Rendell: Senator-at-Large (2020-2023)
Aye	Ely, Cyndee: Part-Time Senator (2020-2021)
Aye	G'bye, Diogba: Part-Time Senator (2020-2021)
Aye	Gordon, Lee: Vice President, Senator-at-Large (2019-2022)
Aye	Kennedy, Marilyn: Secretary, Literature and Languages Senator (2019-2022)
Aye	Legaspi, Jodie: Athletics and Kinesiology Senator (2020-2023)
Aye	Lloyd, Doug: Parliamentarian, Senator-at-Large (2020-2023)
Absent	Means, Leland: Visual and Performing Arts Senator (2018-2021)
Aye	Neil, Jeanne: Business and Computing Senator (2019-2022)
--	Otwell, Charles: Curriculum Chair (Non-Voting) (Open)
Aye	Pena, Max: Senator-at-Large (2019-2022)
Aye	Phillips, Clyde: Senator-at-Large (2020-2021)
Aye	Sachs, Loren: President, Senator-at-Large (2019-2022)
Aye	Stanton, Jordan: Social and Behavioral Sciences Senator (2019-2022)

Appendix:

Senate and Division OCC/DCC Budget Report September 15, 2020

Submitted by Senator Cyndee Ely

DCC- Subcommittee for Budget met August 20 – State budget May revise changes, statewide changes to the student-centered funding formula, and current budget adoption time frame were the main discussion points

- Direct 8% cut to the funding formula was removed in favor of using deferrals, which means that Coast will have to borrow \$20million if federal aid comes through or \$40 million without federal relief. Federal Relief is not expected
 - o Deferrals – “I will gladly pay you Tuesday, for a Hamburger today”, push funding to future years, but we still must make payroll this year. Basically, an IOU from the state.
 - o NOTE – updated on September 9 to \$6.15 million with and \$12.3 million without
- Fall enrollment on August 20 (before the semester started) was down overall 18%
- Current 3-year FTE average is helping us, but will drop drastically next year
- Retirement incentive needed to have 2:1 Faculty to Admin, did not happen so we are getting very close on the district-wide 50% law – 50.23% and we have been historically very close either side of 51%, there is a potential for a second offering, and the hiring freeze is the current plan for reducing labor costs.
- Health benefit costs have increased 1.3% which is less than was previously expected
- Pension costs have been reduced slightly due to relief from the Governor and it will run for next year, but impact of investment value decline is not fully known.
- July 15 preliminary budget was approved by the Board reflected cuts of approximately \$20million
- Borrowing cost of short-term loans to cover payroll for the district is at about 2% interest. • Final Budget is expected to be Board presented on Oct 2.

OCC Budget Committee met on September 9 – Dr. Dunn presented district budget development assumptions, and last year final balances were discussed

- Dr. Dunn provided us with fill rate information, District wide we are down to 77% for 19-20 from 84% in 15-16, OCC is 80% down from 92%
- Deferral amounts
- OCC has highest fill rate and section count in the district, even with the decline
- District Ended 19/20 with the Salaries and Benefits at 91.4% of the Unrestricted General Fund expenditure
- Ended 19-20 with a deficit of \$3.1million, offset by \$566,768 of dedicated (OCC specific) revenue, \$2,594,588 as deficit for last year
- Impact on General fund of usually self-funding activities (Early Childhood lab, Children's Center, Parking and Safety to cover their payroll
- Swap Meet – working with City and Fairgrounds to open in limited capacity, there is a plan in place, but it will add costs and could reduce any income
- Parking fees for outside events, no longer free – for future use

- Dual enrollment could be used to bring in other revenue, and should be easier to accomplish
- Recycling Center is ready to open safely – provides funds to ASOCC
- Reviewed where the COVID/CARES Relief funding has been spent – mostly to the self-supporting units that have not been able to make payroll – will be on each month's agenda
- OCC has \$6million in the rainy-day fund (Dedicated revenue from Swap Meet, etc that has not been included in our regular budgeting)