

Orange Coast College Foundation

Meeting Agenda

OCC Admin. 108, 6 p.m. – Thursday, November 16, 2017

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|---|------------------------------|
| A. Welcome & Introductions | Bill Wood |
| B. Approval of Minutes of Meeting of September 28 as emailed | |
| C. Planetarium Update | Dave Grant/Doug Bennett |
| 1. New Planetarium Manager – Scott Mitchell | |
| 2. Construction Update / Slide Show | |
| 3. Orange County Dept. of Ed Outreach Update | |
| 4. Retention of Olin Group on Six-Month Basis for Grant Writing Support
for Planetarium and other projects | |
| D. Giving Tuesday Update | Doug Bennett |
| 1. Promotion Activities | |
| 2. ASOCC Scholarship Endowment Gift | |
| E. Investment/Endowment Report | Julie Simer |
| F. Coast Community College District Trustee District Update | Dave Grant |
| G. OCC Fashion Design Pop-Up Store Presentation (7:30 p.m.) | Chris Amaral/Michelle Craner |
| H. Associated Students Update | Leanna Gutierrez |
| I. Friends of the Library Update | Eileen Lewis |
| J. College Report | Dennis Harkins |
| K. Foundation Update | Doug Bennett |
| 1. Baseball Project | |
| 2. David Johnston Scholarship Bequest | |
| 3. Crowd Funding / Eteams Update | |
| L. Board Members Comments/Concerns | |

For your calendar:

OCC Foundation Boat Parade Viewing aboard *Nordic Star* – Sunday, December 17

Board Meetings

Thursday, January 25, 6 p.m., Location TBA

Thursday, March 22, 6 p.m., Location TBA



OCC
FOUNDATION
MEMORANDUM

To: Foundation Board Members
From: Liz Parker
Subject: Olin Group Grant Support Proposal
Date: November 1, 2017

Attached is the proposal from the Olin Group to provide grant research and proposals to support the work of the OCC Foundation. The monthly retainer costs are from \$3125 - \$3750 per month for providing 2 - 3 grant letters and or proposals monthly.

Initially, they will concentrate on grants from the listing of potential funders from their report of 'granting opportunities' they developed from their initial contract. They have a vast number of consultants and staff personnel that have the expertise to support the work this proposal requires.

With the planetarium due to open in less than 12 months, the Olin Group could provide the additional resources needed to bring in short term and long term revenue in support of the planetarium and its programs.

Although it would be best to plan on working with them a minimum of 12 months, the contract is 'at will' which means if we do not believe their work does not support these costs we can stop the work at any time.